



Queen Anne's Lace *Daucus carota*



League of Women Voters of Queen Anne's County  
Board Meeting Minutes  
August 14, 2023  
Centreville Library Conference Room

The August 14 meeting of the Board of the LWVQAC was held in the Centreville Library's Large Meeting Room. Attending were Board members Liz Hammond, Jinny Guy, Barbara Sharkey, Mary Campbell, Anne Cassidy, Doris Pullman, Carolyn Moorshead, Pat Sommers, and Patricia Jamison.

President Liz Hammond called the meeting to order at 6:37 p.m. and began by announcing that Amanda SubbaRao from the Anne Arundel County LWV will be our league's new liaison with the LWVMD.

**Approval of July 10, 2023 Annual Retreat Minutes:** Jinny Guy moved to approve the July 10 Retreat Minutes as submitted, Anne Cassidy seconded, and all voted in favor.

**Treasurer's Report:** Barbara Sharkey announced that we have one new member and went over her Treasurer's Report, briefly. As of August 14 there is a closing balance of \$14, 576.22. Doris Pullman moved that the Treasurer's report be accepted for audit, Pat Sommers seconded, and the motion was passed unanimously.

#### **OLD BUSINESS:**

**Finalizing Standing Committees:** Doris Pullman volunteered to Chair the Holiday Committee and Pat Sommers volunteered to be Chair of the Archiving Committee. Liz Hammond thanked them for their willingness to take on those responsibilities.

**Guide to Elected Officials:** Liz Hammond noted that she had added the Board of Education to the Guide. Carolyn Mooreshead said that her husband will print the guide, and she will fold the copies.

**Web Page and Social Media:** There was nothing new to report for either of these topics.

**Data Base and Calendar:** Liz Hammond will be taking over the calendar from Patricia Jamison.

**Voter Registration and Information:** National Voter Registration Day – Patricia Jamison and Liz Hammond will be at Chesapeake College and Anne Cassidy is pursuing voter registration at QAC High Schools. The State LWV is giving out tee shirts, posters and stickers and Liz Hammond has placed an order for some in assorted sizes. Anne Cassidy discussed the Orientation Session of the Institute for Adult Learning that was held recently at the Kennard Cultural and Heritage Center.

Liz Hammond is interested in ideas for developing a tri-fold flyer for voting information, along the lines of the “Why Vote Flyer.”

**Archiving records:** The Board will continue to work on getting material on the shared Google Drive.

**Operating Procedures:** All of the Operating Procedures need to be reviewed and put on Google Drive. Also, another training session for the Board on Google Drive should be planned. Operating Procedures for the Nominating Committee need to be reviewed and revised. Liz Hammond will send a copy of the Operating Procedures for Elected Directors to the new members for them to review. Regarding the question about the P.O. Box and emails, as Treasurer and Board Officer Barbara Sharkey checks both daily.

**Retreat Wrap-up:** The Retreat was considered very successful by all. Thank you to Liz Hammond for hosting.

**Plastic Free:** The Plastic Free Bill passed Centreville Town Council unanimously.

**Membership Committee:** There was discussion as to whether we needed a Standing Membership Committee or if we should just mainly concentrate on encouraging our current members to be more active. It was decided to concentrate on our current members for right now.

#### **NEW BUSINESS:**

**Cookbook** - Scratched for now.

**Centreville Town Council Forum:** Mary Campbell noted that the filing date has passed, and we are waiting for the names of candidates to be announced. Apparently there are some regulations that have to be followed, including with the Town’s Ethics Commission, before the list of candidates can be announced publicly. Once the candidates are announced, the Forum Committee can proceed with finding a date, location and contacting QAC-TV.

A Forum with our State legislators marking the end of the 2024 State Legislative Session (wrap-up) in early April was discussed. The LWVQAC used to hold these with Kent County LWV in the distant past, but they were abandoned for a variety of reasons. Liz Hammond will look into holding a “wrap-up” after the next legislative session.

**Braver Angels:** This group, which promotes civil dialogue between opposing groups, will be meeting with the Kent County LWV on October 10 in Kent County at its regular Board meeting to explain their mission and procedures. Members from our Board were invited to attend, and a number of our members expressed interest in attending.

**Tablecloth:** The color of the tablecloth for the table used for voter registration activities created a lively discussion. This issue has been tabled for now.

**Nation Builder:** Barbara Sharkey gave a description of Nation Builder’s powerful platform and all that it could do; manage the website, our data base, and we could use it to communicate with our members. A list of support options can be found at the bottom of the first page of the website, [LWVMD.org](http://LWVMD.org), under “League management.”

**Voter Registration Renewal:** Liz Hammond has arranged with the Board of Elections to re-certify us to register voters. The re-certification is to take place on Monday, September 11, at 6:30

p.m. after the monthly Board meeting. This arrangement may need to be changed if it turns out that is the best date for our Centreville Town Council Forum.

**Annual Meeting:** Discussion was deferred.

**OTHER COMMENTS, IDEAS;**

Liz Hammond mentioned a number of events and workshops that are coming up, which she had either already emailed information to the board about or would email to everyone in short order.

**Adjournment:** At 8:15 p.m. Doris Pullman moved to adjourn, Barbara Sharkey seconded, and the motion carried unanimously.

**NEXT MEETING:** The next meeting is at 6:00 p.m. on September 11, 2023, at the Centreville Library followed by a voter re-certification by the QAC Board of Elections at 6:30 p.m.

Respectfully submitted,

Mary Campbell and Patricia Jamison, Co-Secretaries