

Libertarian Party of North Carolina

Executive Committee Meeting Minutes

04 August 2022

In Attendance:

Reid Deal, Vice-Chair
Ryan Brown, Secretary
Mike Ross, Treasurer
Kimberly Acer, At large
Steven DiFiore, At large
Sarah Brady, At large
Brian Irving, Executive Director

Absent:

Joe Garcia, Chair (Excused)
Jonathan Hopper, At large (Excused)

LPNC Guest members:

Call to Order:

Reid Deal called the meeting to order at 8:36 PM, EST.

Chair Report:

First, I would like to welcome Noah Zenger aboard as our new Region 5 Affiliate Liaison on the Affiliate Team. Noah had already come on board staff to help out with graphics, but felt he deserved another shout out for taking on another staff position.

With regards to things in Gastonia:

Since our last EC meeting, an emergency hearing regarding the police body cam footage related to the arrest of Joshua Rohrer was scheduled on July 27th and Judge Philips granted the release of the footage. It was a huge victory, but there is still work to be done in order to ensure that the officers involved in the arrest and "alleged" cover up are held accountable.

With regards to the situation with Pastor Moses Colbert, there has been sewage that had leaked onto the church's property and at first the city was claiming it wasn't due to Gastonia sewers, but Pastor Moses had an independent plumber assess the situation and revealed that it was in fact due to Gastonia sewers. This was causing an issue for homeless folks who were sleeping on the property. I believe the city has done some work

to try and fix the situation, but Pastor Moses tells me that there is still an issue. Mike Ross and myself are going to be working with Spike Cohen and his You Are The Power organization to set up a volunteer event for some time in November. Our volunteers will have an opportunity to help feed folks, collect clothing and shelter donations, as well as have the chance to talk to the homeless community in Gastonia to see what issues they are facing.

Previous Minutes:

The previous minutes were accepted without objection.

Treasurer Report:

The State account balance is \$29,553.35. The Federal account balance is \$190.54. The PayPal account balance is \$1177.48. There has been one lapsed donor since the last meeting.

Officer Reports:

Executive Director Report:

Brian Irving had a discussion with some media about the Democratic Party trying to keep the Green Party off the ballot. Brian will update the Executive Committee as needed.

Aug. 4, 2002

1. This report is shorter than previous reports. I have only three items. Item one is a revised Issue Paper Policy. I made an initial recommendation via the Slack channel. There was considerable discussion and several suggestions, but no resolution.
2. Item two is my recommendation to adopt a Non-Disclosure Agreement Policy. The policy recommendation is based on input and a lengthy discussion with the Chair, Secretary, and CRM Manager/Information Broker.
3. Item Three is a recommendation to adopt an Affiliate Team Funds Policy, previously discussed by the Executive committee. The Affiliate Team Coordinator and the Treasurer approve this recommendation.

Committee Reports:

Convention Planning Committee Report:

Electronic Voting:

There were no electronic votes since the last meeting.

Old Business:

NDA Policy: Brian had a discussion with Joe Garcia, Ryan Brown, and Brad Hessel. After

discussions, the policy will only be required for staff or volunteers who will have access or use NationBuilder. This will not apply to volunteers. Directors are able to distribute and collect NDAs along with the Secretary. The Secretary will be responsible for implementing and enforcing this policy. Brian Irving's recommendation is attached in full below.

Ryan Brown moves that "The LPNC adopt the Non Disclosure Agreement Policy as recommended by Brian Irving on August 4th." Steven DiFiore seconds the motion. After Discussion, the motion passes unanimously.

Issue paper policy: Brian has made a recommendation as Executive Director on the LPNC Issue Paper policy. There was extensive debate in the #Executive-Public Slack Channel.

Sarah Brady moves that "The LPNC adopt the Issue Paper policy as recommended by Brian Irving." Kimberly Acer seconds. After debate, the motion passes without objection. Ryan Brown abstains.

Affiliate Team funding policy: Brian has worked with Kimberly Acer to develop an Affiliate Team funding policy. Essentially it is \$3,000 per year to be used on certain pre approved expenditures that the Affiliate Team has identified.

Ryan Brown moves that "The LPNC adopt the Affiliate funding guide as proposed on a fiscal year schedule and to be assessed every fiscal year by the Executive Committee." The motion is seconded by Steven DiFiore.

Roll call vote:

Yes: Ryan Brown, Steven DiFiore, Kimberly Acer, Sarah Brady, Reid Deal

No:

Abstain:

The motion passes 5-0-0.

New Business:

Steven DiFiore informs the Executive Committee that the Cabarrus County Affiliate will have their first official meeting in Cabarrus County coming up later this month. Steven DiFiore would like the Executive Committee to allocate funds to boost their posts on Facebook in hopes of getting greater attendance. Steven DiFiore will try to gather details on the event and use previously allocated money to boost the posts.

Adjournment at 9:38 PM EST.

Submitted, Ryan Brown, Secretary

Non-Disclosure Agreement Policy

The LPNC shall require all staff (people appointed to positions in our organization) and appointed committee members who handle personal identification (PII) data to sign a Non-Disclosure Agreement. If they decline, they will not be appointed.

1. PII only includes the Nationbuilder database.
2. Judicial committee members and affiliate officers who require access to PII must also sign an NDA.
3. The policy will not include volunteers (i.e., people working at fair booths, events, etc.)
4. Directors will ensure everyone in their division signs or have signed an NDA and notify the Secretary.

The primary purpose of this NDA is to raise the signees' awareness of the need to treat sensitive data with care and to afford confidence to our supporters that we are doing so.

The Secretary shall be responsible for implementing and enforcing this policy, including maintaining records of signed NDAs. The Secretary shall be responsible for onboarding and outboard staff members.

The process for obtaining NDAs is:

1. The Chair, Executive Director or Division Director, shall notify the Secretary whenever a new staff member or volunteer is appointed.
2. The Secretary or appropriate Division Director shall send the staff member or volunteer, via email, a PDF version of the NDA agreement.
3. The staff member or volunteer shall print and sign it, scan or photograph the signed form and email it to their Division Director and secretary@lpnc.org. If a staff or volunteer cannot email the signed NDA, they shall mail it to Libertarian Party of North Carolina, Box 28141, Raleigh, NC 27611. Directors can also collect the NDAs, scan or photograph them, and email them to the Secretary.
4. In addition, staff and volunteers who need access to our CRM database must attend an I/T overview class to familiarize themselves with the services. Any other volunteer may also attend the class to familiarize themselves with the services the LPNC provides to help them do their job. This includes a branded email account, Google Drive and calendar, and our Slack workspace.
5. All staff using the Nationbulder database must attend I/T training. The Secretary shall notify the I/T Director of new staff or volunteers so they can schedule the training.

Any questions about this policy shall be directed to the Secretary.

Reference: LPNC Privacy Policy (https://www.lpnc.org/lpnc_privacy_policy)

Issue Paper Policy

August 2022

The Libertarian Party of North Carolina will host issue papers on the LPNC website (LPNC.org) to help inform the public about the party's political positions and our candidates. Any LPNC member or affiliate may submit an issue paper for publication.

Issue papers will be categorized as:

Opinion Editorials. General issue papers describing the personal opinion of an LPNC member(s) or affiliate groups on an issue.

Candidate Papers. Statements from LPNC candidates describing their position on an issue.

Position Papers. Papers that elaborate on platform planks of the LPNC Platform using longer essays or which address other issues and are considered official LPNC positions

To submit an issue paper, an LPNC member or affiliates must send a digital copy to the Communications Director. The CD will direct the Content Manager or Messaging Team to review the paper to ensure it meets the following criteria:

- The author is a member of the LPNC.
- The opinion expressed within does not violate or conflict with the LPNC Statement of Principles or platform.
- The issue paper includes the name of the author or authors.

- The paper is relevant to the work of the LPNC and LPNC members
- The paper does not disparage any member or group within the LPNC

If the issue papers meet these criteria, the CD will have the paper published on the LPNC website and other appropriate media. If the CD has any questions about the content or subject of the paper, the CD shall submit it to the Executive Director for review.

If an author disputes the rejection of an issue paper for publication, the author may appeal the rejection to the Executive Committee

Affiliate Team Funds Policy

August 2022

The LPNC shall allocate \$3,000 per fiscal year, to be reassessed annually, to the Affiliate Coordinator for discretionary use for:

1. Conducting two in-person Affiliate Team meetings.
2. Assisting counties with early funding needs and team building (Examples: booth fees under \$100.00, lunch out for successful county organizers, stamps for mailers to Libertarian voters in low population counties).
3. Providing a simple starter kit for new affiliates (documents, position rack cards, other LP national materials, sign-up sheets, stickers, etc.).
4. Partially reimbursing Affiliate Team members for gasoline expenses incurred in traveling when starting up counties.
5. Other expenses with prior approval of the Executive Committee.

The Affiliated Team coordinator shall keep a full accounting of all expenses incurred and submit receipts to the Treasurer. The Treasurer shall establish procedures for disbursing and accounting for funds.