



Queen Anne's Lace *Daucus carota*



League of Women Voters of Queen Anne's County
Board Meeting Minutes
August 12, 2022
Centreville Library

Attending: Patricia Jamison, Barbara Sharkey, Pat Sommers, Mary Campbell, Jinny Guy, Lea Brooks

Patricia Jamison called the meeting to order at 6:30 p.m.

Prior Minutes: Jinny Guy had distributed the minutes from the Retreat held on July 11, 2022 before the meeting. Mary Campbell recommended a change regarding the forums. Mary moved to approve the minutes, with the change, and Lea Brooks seconded. The minutes were approved unanimously.

Treasurer's Report: Barbara Sharkey presented the Treasurer's Report. LWVQAC has a balance of \$16,828.46. That compares to a balance of \$14,369.99 on September 13, 2021 (there were no Board meetings in July and August of 2021).

There were 24 membership renewals. The League also has one new member who joined after recognizing the importance of the Voter's Guide. The League received \$422 in other contributions.

There are two outstanding bills for Voter's Guide printing (approximately \$500) and the PMP payment to the National League (approximately \$1,360).

Jinny Guy moved to approve the Treasurer's Report and Mary Campbell seconded. The Report was approved unanimously.

The By-Laws require that the Treasurer's records be audited every time the Treasurer changes or is reelected, which is a minimum of every two years. Carolyn Moorshead and Skip Moore have agreed to do the audit for this year. Barbara will be working with them and expects to have the audit completed by the September Board meeting.

LWVQAC applied to the State of Maryland for a Sales and Use Tax Exemption Certificate since we are now a 501(c)(3) organization, and Barbara has received the certificate. That means we are now exempt from paying state taxes on any purchase we make. The complication occurs when another Board member pays for items using their personal credit card.

OLD BUSINESS:

- **Database and Calendar:** Pat Sommers reported that she had updated the database to reflect the new members. She also distributed an updated calendar. Both were sent to Board members before the meeting.
- **Social Media (Facebook and Webpage):** There was nothing significant to report about current social media activities.
- **Voter Registration/Education Events:** Patricia Jamison distributed a proposed list of Voter Registration/Education events for the coming year. The Board added Suddlersville Make A Difference Day in November and Kent Island Day in May. The League has traditionally had tables at both county high schools and at Chesapeake College on National Voter Registration Day, September 20. Patricia also reported that her contact at the College asked us to come on other days, and after the Board discussed, we agreed to a second day in October. Patricia committed to sending the list out to Board members so they could review and volunteer to work at the listed events.
- **Archiving Records:** Patricia Jamison reported that Julie Ranelli, who could not attend the meeting, is working to set up the new Google Drive where we will be able to store records. Julie had told Patricia and Barbara Sharkey that each Board member was supposed to have received an email with information about setting up their accounts. Some of the Board members at the meeting did not remember receiving an email, and Barbara was going to forward Julie's email so we could each check and get back to Julie.
- **Vote 411/Voters Guide:** Patricia Jamison reported that Liz Hammond, who was not able to attend the Board meeting, was working on Vote 411 and the Voter's Guide. Jinny Guy reported that she would work with Liz, and that she is also working with her on updating the Guide to Government Officials.
- **Purchase Handcart:** Liz Hammond had circulated a picture and the specifications of a handcart she proposed that the League buy to make transporting things like the table and chairs easier at Voter Registration/Education events. Barbara Sharkey moved that the Board approve the purchase and Jinny Guy seconded. The motion was approved unanimously.

NEW BUSINESS:

- **Review Outcomes of the Retreat:**
 - **Nominating Committee:** Lea Brooks has agreed to be the Board member on the Nominating Committee. There was a brief discussion

about when the Committee should start working, and how many positions would be open. It was agreed that the Committee has a few months before they need to start identifying people to run for the Board.

- **John Lewis Recommendations:** Julie Ranelli and Gina Crook are looking at the recommendation which they want to follow up, but as both were unable to attend the meeting there was nothing to report. It was reported that Gina is looking at creating a presence for the League on other social media platforms such as Instagram to attract more young people to the League.
- **Celebrating 20 Years of the LWVQAC:** There was a brief discussion about how to mark the 20th anniversary of the creation of LWVQAC. Ideas included putting something on the website and Facebook, and Lea Brooks suggested having some kind of fund raiser. Further discussion will take place at later Board Meetings.
- **Centreville Town Council Elections, October 3:** Patricia Jamison will call to see if the candidates want to have a forum. The election is October 3, so if there will be a forum it will need to be sometime in the last three weeks of September.
- **Draft Procedures:** Patricia Jamison distributed a list of operating procedures that have been drafted by board members. One question that came up was when do we get them past the “draft” stage. Pat Sommers suggested that after they have been reviewed by the Board members, we consider them no longer draft, although we understand that they may be periodically updated. Barbara Sharkey suggested that we look at the existing ones as we move through the year and update them as necessary. We also identified the need for one on the Nominating Committee, which Patricia said that she would draft.
- **Fall Forums:** Mary Campbell led a discussion about the forums that LWVQAC will be responsible for leading up to the General Election. That includes forums for the QAC County Commissioners and the Board of Education. There was also a lengthy discussion about whether to have one for the Judge of the Orphans Court. The Board agreed to a plan for an Orphans Court forum – to hold it in conjunction with the Board of Education from 6:15-6:45, allow each candidate to introduce themselves for 2 minutes, then allow questions from the audience for 10 minutes. The Board of Education forum would start at 7:00. The next steps will be working with QACTV on dates and location. One Board member suggested asking John Lewis to moderate one of the forums, possibly for the County Commissioners. Patricia will contact him about this.

- **Draft Standing Committees:** Because so many Board members were unable to attend the meeting it was agreed to postpone further discussion of the Standing Committees agreed to during the retreat until a later meeting.
- **LWVQAC Membership Pamphlet:** Barbara Sharkey had distributed a draft of the updated LWVQAC Membership Pamphlet. Mary Campbell proposed several changes, one of which led to an extended discussion. Again, because so many Board members were unable to attend, it was agreed to wait until the next meeting to finish the discussion.

Adjournment: Barbara Sharkey made a motion to adjourn the meeting, Jinny Guy seconded the motion, and the meeting adjourned at 8:45.

Next Meeting: The next meeting will be held at 6:30 pm on September 12, 2022 at the Centreville Library.

Prepared by Pat Sommers, Secretary