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# 2022 Annual Report

## *Book I*

# Agenda and Meeting Materials

Wednesday, May 25, 2022  
6:30 to 8:30 PM

### **Virtual Zoom Meeting**

Please register at [www.lwvcalvert.org/upcoming\\_events](http://www.lwvcalvert.org/upcoming_events)  
to receive instructions to join the meeting  
Zoom opens at 6:15 for informal social time

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**THE LWV (LEAGUE OF WOMEN VOTERS)**  
**... is a nonpartisan political organization that**  
**encourages informed and active participation in government,**  
**works to increase understanding of major public policy issues, and seeks to influence**  
**public policy through education and advocacy.**  
**Men as well as women can join the LWV.**  
**For more information about the Calvert County LWV,**  
**see <https://lwvcalvert.org/>**

## **Introduction to the 2022 Annual Report of the League of Women Voters of Calvert County**

**Please register for the Annual Meeting on line at the LWVCC website: [lwvcalvert.org](https://lwvcalvert.org) to obtain instructions for connecting to the meeting.**

This Annual Report outlines the activities of the League during 2021 – 2022.

- **Book I:** contains materials for our 2022 Annual Meeting, including an agenda for that meeting, the Nominating Committee Report, Recommended Programs for the coming year, the revised Calvert County League of Women Voters (LWVCC) Bylaws and the Calendar of the past year's activities.

- **Book II:** is a comprehensive report on the Calvert County League's activities this past year. For ease of use, Book II is organized alphabetically---starting with the Green Life Festival and ending with WOW (the Women of the World annual awards celebration.)

Please read these materials and have them with you during the 2022 Annual Meeting. We encourage you to volunteer to work in areas that especially interest you.

Watch for updates on LWV activities in our bi-monthly Newsletter and at our website – <https://lwvcalvert.org>. And please **join us/volunteer** for our upcoming 2022 Candidate Forums next fall, member activities, and the monthly meetings of the LWV Board of Directors.

Individual LWV members submitted the reports about their areas of activity. Sandra Raviv and Sharron Bickel compiled and organized that information into this *Annual Report*.

**Annual Meeting Agenda**  
**League of Women Voters of Calvert County**  
*May 25, 2022*

**6:15-6:30 Check-in & Informal Social Time**

**6:30 Welcome** -*JC Hooker*

**Keynote Speaker:** *Dr. Melanye Smith, retired Metro DC Police Lieutenant and consultant on policing.*

**In Remembrance:** *Marie Andrews (1924 - 2021)*



Marie was a long-time member of LWVCC, serving twice as President, and also as Co-President, of the Board. Her study of health and mental health in the 1980s led to the formation of the local Mental Health Association and Hospice in Calvert. She obtained a grant in 1998 that enabled an exchange program with women from Zambia that laid the groundwork for the annual Women of the World celebration. Also a poet, Marie published *Seasons: Poems of Heartbreak, Hope and Healing* in 2020, describing how she coped with the loss of her son to encourage others.

**Business Meeting Call to Order**– *J.C. Hooker (President)*

**Roll Call of Participants**– *Lila West (Secretary)*

**Approval of Agenda** – *J.C. Hooker*

**Approval of proposed Annual Meeting Rules**

**Appointment of Parliamentarian/Timekeepers** – *J.C. Hooker*

**Adoption of Annual Meeting Rules (Book I)**– *J.C. Hooker*

**Greetings and Comments from your State League**

**Approval of 2021 Annual Meeting Minutes** – *Lila West (Book I)*

**Treasurer's proposed 2022 – 2023 Budget** – *Janet Bellizzi (Book I)*

**Adoption of the 2022-2023 Budget** – *J.C. Hooker*

**Review of 2021-2022 Programs/Approval of Recommended Programs for 2022-2023 (Book II)**

Civics Education for Youth – *Pat Pease*

CCPS History Fair– *Pat Hofmann*

**\*\*Collaboration with US Census Bureau** – *JC Hooker*

Green Life Festival- *Gladys White*

Legislative Evening with Calvert County State Officials-  
Membership and Membership Events

Socials and Fundraising – *Norma Onley*

Virtual Winter Social – *Gladys White*

Observer Teams of the Calvert County League – *Sharron Bickel*

Outreach with Partner Organizations (NAACP, Concerned Black Women, Calvert County Commission for Women, Tri-County Alumnae of Delta Sigma Theta and Omega Pi Omega Chapter of AKA Sorority; Southern MD Chain Chapter of the Links Inc., Vote MD? Sustainable Calvert?

Prince Frederick Master Plan Revision Committee-*Sharron Bickel*

\*Public Education Projects/Wine & Wishes, Eggs and Issues

Publicity Committee (newsletter, e-campaigns, social media) – *Sandra Raviv*

Redistricting Committee – *Dawn Collins*

**\*\*Social Justice Committee – TBD**

Task Force on Police Accountability – *Sandra Raviv*

Voter Services –*Gladys White*

Voter Registration and Voter Registration Training events

National Voter Registration Day at CSM

Candidate Forums

Vote411.org program

Voters Bill of Right

Calvert Complete Redistricting Committee – *Dawn Collins*

2021 Election Survey Results—*Janet Bellizzi*

Women of the World Celebration – *Norma Onley*

**\*\*Denotes new programs**

**VOTE** for Recommended Programs for 2022-2023 - *J.C. Hooker*

**Member Suggestions for new 2022-2023 LWVCC Programs** not on the recommended list –  
*J.C. Hooker*

**Announcements** – All

**Adjournment** – *J.C. Hooker*

### **Proposed Annual Meeting Rules**

1. Voting is limited to Members in good standing (i.e., membership dues are current).
2. Any Member has the privilege of the floor to speak.
3. Members who wish to speak should raise their hand, address the Chair and, when recognized, give his or her name.
4. Time limit will be 2 minutes to speak. The Chair may shorten the time if the meeting is behind schedule.

5. No Member shall speak in debate or discussion twice until all who desire to speak have been heard.
6. Questions of procedure will be referred to the Parliamentarian.



Gladys White and Norma Onley registering voters

### May 26, 2021 Annual Meeting Minutes

**Present:** Malcolm Funn, Gladys White, Renita Alexander, Sandra Raviv, Renee Yuengling, Chris Banks, Herb Wolff, Dave Hardy, Lila West, Ashley Anderson, Norma Onley, Janet Belizzi, Cheryl Hannon, Maureen Hoffman, Dawn Tucker, JC Hooker, Cassandra Okumabua, Pat Pease, Roberta Safer, Len Zuza, Margaret Dunkle,

Roberta Safer offered **words of remembrance** for Barbara Fetterhof, and Malcolm Funn spoke of Michael Moore. Both members passed away in 2020.

JC Hooker called the **Business Meeting to Order** with the roll call, approval of the agenda, and adoption of meeting rules. Maureen Hoffman was appointed to be the parliamentarian for the meeting.

Richard Wilson then gave Greetings and Comments from the State League.

The 2021 Annual Meeting minutes were then approved, and Janet Bellizzi gave the following Treasurer's proposed 2022 – 23 Budget which was voted to be adopted by the membership:

#### Annual Budget – July 2021 through June 2022

<b>Income/Expense</b>		<b>2020-21 Budget</b>	<b>2020-2021 Actuals (as of 4/9/2021)</b>	<b>2021- 2022 Budget</b>
<b>Revenue</b>				
	Donations	2,000	370	350
	Membership Dues	3,500	3,750	4,580
	Education Fund	3,730		3,730
	Fundraising	7,500	75	300
	Regina Brown Fund	800	50	750
<b>Total Revenues</b>		<b>17,530</b>	<b>4,245</b>	<b>9,710</b>
<b>Expenses</b>				
	Telephone	850	647	100
	Office Supplies (Software & Technology)		44	1,050
	Post Office Box	100	106	
	Postage <sup>1</sup>	100	101	200
	Bank Service Charge <sup>2</sup>	64	64	150
	Publicity <sup>3</sup> (Ads)	525		500
	Website	50		
	Maintenance <sup>4</sup>			
	Printing	450	638	500
	Fundraising	4,000		
	Facilities Fees	600		200
	Legislative Evening	250		
	LWVUS Fees	2,048	1,904	2,464
	LWVMD Fees	896	833	1,078
	Events (Delegates Convention, Leg. Evening, etc.)	650	56	220
	History Fair <sup>5</sup>	351	250	
	Other Expenses	100	-1	100
<b>Total Expenses</b>		<b>11,034</b>	<b>4,642</b>	<b>6,562</b>
<b>Profit/Loss</b>		<b>6,496</b>	<b>(397)</b>	<b>3,148</b>

#### Footnotes:

<sup>1</sup>2021/2022 Postage budget includes post office box fees

<sup>2</sup>2021/2022 Bank Service Charge budget includes NationBuilder fees for online membership charges

<sup>3</sup>2021/2022 Publicity budget includes ads for CBW, NAACP, History Fair, WOW donations/ads in brochures or programs

<sup>4</sup>2021/2022 Website maintenance fees included under Software & Technology budget

<sup>5</sup>2021/2022 History Fair budget included in Publicity budget

**Notes:** 2021/2022 budgeted expenses exceed “ordinary income”. Accordingly, there is an expectation that funds will be withdrawn from the Brown Memorial fund or LWVMD Education Fund to meet obligations.

2021/2022 Software and Technology budget includes a one-time purchase of laptop for Treasurer to be passed along to the individual who next assumes the Treasurer position. If LWVCC elects to become a 501©3 organization, it is recommended the QuickBooks be implemented.

## **LWVCC Bylaws Changes**

Changes were presented and approved by the members to adopt the language of the LWVMD regarding diversity, equity, and inclusion.

### **ARTICLE II Purposes and Policy**

Sec. 1. Purposes. The purposes of the [] are to promote political responsibility through informed and active participation in government and to act on selected governmental issues.

Sec. 2. Policies. The policies of LWVCC are

1. Political Policy. The LWVCC shall not support or oppose any political party or any candidate.
2. Diversity, Equity & Inclusion Policy. The LWVCC is fully committed to ensure compliance – in principle and in practice – with LWVUS’ Diversity, Equity, and Inclusion Policy.

**Dave Hardy** offered several original songs and played Appalachian instruments in accompaniment.

## **Nominating Committee Report for 2021**

### **Proposed Slate of Officers**

Position:	Name:	Term:
President	J C Hooker	2019-2021 2 <sup>nd</sup> of a 2-year term
1st Vice President	Sandra Raviv	2019-2021 2 <sup>nd</sup> of a 2-year term
2nd Vice President	Gladys White	2020-2022 1st of a 2-year term
Treasurer		2020-2022 1st of a 2-year term
Secretary	Lila West	2019-2021 2 <sup>nd</sup> of a 2-year term



**Members May be Recommended to Be Appointed as Directors by the Incoming Board,  
1 Year Term, to Expires May 2022**

Director	Cheryl Hannon	2019-2020 1st of a 1-year term
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**Positions that Continue for the Coming Year:**

Director	Dawn Collins	2019-2021 2 <sup>nd</sup> of a 2-year term
Director	*Pat Pease	2019-2021 2 <sup>nd</sup> of a 2-year term
Director		2019-2020 2 <sup>nd</sup> of a 2-year term

\*Members that renewed their position

**Positions that are New for a two-year term**

Director	Norma Olney	2020-2022 1st of a 2-year term
Director	Maureen Hoffman	2020-2022 1st of a 2-year term
Director	Sharon Bickel	2020-2022 1st of a 2-year term

LWVCC's Bulletin Editor \_\_\_\_\_ LWVMD Representative: Pat Pease

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LWVCC's Bulletin Editor \_\_\_\_\_ LWVMD Representative: Pat Pease

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Director	Sharon Bickel	2020-2022 1st of a 2-year term

LWVCC's Bulletin Editor \_\_\_\_\_ LWVMD Representative: Pat Pease

**Nominating Committee Members** submitting the 2021 report:

**Chair** Debora Harris;

**Members** Malcolm Funn, Chris Banks, Gladys White

**Nominating Committee, General Members, Proposed for Coming Year**

Chair:

Members: Chris Banks; Debora Harris, Malcolm Funn

Notes:

The LWV of Calvert County Bylaws, amended June, 2013, states in Article IX, Section 2 (italics added): The report of the Nominating Committee of its nominations for Officers, Directors, and the members of the succeeding Nominating Committee shall be sent to all members at least two weeks before the date of the Annual Meeting.

*The report of the Nominating Committee shall be presented to the Annual Meeting. Immediately following the presentation of this report, nominations may be made from the floor by any voting member provided the consent of the nominee shall have been secured.*

The Nominating Committee consists of five members. Three members from the general membership are to be elected. Two members shall be members of the Board of Directors and are to be appointed by the Board immediately following the Annual Meeting

Gladys White moved and Maureen Hoffman seconded a motion to accept the Nominating Report which passed.

**Board Recommended Programs for 2021-2022**

Civics Education for Youth

History Fair Award for Projects on Voting

Partner Organizations Outreach (NAACP, Sustainable Calvert, Concerned Black Women, Calvert County Commission for Women, Delta Sigma Theta and AKA Sorority)

Membership and Membership Events

Summer Boat Cruise

Virtual Winter Social

*The Membership approved an increase in annual dues to \$ 65.00 for primary membership and \$25 for additional household members.*

Observer Teams of the Calvert County League

Board of County Commissioners

Planning and Zoning

Board of Education

Publicity Activities (newsletter, e-campaigns, social media)

Voter Services

Voter Registration events

National Voter Registration Day at CSM

Empower Southern Maryland Seminars

2020 Candidate Forums

Vote411 program

Voters' Bill of Right

Calvert Complete Count Committee

2020 Election Survey Results

Women of the World Celebration (2021)

*The members approved the same programs for the year 2021-2022.*

The meeting adjourned at 8:30 PM.

Respectfully submitted,

Sandra Raviv, LWVCC 1<sup>st</sup> Vice President



# LWVCC Annual Proposed Budget – July 1, 2022 – June 30, 2023

*Submitted by Janet Bellizzi*

Income/Expense		2021- 2022 Budget	2021-2022 Actuals (as of 4/30/2022)	2022-2023 Budget
<b>Revenue</b>				
	Donations	350	1,073	300
	Membership Dues <sup>1</sup>	4,580	1,975	3,590
	Education Fund	3,730	2,624	2,624
	Fundraising	300	200	300
	Regina Brown Fund	750	450	450
<b>Total Revenue</b>		<b>9,710</b>	<b>6,322</b>	<b>7,214</b>
<b>Expense</b>				
	Telephone <sup>2</sup>	100		100
	Stationery & Supplies	300		100
	Postage	200	134	150
	Bank Service Charge <sup>3</sup>	150	12	65
	Ads <sup>4</sup>	500	650	500
	Printing	500		500
	Licenses & Permits <sup>5</sup>		100	
	Facilities Fees	200		200
	LWVUS PMP Fees	2,464	1,232	1,952
	LWVMD PMP Fees	1,078	539	854
	Software & Technology	750	732	300
	Events	220		120
	Fundraising			50
	Other Expenses <sup>6</sup>	100	344	25
<b>Total Expense</b>		<b>6,562</b>	<b>3,743</b>	<b>4,916</b>
<b>Profit/Loss</b>		<b>3,148</b>	<b>2,579</b>	<b>2,298</b>

**Notes:**

<sup>1</sup>Membership – Actuals as of 4/29/2022 do not reflect \$1,665 paid in 6/2021

<sup>2</sup>Telephone fees expired 3/2022 and will be renewed in May/June 2022

<sup>3</sup>NationBuilder transaction fees – offset by additional amounts paid by members

<sup>4</sup>Ads – includes \$300 paid to CCPS but offset by reduction in Regina Brown account

<sup>5</sup>Licenses & Permits – Articles of Revival fee

<sup>6</sup>Includes WOW honorarium (\$79) & transfer to LWVCC Education Fund (\$265)

Line items in blue font indicate balances in accounts and not part of actual revenue portion of budget. Without those line items, Profit/Loss would be (\$495) for actuals. Likewise, 2021/2022 and 2022/2023 Profit/Loss would be (\$1,332) and (\$726), respectively.

## **Calvert County LWV Nonpartisan Policy**

### ***Revised and Adopted May 2017***

The purpose of the League of Women Voters is to promote political responsibility through informed and active participation of citizens in government. The League of Women Voters (LWV) is nonpartisan. It does not support or oppose any political party or candidate; it is political in that it takes positions on selected governmental issues after member study and agreement.

The nonpartisan policy is a source of strength to the LWV and is the cornerstone of the Voters Service Program. Candidates are willing to appear on the LWV platforms and to provide materials for the Voters' Guide because they are confident that they will be treated fairly and the material will be used for nonpartisan purposes. Organizations, citizens and businesses also have confidence in the League because of the nonpartisan policy.

Calvert League members, (except officers and board members-see next paragraph), may seek an active role in the nomination of candidates for public office, run for office, stimulate public discussion of candidates' views during the campaign, urge citizen commitment to parties and candidates by means of political contributions and, in general, take part in the political activities of their choice. Individual League members may take action on whatever they choose; as long as they do so in their own name, do not use the League name, and leave no impression they speak for the League.

### **Board Members**

**Elected Office.** Board members shall not run for nor hold any partisan public elective office.

**Political Party Office.** Board members, who represent the League before the public or hold voter service portfolios, shall not serve in any position in a political party.

**Campaign Contributions.** Board members, except the LWV Calvert President and Voter Service Director, may attend fundraising events and make campaign contributions to individual candidates.

**Political Campaigns.** Board members may not chair or administer fundraising or campaigns for political parties or political candidates or campaign for their own elective office, partisan or nonpartisan.

**Social and Other Media.** A Board member shall not indicate her/his political affiliations or candidate preferences at any level of government in the media (including on social networking sites or other public venues) that also prominently identify her/him as a member of the LWV Calvert Board.

**Petitions.** Board members may sign petitions.

**Spouses and Relatives.** The political activity of a spouse or relative of a board member should be considered separate and distinct from the action of the Board member.

**Additional Clarification.** Board members shall present questions about specific situations to the LWV Calvert Board where the foregoing policies do not resolve the question.

## **League of Women Voters of Calvert County Nominating Committee Report, 2022**

*Submitted by Debora Harris*

### **Slate of Officers (red denotes those to be voted upon)**

Position:	Name:	Term:
President	J C Hooker	2021-2023 2 <sup>nd</sup> year of a two-year term
1 <sup>st</sup> Vice President	Sandra Raviv	2021-2023 2 <sup>nd</sup> year of a two-year term
<b>*2<sup>nd</sup> Vice President</b>	<b>Gladys White</b>	<b>2022-2024 1<sup>st</sup> year of a two-year term</b>
<b>*Treasurer</b>	<b>vacancy</b>	<b>2022-2024 1<sup>st</sup> year of a two-year term</b>
Secretary	Lila West	2021-2023 2 <sup>nd</sup> year of a two year term

\*new two year terms

### **Members Recommended to Be Appointed as Directors by the In-coming Board, 1 Year Term, Expires May 2023:** Mary Ann Zaversnik; Maureen Hoffman

### **Positions that are New for a two-year term**

Director	*Norma Onley	2022-2024 1 <sup>st</sup> year of a two-year term
Director	*Sharon Bickel	2022-2024 1 <sup>st</sup> year of a two year term

\*Members that renewed their position

**Positions that Continue for the Coming Year:**

Director	Dawn Collins	2021-2023	2 <sup>nd</sup> year of a two-year term
Director	Pat Pease	2021-2023	2 <sup>nd</sup> year of a two-year term
Director	Cheryl Hannon	2021-2023	2 <sup>nd</sup> year of a two-year term

LWVCC's Bulletin Editor. \_\_\_\_\_

LWVMD Representative: \_\_\_\_\_

**Nominating Committee Members submitting this 2022 Report:**

Chair	Debora Harris	
Members	Malcolm Funn	Gladys White - Director
	Chris Banks	Norma Onley - Director

**Nominating Committee, General Members, Proposed for Coming Year**

General members proposed for election:

Chair	vacancy
Member:	Chris Banks
Member:	Debora Harris
Member:	Malcolm Funn
Members from Board:	Norma Onley and Gladys White

**Notes:**

The LWV of Calvert County Bylaws, amended June, 2013, states in Article IX, Section 2 (italics added): The report of the Nominating Committee of its nominations for Officers, Directors, and the members of the succeeding Nominating Committee shall be sent to all members at least two weeks before the date of the Annual Meeting. *The report of the Nominating Committee shall be presented to the Annual Meeting. Immediately following the presentation of this report, nominations may be made from the floor by any voting member provided the consent of the nominee shall have been secured.*

The Nominating Committee consists of five members. Three members from the general membership are to be elected. Two members shall be members of the Board of Directors and are to be appointed by the Board immediately following the Annual Meeting.



## Calvert LWV Bylaws Changes 2022

- Motion needed to amend LWVCC Bylaws, Article III, Membership, Section 2, Types of Membership, A. Voting Members, add section "d" Students: Those who are students are defined as individuals enrolled as full or part time with an accredited institution.
- Motion needed to amend LWVCC Bylaws, Article V, Officers, Section 7, Terms of Office. Board officers shall serve no more than two consecutive 2-year terms with the exception of the Treasurer for whom there shall be no limit on terms. There shall also be no limit on the number of terms for other Directors, elected or appointed. The President shall be elected in even-numbered years, and the Vice President in odd-numbered years.

### **VOTE for BYLAWS CHANGE**

## **LEAGUE OF WOMEN VOTERS OF CALVERT COUNTY** **BYLAWS** (*Revised May 2021*)

### **ARTICLE I**

#### **Name**

The name of this organization shall be the League of Women Voters of Calvert County. This local League is an integral part of the League of Women Voters of the United States and the League of Women Voters of Maryland, hereinafter referred to in these Bylaws as LWVCC, LWVUS, LWVMD, or the LWV.

### **ARTICLE II**

#### **Purposes and Policy**

Section 1. Purposes: The purposes of the LWVCC are to promote citizen responsibility through informed and active participation in government, and to act on selected governmental issues, in accordance with member-adopted positions.

#### Section

2. Policy: The LWVCC shall not support or oppose any political party or candidate.

3. Diversity, Equity & Inclusion Policy. The LWVCC is fully committed to ensure compliance - in principle and in practice - with LWVUS' Diversity, Equity, and Inclusion Policy.



## **ARTICLE III**

### **Membership**

Section 1. Eligibility: Any citizen who subscribes to the purposes and policy of the LWV shall be eligible for membership.

Section 2. Types of Membership:

A. **Voting Members.** People at least 16 years of age who join the LWV shall be voting members of their local, State, and National LWVs; a. Individuals who live within an area of a local LWV may join that LWV or any other local LWV;

b. Those who reside outside the area of any local LWV may join any local LWV or shall be State members-at-large;

c. Those who have been members of the LWV for 50 years or more shall be life members and excused from the payment of dues.

B. **Associate Members.** Students of local high schools under the age of 16 are eligible to be enrolled as Associate Members. This is a non-voting category and dues are waived by local and national LWV policy.

## **ARTICLE IV**

### **Board of Directors**

Section 1. Number: The LWVCC Board of Directors shall consist of the officers of the LWV (President, or Co-Presidents if applicable, Vice President, Secretary, Treasurer), **six (6) elected Directors**, and not more than **six (6) appointed Directors**.

Section 2. Manner of Selection and Term of Office for **Elected Directors**: Three (3) of the elected Directors shall be elected by the general membership at each Annual Meeting (May of each year) and shall serve for a term of two (2) years, effective July 1 (start of fiscal year). The three (3) additional elected Directors shall be elected at the Annual Meeting in the interim year, with terms effective July 1, thus allowing a total of six (6) serving elected Directors with staggered terms.

A. It is the intent of the LWV to have a brief overlap of outgoing directors and newly elected or appointed directors to allow for familiarization with duties and responsibilities of Directors;

B. Outgoing Directors retain voting privileges until June 30. Incoming Directors become voting Directors on July 1.

Section 3. Manner of Selection and Term of Office for **Appointed Directors**: The elected members shall appoint such additional Directors, not exceeding six (6), as they deem necessary to carry on the work of the LWV, on or after July 1. The terms of office of the

Appointed Directors shall be one year and shall expire at the conclusion of the fiscal year (June 30).

Section 4. Qualifications: No person shall be elected or appointed or shall continue to serve as an officer or director of this organization unless they are a general voting member of the LWVCC.

Section 5. Powers and Duties: The Board of Directors shall have full charge of the property and business of the organization, with full power and authority to manage and conduct same, subject to the instruction of the general membership. It shall plan and direct the work necessary to carry out the Program adopted by the National Convention, the State Convention, and as approved at the local Annual Meeting. The Board shall create and designate such special committees as may be deemed necessary to conduct activities of the approved programs.

Section 6. Meetings: There shall be at least nine (9) regular meetings of the Board of Directors annually. The President may call special meetings of the Board of Directors, and shall call a special meeting upon the written request of five (5) members of the Board.

Section 7. Quorum: A majority of the current members of the Board of Directors (50% plus one) shall constitute a quorum. Any one or more members of the Board of Directors may participate in a meeting by means of conference telephone, face time or other electronic meeting platforms that allow all persons participating in the meeting to hear each other at the same time. Participation by such means shall constitute in person presence at a meeting, provided the participant engages in the full meeting.

Section 8. Obligatory Resignation: Any Board member who misses three (3) consecutive meetings without written or verbal communication with the Board shall be deemed to have resigned from the Board.

Section 9. Leave of Absence: A Board member may request a Leave of Absence not to exceed six (6) months. Board President must be notified in writing (email or letter), member must be in good standing (dues paid for current fiscal year).

## **ARTICLE V**

### **Officers**

Section 1. Enumeration and Election of Officers: The officers of the LWVCC Board of Directors shall be a President or Co-Presidents (if applicable), a First Vice President, a Second Vice President, a Secretary and a Treasurer. Each officer position is a two-year term. The President or Co-Presidents and the Secretary shall be elected in odd-numbered years. The Vice Presidents and the Treasurer shall be elected in even-numbered years. In the event of a resignation in a Board Officer position or an Elected Director position during the current term of office, a member of the Board of Directors will be appointed on an interim basis by vote of the Board of Directors to fill the remainder of the original term.

Section 2. President or Co-Presidents: The President or Co-Presidents shall:

- A. Preside at all meetings of the organization and of the Board of Directors;
- B. In the absence or disability of the Treasurer, sign or endorse checks, drafts, and notes;
- C. Serve as an ex-officio member of all committees except the Nominating Committee;
- D. Have such usual powers of supervision and management as may pertain to the office of the President;
- E. Perform such other duties as may be designated by the Board.

Section 3. First Vice President: The Vice President shall, in the event of absence, disability, or death of the President or Co-Presidents, possess all the powers and perform all the duties of that office, until such time as the Board of Directors shall select one of its members to fill the vacancy until the next Annual Meeting. The Vice President will provide strategic leadership for one or more Board initiatives, and shall perform such other duties as the President or Co-Presidents and Board may designate.

Section 4. Second Vice President: The Second Vice President will provide strategic leadership for one or more Board initiatives and shall perform other such duties as the President or Co-Presidents and Board may designate.

Section 5. Secretary: The Secretary shall keep minutes of all meetings of the LWV and of all meetings of the Board of Directors; shall notify all Officers and Directors of their election; shall sign, with the President or Co-Presidents, all contracts and other instruments when so authorized by the Board; and shall perform other such functions as may be incident to the office.

Section 6. Treasurer: The Treasurer shall collect and receive all moneys due; shall be the custodian of these moneys, shall deposit them in a bank designated by the Board of Directors; shall disburse the same only upon order of the Board; and shall present statements to the Board at their regular meetings and an annual report at the Annual Meeting. The Treasurer will prepare a draft annual budget for the Board to review and approve for presentation to the membership at the Annual Meeting.

Section 7. Terms of Office: All elected officers may be elected for a maximum of two consecutive two-year terms, staggered as described in Section 1. Each two-year term is determined by vote of the general membership at the Annual Meeting and becomes effective July 1.

## **ARTICLE VI**

### **Executive Committee**

Section 1. Composition: The Executive Committee shall consist of the elected officers-president or co-presidents, vice presidents, secretary, and treasurer.

Section 2. Duties: The Executive Committee shall have the power to make plans and act for the Board between meetings of the Board and shall report on all actions taken by said committee. It shall perform such duties as may be delegated to it by the Board of Directors.



## **ARTICLE VII**

### **Nominations and Elections**

Section 1. Nominating Committee: The Nominating Committee shall consist of five (5) members, two of whom shall be members of the Board of Directors. The Chairman and two members, who shall not be members of the Board, shall be elected at the Annual Meeting. Nominations for these positions shall be made by the current Nominating Committee. The two (2) Board Member positions shall be appointed by the current Board of Directors following the Annual Meeting but before July 1. Any vacancy on the Nominating Committee shall be filled by the Board of Directors. Suggestions for nominations for Officers and Directors may be sent to the Committee by any voting member.

A. The Committee is to be active throughout the year and be prepared to offer nominations for Board approval for any vacancies occurring during the year.

B. The Committee shall receive suggestions of any voting member throughout the year for Officers, Directors, and members of the succeeding Nominating Committee.

Section 2. Report of the Nominating Committee and Nominations from the Floor: The report of the Nominating Committee of its nominations for Officers, Directors, and the

members of the succeeding Nominating Committee shall be sent to all members at least two weeks

before the date of the Annual Meeting. Immediately following the presentation of the report at the Annual Meeting, nominations may be made from the floor by any voting member provided the consent of the nominee has been secured.

Section 3. Elections: The Election shall be by ballot, provided that when there is but one nominee for each office, the Secretary may be instructed to cast the ballot for every nominee. The majority vote of those qualified to vote and voting shall constitute an election. Absentee or proxy voting shall not be permitted for elections.

## **ARTICLE VIII**

### **Financial Administration**

Section 1. Fiscal Year: The fiscal year of the LWV shall commence on the first day of July of each year.

Section 2. Dues: The Board of Directors of the LWV shall determine the annual dues, subject to the approval of two-thirds of the members voting at the Annual Meeting. Members shall be given thirty (30) days' notice of any proposed dues change.

A. The Treasurer shall be responsible for preparing and sending out dues notices to members by June 30 of each year. The Treasurer will notify the Membership Chair of those members who have not paid dues by September 1.

B. It will be the Membership Chair's responsibility to follow-up on the dues that are in arrears. Any member who fails to pay dues within three (3) months after they become due shall be dropped from the membership rolls.

C. New members who join after the start of the fiscal year (July 1): a. New members joining between July 1 and September 30 will pay a full year's dues of \$50.

b. New members joining October 1 or later will pay proportional dues based on the number of months remaining in the fiscal year X \$5.

c. Full dues will apply at the start of the next fiscal year (July 1).

Section 3. Budget: A budget for the upcoming year shall be submitted by the Board of Directors to the Annual Meeting for adoption by the general membership. The budget shall include support for the work of the LWV as a whole.

A. Section 4. Budget Committee: A Budget Committee consisting of two Board of Directors and the Treasurer shall be appointed by the Board of Directors at least two (2) months prior to the Annual Meeting to work with the Treasurer prepare a budget for the upcoming year. The Treasurer shall not be eligible to serve as Chairman of the Budget Committee.

B. The proposed budget shall be sent to all members at least two weeks before the Annual Meeting.

## **ARTICLE IX**

### **Meetings**

Section 1. General Membership Meetings: There shall be at least two (2) meetings of the general membership each year, the Annual Meeting and an additional General Membership Meeting. The time and place shall be determined by the Board of Directors.

Section 2. Annual Meeting: An Annual Meeting shall be held at a date determined by the Board of Directors, usually in May of each year. The Annual Meeting shall:

- A. Adopt next year's local program(s);
- B. Elect Officers (per staggered term expirations) and Directors (per staggered terms; 3 per Annual Meeting); see Article IV;
- C. Elect members of the Nominating Committee (five (5)) two of whom must be from the Board);
- D. Adopt an adequate budget and vote on any Board recommendation for change in annual dues;
- E. Transact such other business as may properly come before it.

Section 3. General Membership Meeting: An additional meeting of the general membership shall be held at a date determined by the Board of Directors. The Agenda for a General Membership Meeting will include both Board of Directors' and General Members recommended items. Agenda will be finalized and presented (either electronically or by mail) two weeks prior to the date of the meeting.

Section 4. Quorum: Twenty (20) percent of the total Membership in attendance shall constitute a quorum at all general meetings of the LWVCC.

Section 5. Voting at Annual & General Membership Meetings:

- A. Adoption/approval of proposed action items a. Requires majority vote (fifty (50) percent plus one) of quorum.
- b. Use of emails for voting constitutes a valid decision-making format, but an email vote is not counted in determining whether there is a quorum for the actual meeting.

Section 6. National Convention: The Board of Directors, at a meeting before the date on which the names of delegates must be sent to the national office, shall select delegates to that Convention in the number allotted the LWVCC under the provisions of the LWVUS

Section 7. State Convention: The Board of Directors, at a meeting before the date on which the names of delegates must be sent to the State Office, shall select delegates to that convention in the number allotted the LWVCC under the provision of the Bylaws of the LWVMD.

Section 8. Representation: Every local LWV shall be entitled to two delegates, in addition to the President or alternate, or Co-Presidents. Local LWVs having more than 50 voting members shall be entitled to one additional delegate for each additional 50 members.

## **ARTICLE X**

### **LWVUS Issues and Supporting Principles**

Section 1. Issues and Supporting Principles: The Issues and Supporting Principles are concepts of government adopted by the National Convention and supported by the LWV as a whole. They are the basis for the adoption of National, State, and Local programs. The Issues and Supporting Principles are available online at the LWVUS Website [www.lwv.org](http://www.lwv.org).

Section 2. Locally Focused Programs: The Programs of the LWVCC shall consist of action to support, and to the extent possible, implement the LWVUS Supporting Principles and those governmental issues chosen at the LWVCC Annual Meeting for concerted study and action, provided that, as a condition of recognition by the State and National Boards, the LWVCC shall act only on existing local positions or State or National positions.

A. The Board of Directors shall recommend to the membership, at the Annual Meeting, programs of work focused on the local community. Programs of work, as used in these Bylaws, may be in the form of observing local government, advocating on a local issue or educating the membership and community on the structure and services of local government.

B. The Annual Meeting may adopt the Board of Directors recommended programs or any similar programs of work\* provided that any program of work adopted by the LWVCC shall focus on the local community.

\*See General Membership Meeting agenda items Article VIII, Section 3.

Section 3. Program Action: Members may act in the name of the LWVCC only when authorized to do so by the Board of Directors. They may act only in conformity with, and not contrary to, a position taken by the LWVCC, the LWVMD, and the LWVUS.

## **ARTICLE XI**

### **Parliamentary Authority**

The rules contained in Robert's Rules of Order, Newly Revised, shall govern the organization in all cases to which they are applicable and in which they are not inconsistent with the bylaws. The Board of Directors will appoint a Parliamentarian from the membership of the Board. A copy of Robert's Rules of Order, Newly Revised, will be accessible at each meeting via electronic access or hard copy.

## **ARTICLE XII**

### **Amendments**

The Bylaws may be amended by a two-thirds vote of the voting members present at the Annual Meeting, provided the amendments are submitted to the membership in writing, either electronically or by hard copy, at least two weeks in advance of the meeting.

Original Adoption: March 1969

Amended: April 1995; May 2000; June 2001; May 2007; May 2011; June 2013; March 2017; May 2020

## **League of Women Voters of Calvert County**

### ***Calendar of Activities for 2021-2022***

#### **June 2021**

June 2: Voter registration training

June 5: Green Life Festival

June 5: LWVMD Convention

June 17: Board meeting

June 19: NAACP Family and Community Day at Jefferson Patterson Park

June 22-27: LWVUS Convention

June 24: Initiation of Task Force on Police Accountability and Social Justice

June 29: LWVCC statement on PAB at BOCC meeting

June 30: Voter Service meeting

Continuation of study on "The Prince Frederick Town Master Plan Revision"

#### **July 2021**

July 7: Voter registration training

July 8: Police Accountability Task Force organizing meeting

July 14: LWVCC Board meeting

July 22: Police Accountability Task Force meeting

#### **August 2021**

August 3: National Night Out at Calvert Pines and Chesapeake Beach

August 5: Police Accountability Task Force meeting

August 19: Police Accountability Task Force meeting

August 24: Fair Mapping event

August 26: LWVMD meeting



August 27: Voter Service Committee meeting

### **September 2021**

September 2: Police Accountability Task Force Meeting

September 3: LWVCC Citizens' Forum on Police Accountability

September 8: LWVCC Board meeting

September 8: Voter registration training

September 25: LWVMD Workshop

September 28: National Voter Registration Day at CSM (virtual)

### **October 2021**

October 12: BOCC Hearing on PAB testimony

October 13: LWVCC Board Meeting

October 15: Day of Caring at St. John Vianney Family Life Center voter registration

### **November 2021**

November 9: LWVCC statement on PAB at BOCC meeting

November 10: LWVCC Board meeting

November 17: Legislative Evening

November 26: LWVCC donations to Project Echo for homeless

### **December 2021**

December 2: Police Accountability Task Force meeting

December 9: LWVCC statement BOCC Hearing on PAB Draft #2

December 16: Winter Social (virtual)

December 20: Redistricting Commission meeting

### **January 2022**

January 12: LWVCC Board meeting

January 17: Police Accountability Task Force meeting

January 20: Redistricting meeting

January 25: LWVCC statement on PAB at BOCC final hearing

January 26 & 28: Stakeholders meeting for Supt of Schools search

January 28: NAACP seminar on Critical Race Theory

January 29: LWVMD Workshop

### **February 2022**

February 2: Police Accountability Task Force meeting  
February 4: WOW Planning meeting  
February 9: LWVCC Board meeting  
February 17: Police Accountability Board Forum  
February 23: Vote411.org committee meeting

### **March 2022**

March 7: Observer Teams joint meeting  
March 9: LWVCC Board Meeting  
March 12: WOW virtual celebration  
March 12: Calvert County Public Schools History Fair  
Mar 21-22 Voter Service meeting to finalize Vote411.org questions  
March 29: Voter registration training

### **April 2022**

April 6: Voter registration training  
April 6: Police Accountability Task Force meeting  
April 13: LWVCC Board meeting  
April 19: CSM Spring Fling voter registration  
April 26: Huntingtown HS voter registration  
April 26: Election Heroes event with BOCC  
April 27: Police Accountability Task Force meeting

### **May 2022**

May 6: Voter Services meeting  
May 11: LWVCC Board Meeting  
May 17: Voter registration at Calvert HS  
May 19: Police Accountability Task Force meeting  
May 24: Virtual voter registration training 10 am  
May 25: Annual Membership Meeting (virtual) 6:30 – 8 pm

### **June 2022**

June 4: Green Life Festival at Anne Marie Gardens 9-2  
June 4: LWVMD Council 9:30-12 noon  
June 4: Release of Vote411 and Voter Guides  
June 8: LWVCC Board meeting  
June 8: Virtual voter registration 7 pm

June 18: NAACP Family and Community Day at Jefferson Patterson Park

June 23-26: LWVUS National Convention

June 29: Board of Education Forum at CSM