



Queen Anne's Lace *Daucus carota*



**League of Women Voters of Queen Anne's County**  
**Board Meeting Minutes**  
**April 11, 2022**  
**Centreville Library**

**Attending:** Patricia Jamison, Liz Hammond, Barbara Sharkey, Pat Sommers, Gina Crook, Mary Campbell, Julie Ranelli

Patricia Jamison called the meeting to order at 6:30 p.m.

**Prior Minutes:** Pat Sommers distributed the final version of the March 14, 2022, minutes before the meeting. Gina Crook moved to approve the minutes and Mary Campbell seconded. The minutes were approved unanimously.

**Treasurer's Report:** Barbara Sharkey presented the Treasurer's Report. She reported that the IRS has approved the League's application to become a 501(c)(3) organization. This means that donations, dues and other payments to the LWVQAC are tax deductible, unless it is in payment for goods or service received.

As a result of the change in status what had been two separate funds, the Operating Fund and Education Fund, have been combined into one account in our bank, and the State account has been closed.

The new combined fund, the LWVQAC Fund, has a balance of \$16,687.15. That compares to the balance of \$15,606.83 on April 12, 2021.

The Fund includes three payments for the Annual Dinner. It also includes expenses for the purchase of 100 copies of pocket Constitutions to be distributed at voter registration events, and for envelopes for the Annual Meeting mailing.

Liz Hammond moved to approve the Treasurer's Report for audit and Gina Crook seconded. The Report was approved unanimously.

**OLD BUSINESS:**

- **Database and Calendar:** Pat Sommers reported that there were no changes to the database. She also distributed an updated calendar that reflects the changes recently announced related to candidate filing deadlines.

- **Social Media (Facebook and Webpage):** Gina Crook reported that she will put the Annual Meeting/Dinner flier on Facebook now that it is ready, and Barbara Sharkey reported that it was already on the League's web page. Barbara also reported that we received a bill for \$50 to continue the Leagues domain name (LWVQAC.org) for five more years.
- **Archiving Records:** Patricia Jamison reported that Julie Ranelli has agreed to be the point person for the new Google drive that will be used to archive our records. We are the first local league to take advantage of this option offered by the State League. Julie is working with Niecy Chambers to develop it. The Board agreed that everyone on the Board should have access, so each will need a LWVMD.org email address. The Board also discussed ways we can use this new Google drive, such as putting the calendar there so everyone can view a current version at any time, or creating a sign up sheet for voter registration event coverage.
- **New Deadlines for VG: Vote 411 Cards:** Liz Hammond reported that Vote 411 is on track. She also received an email about whether the League wanted to order Vote 411 cards that we distribute at Voter Registration events. The Board agreed that she should order 500, and we will discard of the old ones once the new cards have been received.
- **Guide to Government Officials for Citizens of QAC:** Liz Hammond raised the question about when we should print additional copies of the Guide to Government Officials, and how many. There are some upcoming local elections in the next few months. After some discussion, the Board agreed that we needed some for the Annual Meeting and the Kent Island Day Voter Registration event, so she will have 100 printed in time for those events.
- **Police Accountability Act:** Patricia Jamison confirmed that the Board had seen the article from the newspaper she sent around about the QAC Police Accountability Board. She has not spoken with the Sherriff recently, and is waiting for him to decide if he needs our help. The county's Police Accountability Board has to be in place by July 1.
- **Nominating Committee's Final Slate:** Joyce Woodford was unable to attend the meeting. Patricia Jamison reported that the Nominating Committee is waiting to hear from one last person about whether she will run for the Board. The slate is one of the things that will be voted on by members at the Annual Meeting in May.
- **Registration Form and Flier Mailing:** Patricia Jamison and Barbara Sharkey reported that they mailed the package for the Annual Meeting/Dinner to people last Thursday. Mary Campbell reported that she

has sent out the press release, although she does not know when it will appear in the newspapers.

- **Review Annual Meeting Workbook (Agenda, Minutes, Slate, Budget):** Mary Campbell distributed a draft of the Workbook for the Annual Meeting. The Board reviewed it and proposed several changes. The cash bar begins at 5 pm for the Annual Meeting. Board members agreed to come by 4:30 to help finalize the set up.

### **NEW BUSINESS:**

- **Draft Responsibilities of the Vice President:** Liz Hammond reminded the Board members that she had sent out a draft of the responsibilities of the Vice President for comment.
- **Activities to Support the Board of Elections:** Patricia Jamison received an email from the State League asking local leagues to find ways to support their Board of Elections. The Board discussed several ways to do that, including sending them a card, ensuring that all members of the Board of Elections were invited to the Annual Meeting, and thanking them publicly during the dinner. During the meeting Gina Crook posted an appreciation to them on Facebook.
- **Tentative Schedule of VR/Education Activities:** The Board discussed the upcoming Kent Island Day and verified who will be at the table. Julie Ranelli and Barbara Sharkey are going to coordinate sending a request for help to members who indicated they would like to volunteer.
- **Mid-Term Elections and Forums:** Mary Campbell went over the current status for the primary election. She discussed what forums the Kent County League, as the lead league, would potentially hold. Kent County has tentatively scheduled May 22, June 12, and June 26 for their forums at Chesapeake College. LWVQAC may also hold forums for County Commissioner and Board of Education, although until after the filing deadline of April 15 we won't know for sure what forums we would want to hold.  
The Board also discussed again the need to have additional Board members gain experience in managing forums.
- **Dates for Next Meeting and Annual Retreat:** The Board discussed the timing for the next Board meeting and the Annual Retreat. It was decided that there will be a June meeting (June 13), and the Annual Retreat will be on July 11 at Liz Hammond's house.

**Other:**

- **Email request re: Laura Neuman:** Patricia Jamison reported that she received a call from the campaign of Laura Neuman who is running for Governor. The campaign manager asked to have a Zoom meeting with LWVQAC members. Patricia Jamison responded that as a non-partisan organization it was not appropriate to support individual candidates, and suggested she contact the Democratic Club.
- **Membership Flier:** Barbara Sharkey reported that because of the new 501(c)(3) status the printed membership flier needs to be changed, and suggested that we take a look at the entire document. She will do a first review and then send it to the rest of the Board to review before it is printed.

**Adjournment:** Julie Ranelli made a motion to adjourn the meeting, Barbara Sharkey seconded the motion, and the meeting adjourned at 8:05.

**Next Meeting:** The next meeting will be the Annual Meeting on May 10 at Prospect Bay County Club.

Prepared by Pat Sommers, Secretary