



Queen Anne's Lace *Daucus carota*



League of Women Voters of Queen Anne's County
Board Meeting Minutes
March 13, 2023
Centreville Library

Attending: Patricia Jamison, Liz Hammond, Barbara Sharkey, Pat Sommers, Mary Campbell, Jinny Guy, and non-Board member Ann Cassidy.

Patricia Jamison called the meeting to order at 6:35p.m.

Prior Minutes: Pat Sommers had distributed the final version of the minutes from the February 13, 2023 Board meeting before the meeting. Barbara Sharkey moved to approve the minutes and Liz Hammond seconded. The minutes were approved unanimously.

Treasurer's Report: Barbara Sharkey presented the Treasurer's Report. LWVQAC has a balance of \$16,418.98. That compares to a balance of \$16,609.24 on March 14, 2022.

She reported that a membership came in from the annual appeal and no expenses.

Jinny Guy moved to approve the Treasurer's Report and Liz Hammond seconded. The Report was approved unanimously.

Barbara had also distributed a draft budget for LWVQAC for next year for discussion. Liz Hammond, Pat Jamison and Mary Campbell have all reviewed it and provided some comments. The Board discussed the following issues related to the budget:

- We are considering purchasing some 'promotional items' such as reusable grocery bags with LWVQAC printed on them for distribution, which may be in the range of \$500 if we go forward with it (see below for discussion about the bags). Also, at our retreat we discussed possibly printing and distributing a cookbook, but no action has been taken on that. The Board discussed whether to have a line item for "promotional items" but decided not to do that.

- There is \$500 budgeted for forums rentals that should cover potential costs for the following:

- The Presidential election primary could entail our providing forum rooms. Local rooms we have used are the Planning and Zoning Conference Room in the Vincit Building. We have not been charged for the room or for the great coverage QAC TV has provided. If we need to use the School Board room we usually do pay a minimal fee.

- If we use Chesapeake College for the House of Representatives forum, there is a fee for that. MidShore may be the lead League this year and would decide where the forum would be, but there may be some cost. There is \$500 budgeted for forum rentals that should cover the cost.

Liz Hammond moved to approve the draft proposed budget and Jinny Guy seconded. The draft proposed budget was approved unanimously. The draft budget will be voted on by the entire membership at the Annual Meeting.

During this discussion, Patricia Jamison suggested that we make a \$100 contribution to the Friend of the Library as a thank you for all the support the county libraries have given to LWVQAC. Patricia made a formal motion, Liz Hammond seconded it, and it was approved unanimously by the Board. Barbara Sharkey will send the contribution with a note from Patricia Jamison.

OLD BUSINESS:

- **Database and Calendar:** Pat Sommers agreed to update the database and send to the Board. She also reported that there have been no changes to the calendar.
- **Social Media (Facebook and Webpage):** There is nothing to report on our social media presence.
- **Reusable Grocery Bags with the League Logo:** At the last Board meeting, the Board agreed to look into getting reusable grocery bags with our logo on them to give away in support of Plastic Free QAC. Barbara Sharkey, Liz Hammond, and Pat Sommers had done some research into bags. Barbara reported that the cost for bags with our three-color logo are very expensive. She talked to the U.S. League about the issue and they only allow limited options if the three-color logo is not used – any color bag with a single color of white or black for the logo, and they sent her the logo we can use. The Board agreed that black bags with a white logo would work, and the cost of a single-color logo is much more reasonable. Barbara and Liz were going to do some additional pricing research and then send an email to the Board to get agreement on the final purchase. The plan is to have the bags in time for the Annual Meeting.
- **Archiving Records:** At the last Board meeting it was agreed that the Archiving Committee be reactivated to discuss the file structure that we will use to store our files, and file naming conventions. During this meeting the Committee agreed to meet on April 19 at 10 a.m.
- **Review Voter Registration Even Feedback Form:** When Patricia Jamison, Jinny Guy, and Pat Sommers met to go over the contents of the three boxes we have for Voter Registration/Education events, they agreed that the Board needed to discuss “Voter Registration Event Feedback Form.” Recently, if they were filled out at all, they were left in the boxes and not reviewed. After

some discussion, the Board agreed that we will continue to use the form, and the forms will be archived on the Google Drive so they can be reviewed.

- **Student Outreach – Students Empowering Democracy Zoom Meeting:** Patricia Jamison and Liz Hammond attended the subject meeting. Patricia Jamison will contact Genie Massie to see if she is going to send the presentation materials to participants.
- **Any Revised Operating Procedures?:** Patricia Jamison reminded the Board that any updated versions of their Operating Procedures should be sent to her and to Pat Sommers, the Secretary. At this time there are no updated procedures.
- **Nominating Committee:** Patricia Jamison will contact Joyce Woodford, the Board representative on the Nominating Committee to get an update.
- **Continued Discussion: Annual Meeting/Dinner (May 16):** Patricia Jamison and Liz Hammond have a meeting scheduled with John Lewis of Gunston School to see if the idea of having high school students debate the pros and cons of ranked choice voting is something he could help us with. They will take the pamphlet from Chesapeake College and ask him what he thinks about trying to make one more appropriate to high school students.
Joyce Woodford has been making arrangements with Prospect Bay for the dinner. She needs to be looking at menus and costs. The Board agreed that last year's menu was good and could be replicated.

NEW BUSINESS:

- **Nominations for New Award by LWVMD:** LWVMD has decided to present one member from each local League an award of recognition that they are calling the Malcolm Funn award. They are asking that each local League Board's compile three nominees and a brief explanation of why they were chosen as outstanding League members.
- **Operating Procedure for New Board Members:** Liz Hammond asked to table this as it will be discussed at the March 18 meeting she has organized to talk about expanding LWVQAC membership.
- **Town Council Meeting – QAC Plastic Free, March 30:** Patricia Jamison is going to let Bente Cooney know that she will not be able to attend the Centreville Town Council Meeting on March 30. She planned to attend to support Plastic Free for their plastic bag ban, but other League members may attend.

Other:

- **Membership Meeting, 10 am, March 18, Hammond House**
- **Hold, June 3-4, 2023, LWVMD Convention, Frederick MD:** Patricia Jamison reported that the convention may be hybrid.
- **Hold September 19, 2023, National Voter Registration Day**

Adjournment: Liz Hammond made a motion to adjourn the meeting, Barbara Sharkey seconded the motion, and the meeting adjourned at 8:00.

Next Meeting: The next meeting will be held at 6:30 pm on April 10, 2023 at the Centreville Library.

Prepared by Pat Sommers, Secretary