



Queen Anne's Lace *Daucus carota*



League of Women Voters of Queen Anne's County
Board Meeting Minutes
June 12, 2023
Centreville Library, Small Meeting Room

Attending: Liz Hammond, Barbara Sharkey, Patricia Jamison, Pat Sommers, Carolyn Moorshead, Mary Campbell

Liz Hammond called the meeting to order at 6:30 and thanked Patricia Jamison and Pat Sommers for "everything they have done" for our LWVQAC,

Approval of April Minutes; Discussion of Annual Meeting Minutes: Patricia Jamison moved to approve the April 10 minutes which had been distributed to the Board prior to the meeting. Barbara Sharkey seconded; a vote was called for and the April Minutes were unanimously approved.

There was discussion about when the minutes of the Annual Meeting should be approved. The timing of the approval will be discussed at the Retreat. For consideration is to have the Board not delay approval for an entire year, but approve the minutes at the Retreat, and then, at the 2024 Annual Meeting, have the LWVQAC members who attended the 2023 Meeting and who are present give their approval as well. Doing so would keep us in line with both Robert's Rules and our By-laws.

Treasurer's Report: Barbara Sharkey presented the Treasurer's report. The LWVQAC has a balance of \$16,945.96 as of June 12. That compares with a balance of \$15,986.36 on April 10, 2023.

Income was from one new membership, contributions to the ED Fund of \$225.00 and Annual Meeting Reservations of \$1160. Expenses totaling \$475.40 were for printing, LWVMD Convention attendance, Voter Registration supplies and credit card fees.

Barbara noted that the bill for our Annual Meeting just arrived from Prospect Bay for \$1666.92, and that expense will be included in her next report.

Carolyn moved that we approve the report for audit, Patricia Jamison seconded, and the vote was unanimous.

OLD BUSINESS:

Data base and calendar: Barbara Sharkey will send updates to the data base to Pat Sommers who will make changes and send the updated data base to Patricia Jamison. She will also send the most recent calendar to Patricia. This item will be on the agenda for the Retreat.

Web Page and Social Media: Liz notes that the website looks great thanks to Barbara. Gina is doing a great job on social media.

Guide to Government Officials: Liz will continue to update the Guide for now. There was discussion about returning to updating twice a year. This issue will be on the Retreat agenda.

Archiving Records: Pat Sommers distributed a report from the Archiving Committee proposing how to handle archiving league records onto the State's Google Drive. This item will be on the Retreat agenda.

Voter Registration feedback form: There was discussion as to the purpose of the form and the need to maintain copies. This item will be on the Retreat agenda.

Plastic Free QAC: Patricia Jamison reported on the topic, which was discussed at the recent Centreville Town Council meeting. Most citizens spoke in favor of the bill banning one use plastic bags in most circumstances. The issue will be considered again at the next Town Council meeting on July 20. Carolyn noted that using tote bags not only keeps plastic out of the environment, but saves paper as well.

Contact list: It was felt that the board contact list is in good shape.

Draft Operating Procedures: Patricia reviewed the revised procedure for board members. After discussion it was decided to make the opening paragraph of the directors' operating procedures to be the same as what is written in the By-laws. It was also agreed to date the various operating procedures.

Wrap-ups:

- Annual Meeting - went well; discussed possibility of other venues.
- Kent Island Day - consensus was - it was "great!"
- Juneteenth - another great event; lots of interest; give-aways were very popular
- LWVMD Convention- 3 members attended workshops via zoom; four drove to Frederick for the dinner and award ceremony. Brief discussion by attendees of the event's highlights and problems. Mary thanked the attendees for devoting their Saturday evening to this event.

NEW BUSINESS:

Operating Procedure for New Board Members: In addition to updating the operating procedures for new Board members, above, a suggestion was made that a group of current Board members meet with new Board members to further acquaint them with the Board and what it does.

Voter Registration Guide: At the April meeting, the question of preparing a written voter registration guide for high school students was deferred to the Retreat. There continues to be Board interest in creating such a Guide. Patricia Jamison will continue to explore the possibility.

Policy/Procedures for supporting local groups: This item will be on the Retreat agenda.

Booklet for students: Also discussed was a booklet for students on the importance of voting.

OTHER:

Retreat: Liz went through the “necessities” for the retreat: pot luck contributions, easel, paper, markers, etc. Barbara suggested, and members agreed, that it would be helpful to send out as much relevant material as possible before the Retreat, so that Board members could look through it before our discussions.

ADJOURNMENT: At 8 p.m. Barbara moved to adjourn the meeting. Pat Sommers seconded, and the vote was unanimous.

NEXT MEETING: The next meeting is the Retreat at 11:00, on Monday, July 10, at the Hammond home, 251 Thomas Road, Centreville, MD.

Respectfully submitted,

Mary Campbell and Patricia Jamison, Co-Secretaries