



2022 ANNUAL MEMBERSHIP MEETING

Preliminary Reports

Introduction

On Saturday, April 9, 2022, LWVAAC members will come together to conduct the important business of approving our 2022-2023 budget, updating our bylaws, electing our officers and directors, adopting our public policy positions, and providing guidance to the Board about activities, events, advocacy or initiatives that members want our League to undertake. LWVAAC relies on members' active participation in this yearly event.

To allow time for review, members receive the proposed budget, bylaws revisions, program recommendation and slate of nominees one month prior to the annual meeting. These four items will be brought forward for members' discussion, amendment and approval at the [Annual Membership Meeting](#) on April 9. The *2022 Annual Meeting Workbook*, containing reports from portfolio chairs about LWVAAC's current year activities as well as the proposed items, will be shared at that time.

Questions or concerns about the annual membership meeting or the following reports may be sent to pres@lwvaacmd.org or any member of the [LWVAAC Board of Directors](#).

Program Recommendation, Abby Root, Program Planning Chair

Members met January 26, 2022 to review LWVAAC and LWVUS positions. Abby Root and Marg Duffy led the discussion and Alexis Dorsey served as recorder. There was consensus among members to readopt all of our [local League positions](#) and to support [LWVUS' Campaign for Making Democracy Work®](#) which includes Voting Rights, Improving Elections, Redistricting, and Money in Politics. No new local or national studies were proposed.

Report of the Nominating Committee, Kathy Larrabee, Chair

The members of the 2021-22 Nominating Committee are Kathy Larrabee, Chair, Marg Duffy and Mary Vickery. The committee presents the following slate of candidates for election:

Board Officers

Alexis Dorsey, Vice President (2022-2024)
Niecy Chambers, Treasurer (2022-2024)

Board Directors

Kathy Larrabee (2022-2024)
Vicki Jordan (2022-2024)
Amanda SubbaRao (2022-2024)

Nominating Committee (Off-Board)

Jeri Schoenfeld (2022-2023)

Report of the Bylaws Review Committee, Niecy Chambers, Chair

Gail Viamonte, Kathy Lottenbach, Kathy Larrabee and Niecy Chambers comprise the 2021-22 Bylaws Review Committee. Proposed revisions are highlighted and explained below. Current bylaws may be found in the 2022 LWVAAC Member Directory and on our [website](#).

GENERAL REVISIONS: Numbers have been spelled out with the corresponding digit in parentheses throughout the revised bylaws, and articles and sections have been renumbered as needed.

AMENDMENT #1 Addition

Article III Membership

Section 2. (a) Voting Members

(4) Student Members. Those who are enrolled full- or part-time in an accredited institution shall be student members.

Explanation: The first three articles of local and state League bylaws must conform with the national League's bylaws. The definition of student member was added to the LWVUS bylaws by a vote of delegates at the 2020 LWVUS Convention.

AMENDMENTS #2 & #3 Clarification

Article IV Board of Directors

Section 1. Selection, Qualifications and Terms

(a) All directors shall be voting members of the League. Three (3) directors shall be elected by the general membership at each annual meeting. Elected directors shall take office immediately and shall serve for two (2) years or until their successors have been elected or appointed.

Explanation: The current bylaws do not specify when directors take office nor do they acknowledge that successors may be appointed in the event of a vacancy.

(b) At the first Board meeting following the annual meeting, the elected Board members shall appoint additional directors not exceeding six (6) as they consider necessary to carry on the work of the League. The terms of office of the appointed directors shall be one (1) year and shall expire at the conclusion of the next annual meeting.

Explanation: It has long been LWVAAC policy to appoint additional directors at the first Board meeting after annual meeting. This amendment adds that provision to the bylaws and establishes one criterion for the end of the term of office.

AMENDMENT #4 Clarification

Article IV Board of Directors

Section 4. Quorum. A majority of the members of the Board shall be a quorum. must be present at a Board meeting to conduct official League business.

Explanation: The purpose of defining a quorum is to establish a threshold for voting and other League decision-making. The amendment clearly states the meaning and purpose.

AMENDMENT #5 Clarification

Article V Officers

Section 1. Officers. The officers of the League shall include:

- (a) One of the following combinations:
- (1) A President and a Vice-President, or
 - (2) Two Co-Presidents, or
 - (3) A Governing Executive Board; and
- (b) A Secretary; and
- (c) A Treasurer.

Explanation: Conjunctions have been added for clarity.

AMENDMENT #6 Addition and Clarification

Article V Officers

Section 2. Terms and Elections.

(a) Except as provided in paragraph (b) of this subsection:

- (1) The officers shall be elected for terms of two (2) years by the general membership at the annual meeting; and take office immediately;
- (2) The President, Co-Presidents or Governing Executive Board, and the Secretary shall be elected in odd-numbered years; and
- (3) The Vice President and the Treasurer shall be elected in even-numbered years;
- (4) Officers shall take office immediately with the exception of the Treasurer;
- (5) The outgoing Treasurer shall continue to serve along with the newly-elected Treasurer until the League's accounts and records have been duly transferred, no later than June 30.

Explanation: The current bylaws require all officers and elected directors to take office upon election at the annual meeting. This isn't realistic for the Treasurer because signing authority for the League's accounts must be transferred before the newly elected Treasurer can take over. The deletion of the phrase in (1) and addition of (4) and (5) reflects actual practice.

AMENDMENT #7 Addition

ARTICLE VI

Executive Committee

The purpose of the Executive Committee is to advise and support the President (or Co-Presidents). It shall be comprised of the elected officers and chaired by the President. Meetings shall be convened by the chair or at the request of a majority of Executive Committee members. When convened, it shall consider and may authorize any League activities and expenditures not reserved in the bylaws for member or Board approval. Decisions shall be by consensus with the chair having final say. The chair may invite the participation of additional Board members or portfolio chairs to address a specific focus area or project. The Executive Committee may convene in-person, virtually or via group email.

Explanation: The current bylaws do not define or provide a statement of purpose for an Executive Committee. The LWVAAC Board recommends adding Article VI above which is consistent with actual Board practice.

AMENDMENT #8 Revision

Article VII Financial Administration

Section 2. Dues. ~~Annual dues shall be paid by July 1.~~ Dues shall be payable annually on the anniversary of the individual's enrollment.

Explanation: LWVAAC's membership term is currently tied to the League's fiscal year which ends June 30. The fixed date results in some individuals benefitting while others have shortened terms, despite paying the same dues. New members join online at different times throughout the year, unaware that their membership will expire on June 30. In addition, an anniversary renewal is more readily automated and tracked in our NationBuilder database.

NOTE: If this amendment is adopted, the committee recommends that the change to anniversary renewals be implemented retroactively to 2021.

AMENDMENT #9 Clarification

Article VIII Meetings

Section 2. Annual Membership Meeting. An annual meeting of the members shall be held between April 1 and June 30, on a date to be determined by the Board. At the annual meeting, members present and voting, shall:

- (a) Adopt a local program for the next year.
- (b) Elect officers, directors, and a member to the nominating committee.
- (c) Determine the amount of dues members shall pay.
- (d) Adopt a budget.
- (e) Transact other business that properly comes before them.

Section 3. Quorum. Ten percent (10%) of the voting members is a quorum for all League meetings must be present at a general membership meeting to conduct official League business.

Explanation: As currently written, Section 3 conflicts with Article IV, Section 4, which defines a quorum for League Board meetings. The amendment clarifies the meaning of quorum and differentiates between Board and membership meetings.

AMENDMENT #10 Clarification

Article IX Committees and Elections

Section 1. Nominating Committee. The Nominating Committee shall consist of three (3) members: The Chair, preferably a current or former Board member, shall be appointed by the Board for the following program year in advance of the annual meeting; one (1) member, who shall not be a Board member but shall be elected at the annual meeting; and one (1) member, who shall be a Board member, will be appointed by the Board immediately after the annual meeting. A committee vacancy shall be filled by a Board appointment.

Explanation: This clarifies that Board experience, present or past, is valued in selecting a Nominating Committee Chair.

AMENDMENT #11 Revision

Article XIV Virtual Meetings

Board and membership meetings may be held, and League business conducted, by virtual means. when external factors prevent a quorum from assembling in person.

Explanation: This article was added in 2020 in response to the pandemic. The popularity and efficiency of holding League meeting virtually makes the qualifying phrase unnecessary.

Proposed Budgets for FY 2022-2023, Niecy Chambers, Treasurer

OPERATING FUND	FY 22-23 Proposed Budget	FY 21-22 Estimated Actual	FY 21-22 YTD Actual to 3/8/22	FY 20-21 Actual	FY 19-20 Actual	FY 18-19 Actual
Beginning Acct Balance		\$8,626.72	\$8,626.72	\$7,510.43	\$6,706.90	\$5,005.71
INCOME						
Dues	\$6,655.00	\$5,880.00	\$5,040.00	\$5,980.00	\$5,745.00	\$5,360.00
Contributions	\$125.00	\$100.00	\$54.00	\$185.50	\$410.00	\$585.00
Annual Meeting	\$1,600.00		\$219.00		\$35.00	\$1,120.00
Ed Fund passthrough		\$1,660.00			\$34.40	
Total Income	\$8,380.00	\$7,640.00	\$5,313.00	\$6,165.50	\$6,224.40	\$7,065.00
DISBURSEMENTS						
LWVUS PMP	\$3,216.00	\$2,832.00	\$2,832.00	\$2,512.00	\$2,480.00	\$2,096.00
LWVMD PMP	\$1,407.00	\$1,239.00	\$1,239.00	\$1,099.00	\$1,085.00	\$979.00
Meetings & Events						
Annual Membership Mtg	\$1,600.00	\$1,660.00	\$200.00		\$747.05	\$1,000.01
Receptions w/Elected Officials	\$1,200.00	\$496.68	\$496.68		\$211.00	\$266.95
Member/Guest Activities	\$350.00	\$0.00	\$0.00	\$120.00		
Board (monthly & retreat)	\$200.00	\$200.00		\$222.60	\$175.00	\$125.00
Public Programs	\$250.00	\$100.00			\$150.00	
Total Meetings & Events	\$3,600.00	\$2,456.68	\$696.68	\$342.60	\$1,283.05	\$1,391.96
Community Outreach						
Coalition Dues	\$150.00	\$200.00	\$200.00	\$50.00	\$100.00	\$100.00
Community Support	\$150.00	\$0.00		\$100.00	\$200.00	
League Promotion (handouts, displays, publicity)	\$300.00	\$0.00		\$100.00		
Total Community Outreach	\$600.00	\$200.00	\$200.00	\$250.00	\$300.00	\$100.00
Member & Board Expenses						
Registration fees	\$350.00	\$1,000.00		\$50.00	\$50.00	\$155.00
Member Directory (copies, supplies, postage)	\$200.00	\$160.30	\$160.30	\$147.70	\$48.01	\$63.13
Other print materials (handouts, bookmarks, etc.)	\$200.00	\$0.00		\$294.89	\$34.40	\$148.40
Misc. copies & supplies	\$75.00	\$75.00	\$37.00	\$113.40	\$142.25	\$323.87
Misc. postage	\$75.00	\$27.00	\$4.20	\$3.60		\$55.00
P.O. Box Rental	\$120.00	\$118.00		\$118.00		
Communications Expense	\$75.00	\$50.00				
Advocacy Expense	\$350.00	\$150.00				
Miscellaneous Board Expense	\$100.00	\$75.00		\$94.00	\$0.00	\$26.45
Bank charges (net)	\$12.00	\$53.00	(\$0.76)	(\$10.98)	(\$1.84)	
Total Member & Board Expenses	\$1,557.00	\$1,708.30	\$200.74	\$810.61	\$272.82	\$771.85
Ed Fund passthrough				\$35.00		\$25.00
Total Disbursements	\$10,380.00	\$8,435.98	\$5,168.42	\$5,049.21	\$5,420.87	\$5,363.81
To/(From) Reserves	(\$2,000.00)	(\$795.98)	\$144.58	\$1,116.29	\$803.53	\$1,701.19
Ending Acct Balance		\$7,830.74	\$8,771.30	\$8,626.72	\$7,510.43	\$6,706.90

EDUCATION FUND	FY 22-23 Proposed Budget	FY 21-22 Estimated Actual	FY 21-22 YTD to 3/8/22	FY 20-21 Actual	FY 19-20 Actual	FY 18-19 Actual
Beginning Acct. Balance		\$9,337.27	\$9,337.27	\$9,129.02	\$5,090.42	\$6,309.56
INCOME						
Annual Fundraiser	\$3,500.00	\$3,430.00	\$1,180.00	\$2,335.00	\$3,810.00	\$3,350.00
Miscellaneous Donations	\$1,500.00	\$1,570.00	\$1,395.00	\$1,590.00	\$563.00	\$630.00
Total Income	\$5,000.00	\$5,000.00	\$2,575.00	\$3,925.00	\$4,373.00	\$3,980.00
DISBURSEMENTS						
Candidate Forums	\$1,200.00	\$1,000.00	\$750.00	\$0.00		\$2,350.00
Voter Reg. & Education	\$500.00	\$300.00	\$66.78	\$300.00	\$134.40	\$150.00
Voter Guides & Vote411	\$3,000.00	\$2,500.00	\$0.00	\$2,971.75	\$40.00	\$2,594.00
Educ. Public Mtgs	\$500.00	\$200.00	\$0.00	\$200.00		
Fundraising	\$300.00	\$200.00	\$0.00	\$170.00	\$160.00	\$105.14
Community Support	\$500.00	\$0.00	\$0.00	\$75.00		
Total Disbursements	\$6,000.00	\$4,200.00	\$816.78	\$3,716.75	\$334.40	\$5,199.14
To/(From) Reserves	(\$1,000.00)	\$800.00	\$1,758.22	\$208.25	\$4,038.60	(\$1,219.14)
Ending Account Balance		\$10,137.27	\$11,095.49	\$9,337.27	\$9,129.02	\$5,090.42

LWVAAC Roster	Member Type	Count	Dues	Per Member Payment (PMP) LWVUS/LWVMD
As of 2/1/22	Individual	93	\$65.00	\$32/\$14
As of 2/1/22	Household	15	\$30.00	\$16/\$7
As of 2/1/22	Life	4	\$0.00	N/A
As of 2/1/22	Student	2	\$0.00	N/A
Projected FY 22-23	New	4	mixed	



2022 ANNUAL MEETING & BRUNCH

Saturday, April 9, 2022

DoubleTree by Hilton Annapolis

210 Holiday Court, Annapolis, MD 21401

10:00 a.m. Business Meeting

11:00 a.m. Brunch Buffet

11:45 a.m. Guest Speaker, Andrea E. Mansfield

12:30 p.m. Conclusion



Andrea Mansfield is the current Chair of the Anne Arundel County Charter Revision Commission and a team member at Manis Canning & Associates, a premier lobbying firm in Annapolis. She'll share insights about her work with both organizations.

\$36.50 per person in advance/\$40 per person at door

Guests welcome. RSVP required by March 31, 2022.

Please follow instructions on form or go to lwvaacmd.org/22annual_mtg

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I/WE WILL ATTEND THE ANNUAL MEETING & LUNCH ON APRIL 9, 2022

Name(s) _____

Phone _____ Email _____

of persons _____ @ \$ 36.50 _____ I'm unable to attend but wish to support the League's work.

Check enclosed for \$ _____ Dietary restrictions _____

Please make your check payable to LWVAAC. Mail bottom portion to LWVAAC, P.O. Box 35, Arnold, MD 21012 or RSVP by email and pay at the door with cash or check. Questions? 443-672-8270