



Queen Anne's Lace *Daucus carota*



**League of Women Voters of Queen Anne's County**  
**Board Meeting Minutes**  
**January 9, 2023**  
**Centreville Library**

**Attending:** Patricia Jamison, Liz Hammond, Barbara Sharkey, Pat Sommers, Mary Campbell, Jinny Guy, and Julie Ranelli, and non-Board member Carolyn Moorshead.

Patricia Jamison called the meeting to order at 6:32 p.m.

**Prior Minutes:** Pat Sommers had distributed the final version of the minutes from the December 13, 2022 Board meeting before the meeting. Barbara Sharkey moved to approve the minutes and Liz Hammond seconded. The minutes were approved unanimously.

**Treasurer's Report/Annual Appeal:** Barbara Sharkey presented the Treasurer's Report. LWVQAC has a balance of \$16,187.98. That compares to a balance of \$16,284.24 on January 10, 2022.

She reported that the response to Annual Appeal was good – roughly 20 percent. There were 20 responses for a total of \$1,574. Of that, \$412 are for ten new or renewing memberships, and \$1,162 are for donations. In addition, there was one new membership that came in after her tally.

Ms. Sharkey estimated that the payments to the LWV national and state leagues for membership charges for our current members, as of 1/16/2023, should be \$2,162. We will receive the bills over the summer. In addition, we had expenses for the purchases of more Constitutions to hand out at Voter Registration/Education events and the printing of Guide to Government Officials.

Liz Hammond moved to approve the Treasurer's Report and Julie Ranelli seconded. The Report was approved unanimously.

**OLD BUSINESS:**

- **Database and Calendar:** Pat Sommers reported that she will update the database to reflect the membership list provided by Barbara Sharkey and send an updated version around to the Board. There have been no updates to the calendar, but Pat will prepare one for the calendar year, including

dates for the Centreville Town Council elections and currently planned Voter Registration/Education events. As part of the discussion of the Calendar, the Board agreed that we should plan for a table at Corsica River Day, for which planning is beginning.

- **Social Media (Facebook and Webpage):** There is been nothing to report on our social media presence, but the LWVMD Winter Workshop and the Convention should be reported on Facebook.
- **Archiving Records:** Barbara Sharkey and Patricia Jamison reported that there are a number of documents on the Google Drive. The Board agreed to have a demonstration before next month's Board meeting. In the meantime, Barbara will make sure that each Board member has their logon IDs for the system. Board Members will bring lap tops and tablets so we can each participate in the demo.
- **Guide to Government Officials:** The Board agreed that the next printing of the Guide to Government Officials should be after any spring elections. It should be ready in time for the Annual Meeting/Dinner in mid-May.
- **Student Outreach:** Julie Ranelli reported that she tried to talk to a former student member of LWVQAC about how to increase student engagement, but that was a dead end. After some discussion about next steps, Patricia Jamison agreed to talk to Mark Berry from Chesapeake College about the pamphlet they put together. It might be a model we can use for the high school level.
- **Ideas on Celebrating 20 Years:** The Board agreed, consistent with the November meeting discussion, that we would make more of an event for the 25<sup>th</sup> anniversary of the founding of the LWVQAC. We will mention the 20<sup>th</sup> anniversary at the Annual Meeting/Dinner, include something in the dinner booklet, and maybe have a birthday cake.
- **Operating Procedures:** Patricia Jamison will print a set of the Operating Procedures for the new President who will come in after the Annual Meeting. Each person who has drafted one should review them to ensure that are up-to-date. The Board agreed that as a process/procedure moves to another person, the person giving up the responsibility would give the incoming person a printed copy of the Procedure. Pat Sommers suggested, and the rest of the Board agreed, that it should be the responsibility of the Secretary to ensure that the most current versions are on the Google Drive. It would therefore be the responsibility of the process/procedure owner to make sure the Secretary has the most current version as changes are made.

- **Revised League Application Form:** Barbara Sharkey handed out a copy of the newly updated and printed Application Form to each Board member. Board members were reminded to throw out copies of the previous form.

### **NEW BUSINESS:**

- **Board Volunteer for Nominating Committee:** We need a Board member to serve on the Nominating Committee. After some discussion, Patricia Jamison said she would ask Joyce Woodford if she would do it. During the discussion it was agreed that we would put together a committee to brainstorm ideas about how to attract new members and board members. Liz Hammond agreed to set that meeting up.
- **Schedule Date to Meet to Update the VR/Education Boxes:** Patricia Jamison, Pat Sommers, and Jinny Guy agreed to meet on Monday January 30 to review materials in the three Voter Registration/Education boxes. Barbara Sharkey and Liz Hammond will get the materials they have (e.g., Constitutions, Vote411 cards) to Patricia before the meeting.
- **Ideas: Speaker for Annual Meeting/Dinner (May 16):** Patricia Jamison led a discussion of ideas for a speaker for the Annual Meeting/Dinner. One idea was to have high school students debate the pros and cons of ranked choice voting. Patricia said she would call John Lewis of Gunston School to see whether this was something he could help us with.

### **Other:**

- **LWVMD Winter Workshop, January 21, 2023, 9:30 am:** Patricia Jamison and Liz Hammond will attend the winter workshop. Julie Ranelli also will attend to participate in the breakout session on *Engaging Young People in Civic Education*. Gina Crook may also attend.
- **Hold June 3-4 – LWVMD Convention:** Patricia Jamison reported that the LWVMD will hold its convention on June 3-4 in Frederick, MD. Planning is underway and more information will become available.

**Adjournment:** Julie Ranelli made a motion to adjourn the meeting, Liz Hammond seconded the motion, and the meeting adjourned at 7:44.

**Next Meeting:** The next meeting will be held at 6:00 pm on February 13, 2023 at the Centreville Library.

Prepared by Pat Sommers, Secretary