



Queen Anne's Lace *Daucus carota*



League of Women Voters of Queen Anne's County
Board Meeting Minutes
March 14, 2022
Centreville Library

Attending: Patricia Jamison, Barbara Sharkey, Pat Sommers, Gina Crook, Mary Campbell, Julie Ranelli, Jinny Guy, Joyce Woodford

Patricia Jamison called the meeting to order at 6:30 p.m.

Prior Minutes: Pat Sommers distributed the final version of the February 14, 2022, minutes before the meeting. Mary Campbell moved to approve the minutes and Jinny Guy seconded. The minutes were approved unanimously.

Treasurer's Report: Barbara Sharkey presented the Treasurer's Report. The Education Fund has a balance of \$11,180.93, and the Operating Fund has a balance of \$5,428.31 for a total of \$16,609.24. That compares to the balance of \$15,546.83 on March 8, 2021.

The League gained one new membership and a donation of \$22.00 to the Education Fund.

Gina Crook moved to approve the Treasurer's Report and Joyce Woodford seconded. The Report was approved unanimously.

Projected Budget for Annual Meeting: Barbara Sharkey distributed a proposed Budget for the next fiscal year. This Budget will be presented to the membership for approval at the Annual Meeting in May. There was some discussion about a couple of the line items, particularly printing costs for the Guide to Government Officials, but the Board decided not to make any changes. Julie Ranelli moved that the Board approve the proposed Budget to be presented to the membership, and Gina Crook seconded. The Budget was approved unanimously.

Treasurer's Responsibilities: Barbara Sharkey distributed a draft of the "Responsibilities of the Treasurer." The Board discussed the need to ensure that all our Operating Procedures and Responsibilities of Officers documents are consistent. The Board agreed to review all the documents at the Retreat in June

OLD BUSINESS:

- **Database and Calendar:** Pat Sommers reported that she had updated the database to reflect the new members. She also distributed an updated calendar that reflects the changes recently announced in candidate filing deadlines.

The Board also reviewed the planned voter registration events. Julie Ranelli confirmed that she will get LWVQAC registered for Kent Island Day, and then organize volunteers to be at the table to provide information to voters.

In addition, the Board had planned to set up a table at the Kent Island Farmers Market for the four Thursdays leading up to the primary. Pat Sommers volunteered to coordinate that event.

Last year the Voter Registration/Education Committee had reorganized the boxes of materials and created three separate boxes that could be used at voter registration/information events. The Committee also created an ideal table arrangement. Pat Sommers did an inventory of what should be in the box and sent it to Patricia Jamison and Jinny Guy who have the other two boxes. We have identified some missing materials. Barbara Sharkey agreed to order more Constitutions, and we will need to print additional Guides to Government Officials to prepare the boxes before the next events.

- **Social Media (Facebook and Webpage):** While there is nothing significant to report about current social media activities, Patricia Jamison suggested that in the next few months there will be a lot of things that we should be posting.
- **Archiving Records:** Patricia Jamison tried to schedule a new meeting for the Committee but was not able to find a good date. In the mean time, Julie Ranelli sent an email to the committee members laying out a way forward that Patricia believed was a good approach.

Patricia suggested that the goals of this project are two-fold: 1) to preserve the records that we have, especially those from the early years of the League; and 2) to discontinue accumulating more paper records.

She suggested the following next steps:

- LWVQAC will take advantage of the State League's Google drive option. This will allow the League to store prior and future year material (agendas, minutes, Treasurer reports, etc.), although we also discussed the idea of keeping a flash drive with that information as a back up. We can determine who has access to it (Board members, for example).
- Julie will talk to the UMD contact about whether we can keep the originals of the League's early history and give them a flash drive with our records already digitized so they can have it

and make it available to the public. Previously Julie was told they needed the originals and they could not guarantee that they would digitize or return anything we provided them.

- To put the early history material together, Patricia and Mary Campbell will review records.
- **Vote 411 Training and Deadline for VG Insertions:** Liz Hammond was not able to attend the Board meeting, but she sent an email to Patricia Jamison to read to the board. Liz reported that the 411 training in February went very well. She is preparing the Voter's Guide template and questions for the candidates. The deadline for candidate responses is April 20, and after discussion the Board agreed that we need a final printed version by April 25. All of the deadlines are subject to change due to the challenges to the re-districting maps.
- **Police Accountability Act:** Patricia Jamison talked to Sheriff Gary Hofmann today about getting an update on Queen Anne's County's implementation of the Police Accountability Act of 2021. The County Commissioners will have a resolution regarding the Act. But, he reported, the legislators have still not provided clarity on how the Act should be implemented. He said that he is willing to come to our meeting when he has more information, and Patricia told him that we are willing to help.
- **Nominating Committee:** Joyce Woodford reported that the Nominating Committee is still looking for one more person to add to the Board of Directors slate. The slate is one of the things that will be voted on by members at the Annual Meeting in May.
- **Responsibilities of the President:** Patricia Jamison prepared a draft of the "Responsibilities of the President" and distributed it to the Board before the meeting. Pat Sommers sent her a proposed addition, which Patricia agreed to add to the draft.
- **Photo Permission Form:** Patricia Jamison reported that she has added a section to the Photo Permission Form that the Board approved at last week's meeting relating to minors. We agreed that we will put the form on the new Google Drive and make sure there are forms in the Voter Registration boxes. Gina Crook motioned that the revised photo form be approved and Mary Campbell seconded. The motion was approved unanimously.

NEW BUSINESS:

- **Annual Dinner Menu and Cost:** Joyce Woodford reported on the menu for the Annual Dinner in May that she and Prospect Bay had agreed to. She asked for input on the dessert. The cost comes to \$53.77 per person. After

some discussion, the Board voted to subsidize the dinner so that those attending will pay only \$40.

- **Meeting Workbook (Agenda, Minutes, Slate, Budget) and Press Release:** The Annual Meeting will be held before dinner at the event on May 10. Mary Campbell is working on the agenda; and Marion Grier will send the final slate to Mary to incorporate into the Workbook. Mary has a copy of the minutes and the proposed Budget. Mary is also working on the Press Release. Patricia will contact John Lewis, the after dinner speaker, to get a picture to include in the press release.
- **Registration Form and Flyer:** Patricia Jamison and Barbara Sharkey are working on the Registration Form for people to register for the Annual Meeting and Dinner, and the Flyer that will go out to the mailing list. The flyer will be posted on Facebook and the website. The Board discussed several edits to the draft flyer and registration forms.
- **Mid-Term Elections and Forums:** Mary Campbell reported that the Forums for the Primary have been set:
 - May 1 – Maryland State Senate
 - May 8 – Maryland House of Delegates
 - May 15 – House of Representatives, District 1As of March 14, only one County Commissioner has a challenger, a Republican, and no Democrats have filed as a candidate. There are some candidates for the Board of Education.
- **Copyright Basics:** Barbara Sharkey reported on issues the State League had with some pictures it used. The State League told county Leagues that if you did not take the picture yourself, do not use it without permission, which may be costly. But, you can use anything on the State or National website.

Adjournment: Julie Ranelli made a motion to adjourn the meeting, Joyce Woodford seconded the motion, and the meeting adjourned at 8:15.

Next Meeting: The next meeting will be held at 6:30 pm on Apr Patricia will contact John Lewis, the after dinner speaker, to get a picture to include in the press release. il 11, 2022 at the Centreville Library.

Prepared by Pat Sommers, Secretary