



Queen Anne's Lace *Daucus carota*



League of Women Voters of Queen Anne's County  
Retreat Minutes  
July 10, 2023  
Hammond Home

Attending: Liz Hammond, Barbara Sharkey, Jinny Guy, Patricia Jamison, Pat Sommers, Carolyn Moorshead, Mary Campbell, Gina Crook, Anne Cassidy, Doris Pullman and Joyce Woodford.

Liz Hammond called the meeting to order at 11:15 am.

#### Approval of Minutes of June 12, 2023

Barbara Sharkey moved for approval of the minutes, Anne Cassidy seconded, and the minutes were unanimously approved as presented.

#### Pre-Approval of Annual Meeting Minutes of May 16, 2023

A proposal was made at the June meeting to have the board "pre-approve" the Annual Meeting minutes at a subsequent LWVQAC Board Meeting. There will be a final review and approval by membership who attended that Annual Meeting at the following year's Annual Meeting. Patricia Jamison motioned to approve that process and to pre-approve the minutes of the Annual Meeting, Gina Crook seconded and the motion to approve that process was unanimously carried.

A discussion followed about putting the pre-approved minutes of the Annual Meeting on the LWVQAC website, as well as provide those minutes with the invitation to the Annual Meeting. It was decided that including them with the mailed invitation would be too much to mail. Pat Sommers moved to put the pre-approved minutes on the League's website, Anne Cassidy seconded, and the vote was unanimous.

#### Treasurer's Report:

Barbara Sharkey presented the breakdown of income and expenditures for the full past year, as well as a comparison of the budget versus actuals for 2022-23, showing the differences. She noted that we start the fiscal year with a balance of \$15,319.03. Pat Sommers moved to approve the Treasurer's Report for audit, Jinny Guy seconded and the vote was unanimous.

#### "MUST DO ACTIVITIES"

##### Vote 411 and Voters' Guide

Produce the printed Voters' Guide and the on-line version of Vote [411.org](https://411.org). by contacting candidates who have filed with the State Board of Elections, inviting them to answer a series of questions pertinent to the race in which they are running and then then entering the information from each of the candidates

into a computer program that is used to produce the printed Voters' Guide and the on-line version of Vote [411.org](http://411.org).

Committee: Several thinking about joining this committee.

#### Guide to Government Officials

Update the "Guide," which contains a list of elected offices in the United States Government, Maryland Government, Queen Anne's County, and local town governments in Queen Anne's County, after each election, and re-print the "Guide" twice a year, at the end of June and January, unless otherwise determined by the board.

Committee: Jinny Guy and Carolyn Moorshead.

#### Candidate Forums

Produce Candidate Forums for contested elections for MD Congressional District 1, MD District 36 and local Queen Anne's County offices. (Fall, Centreville Town Council; Spring, BOE and House of Rep. District 1)

Committee: Mary Campbell, Gina Crook, Patricia Jamison, Barbara Sharkey, Liz Hammond and Jinny Guy.

#### Social Media

Update Facebook and other social media, Web Page, etc. to keep all current.

Committee: Gina Crook, Facebook and Barbara Sharkey, Web-page.

#### LWVQAC Date Base and Calendar

Maintain data base (three separate lists) of Board members, paid members and other friends. Maintain and keep the calendar up to date, to include both state and local dates.

Committee: Patricia Jamison. Co-Secretary.

#### Annual Appeal

Send appeal letter via snail mail to members and friends annually in late October or early November.

Committee: Doris Pullman and Anne Cassidy (With input from Board members).

#### Holiday Meeting

Organize Holiday party with guests (if board approves) and short business meeting, if needed.

Committee: Liz Hammond, Jinny Guy, Mary Campbell and Doris Pullman.

#### **Voter Registration and Voter Information**

Explore and co-ordinate appropriate locations. Those hosting the tables check to have needed supplies and that at least one volunteer has been trained to register voters.

September 19: National Voter Registration Day (Chesapeake College, Patricia Jamison; High Schools, Anne Cassidy and Joyce Woodford).

October 7: Corsica River Day – Liz Hammond

October 28: Centreville Day – Liz Hammond

November 4: Make A Difference Day – Patricia Jamison

May 8: Kent Island Day – Pat Sommers

Juneteenth – Joyce Woodford

#### Archiving Records and Google Drive

Preserve and consolidate league records.

Committee: Mary Campbell, Jinny Guy, Liz Hammond, Patricia Jamison, Barbara Sharkey (Chair) and Pat Sommers.

#### Annual Meeting and Dinner

Organize the required yearly meeting to approve for the coming year the slate of officers, the nominating committee, the budget, minutes of the past annual meeting and any other items that require member approval. Also, arrange for it to be a dinner meeting, if the board decides.

Committee: Liz Hammond, Mary Campbell, Barbara Sharkey and Joyce Woodford.

#### Member Renewal Letters

Send membership renewal letters.

Committee: Barbara Sharkey.

#### Nominating Committee

The Nominating Committee shall consist of three (3) members. The Chair and one (1) member, who are not Directors shall be nominated by the current Nominating Committee and elected by the membership at the annual meeting (Carolyn Armstrong and Jean Moore). An additional member shall be elected by the Board of Directors from its membership after the annual meeting. Barbara Sharkey nominated Joyce Woodford to be the board member, seconded by Doris Pullman, which was unanimously approved. Liz Hammond will contact Carolyn Armstrong about being the chair of the committee.

#### POSSIBLE GOALS:

##### Voter Registration Feedback Form

- ✓ It was decided that there will be a donation jar on voter registration tables.
- ✓ A volunteer sign up sheet for those interested in receiving newsletters and one for those interested in volunteering will be on tables.
- ✓ Having a children's table was discussed.
- ✓ Feedback forms will be saved on Google Drive.
- ✓ Jinny Guy will review forms and do a summary.

#### Voter Guide Handout Booklet

A committee was formed to discuss next steps.

Committee: Liz Hammond, Patricia Jamison, Joyce Woodford, Barbara Sharkey, Anne Cassidy and Mary Campbell.

#### Member Recruitment/Student Voters

Liz will schedule a committee meeting.

Committee: Liz Hammond and all available board members.

#### Policy/Procedure re: Support of Issues and Other Groups

As a general rule, the LWVQAC will not testify in support of any group.

Topic Forums/Speakers (Braver Angels)

Try to get AA County to present on Braver Angels. Possible topic forums, ranked choice voting and cross over voting.

Newsletter

- ✓ It will be produced quarterly, spring, summer, fall and winter.
- ✓ Snail mail will be used for the fall (annual appeal) and spring (annual meeting) and will be mailed to paid members.
- ✓ Winter and summer issues will be sent email to the paid members and others.

Cookbook

Table this until August.

IDENTIFY STANDING COMMITTEES (Chair, Members, Schedule)

See above "Must Do Activities"

FUTURE BOARD MEETING LOCATIONS AND DATES

Meetings will be held the second Monday of the month at 6:30 pm at the Centreville Library, unless otherwise indicated.

ADJOURNMENT: At 1:50 pm Anne Cassidy moved to adjourn the meeting, seconded by Doris Pullman and the motion was unanimously approved.

NEXT MEETING: The next meeting is at 6:30 pm on August 14, 2023, at the Centreville Library.

Respectfully submitted,

Mary Campbell and Patricia Jamison, Co-Secretaries