



Queen Anne's Lace *Daucus carota*



Making Democracy Work

League of Women Voters of Queen Anne's County
Board Retreat Meeting Minutes
July 11, 2022
Liz Hammond's home

Attending: Patricia Jamison, Liz Hammond, Barbara Sharkey, Lea Brooks, Mary Campbell, Jinny Guy

Call to order: Patricia Jamison called the meeting to order at 11:15 a.m.

Prior Minutes: A motion by Liz Hammond with second by Mary Campbell to approve the June 13, 2022 minutes passed.

Treasurer's Report: Barbara Sharkey presented the Treasurer's Report along with a Budget Comparison Report. The balance as of June 30, 2022, is \$16,001.38. Expenses in the near future will include member dues for state League and for our share of the Voter's Guide.

A motion by Lea Brooks with second by Liz Hammond to approve the June 30 Treasurer's report for audit passed.

There was a brief discussion about establishing a fund for the purpose of lowering our dues in the future to attract more members. Lea Brooks offered to investigate ideas for a fund raiser to sponsor the effort. We will discuss forming a committee at a future meeting.

Select a Board Member to be on the Nominating Committee: Lea volunteered to fill this vacancy.

Debrief Forums: The Primary forums went smoothly. The Kent league is the lead for the District 1 US House of Representatives and the MD Senate District 36 races again and is trying to organize for the fall. Kent is reserving three dates, October 2, 9, and October 23, at the Todd Performing Arts Center for those forums. The QAC League will hold forums for County Commissioners and Board of Education. A more detailed discussion about the local forums will happen at the August meeting.

Next Steps: John Lewis Recommendations:

1. HS graduation Civics requirement. Gina Crook and Julie Ranelli are working on this. They are contacting the Civics teachers to learn how we might help students fulfill this requirement, perhaps with technology and by sitting at Voter Information/Registration tables.
2. Continue to put league publications online and use social media. Gina will be checking into adding Twitter, Instagram and Tic Tok to our social media presence.
3. As we interact and work with student populations, we will continue to keep state and national League initiatives in mind. They are interested in these topics.
4. Continue to address diversity.

How to celebrate 20 years of LWVQAC: There was a brief discussion about how to celebrate the 20th anniversary of LWVQAC. Several ideas were suggested: (a) show a Power Point collage at our annual meeting, (b) send an article to the local papers each month (c) have an anniversary party and include founding members. We will brainstorm more at our August meeting.

League operating procedures for each office and committee: This work is in process. Brief descriptions of committees will accompany our List of Standing Committees.

"Must Does-Review and Identify Standing Committees with brief description:

VOTE 411/Voter's Guide/Elected Officials Guide

VOTE 411 and Voter's Guide: the process by which candidates who have filed with the State Board of Elections are contacted and invited to answer a series of questions pertinent to the race in which they are running. This information is then used to produce the printed Voters' Guide and the on-line version of Vote 411.org so that voters can make an informed decision when they go to the polls. Liz will contact Kent County and ask them how many people worked on the Voter's Guide and what their responsibilities were. Liz will report back at the August meeting.

Committee: **Liz Hammond** and **Jinny Guy**

"Guide to Government Officials for Citizens of Queen Anne's County:" This Guide is a list that contains elected offices in the United States Government, Maryland Government, Queen Anne's County, and local town governments in Queen Anne's County. It is kept up to date after each election and printed twice a year at the end of June and January unless otherwise determined by the

board to be updated and printed on an as needed basis, usually in January and June.

Committee: **Jinny Guy**

Candidate Forums

Produce Candidate Forums for contested elections for MD Congressional District 1, MD District 36 in partnership with Talbot and Kent Counties, and solely for contested local Queen Anne's County offices.

Committee: **Mary Campbell**, Chair; **Gina Crook**, **Pat Jamison**, and **Barbara Sharkey**.

Social Media

Keep current and update Facebook and other social media, Web Page, etc.

Committee: **Gina Crook** and **Barbara Sharkey**

LWVQAC Data Base and Calendar

Maintain data base (three separate lists) of Board members, paid members and other friends. Maintain and keep the calendar up to date, to include both state and local dates.

Committee: **Secretary (Pat Sommers)**

Annual Appeal

Send appeal letter via snail mail to members and friends annually in late November or early December.

Committee: **Jinny Guy** and **Barbara Sharkey** with input from **Board members**.

Voter Registration and Voter Information

Explore and co-ordinate appropriate locations. Ensure those hosting the tables have the supplies needed and that at least one has been trained to register voters.

Committee: None at present

Holiday Meeting/Party

Holiday party with guests (if board approves) and short business meeting, if needed.

Committee: **Lea Brooks**

Archiving Records

Preserve and consolidate records.

Committee: **Julie Ranelli**, Chair; **Mary Campbell**, **Jinny Guy**, **Liz Hammond**, **Pat Jamison**, and **Barbara Sharkey**

Annual Meeting and Dinner

Required meeting to approve the slate of officers, the nominating committee for the coming year, the budget for the coming year, the minutes of the past annual meeting and any other items that require member approval.

Committee: **President (Pat Jamison), Mary Campbell, Barbara Sharkey, and Joyce Woodford**

Member Renewal Letters

Send membership renewal letters.

Committee: **Barbara Sharkey**

Educating Student Voters

Help students fulfill Civics requirements by using their help, inform students about our League, and continue to post local, state and national League events and initiatives on social media.

Committee: **Gina Crook and Julie Ranelli.**

Wrap up: Future meetings will be held on the second Monday of the month at 6:30 pm in the meeting room at the Centreville library.

Adjournment: The meeting was adjourned at 1:30.

Prepared by Jinny Guy, board Member