

# Board Reporter Form

Board Meeting Attended

WOODSTOCK LIBRARY BOARD

Date

8/14/25

Reporter Name & phone or email

[REDACTED]

CIRCLE ALL THAT APPLY - ADDITIONAL COMMENTS MAY BE ENTERED ON THE BACK

Type of meeting (circle one)

Regular

Special

Public Hearing/Annual Mtg

Members absent

0-1

2-3

3-4

Quorum not met

Staff present (i.e., Legal Counsel, Superint, Mayor, Police)

NICK WEBER (LIBRARY DIRECTOR)

Media Coverage

YES

NO

Comments

Audience

Under 5

6-12

13-20

20+

Packed

Did the meeting start on time?

YES

NO

Meeting end time: \_\_\_\_\_

Facilities (circle all that apply)

Big Enough  
 Enough Seats

Well Lit

Could Hear

Could See

Accessible

Clean

Were you approached?

YES

NO

Comments

**PROCEEDINGS:**

Agenda available to public?

YES

NO

Agenda items described clearly?

YES

NO

Meeting opened with a prayer?

YES

NO

Members attentive?

YES

NO

Members appear to have done their "homework"?

YES

NO

Members courteous to each other?

YES

NO

Members courteous to the public?

YES

NO

Presiding officer have meeting under control?

YES

NO

Adequate discussion of issues?

YES

NO

Appeared that some action items were discussed in closed session?

YES

NO

Decisions "cut and dried"?

YES

NO

Action taken on item not on agenda?

YES

NO

Time for public comment?

} N/A NO PUBLIC ATTENDING

YES

NO

Public comment encouraged?

YES

NO

Issues raised during public comment:

YES

NO

If yes, what did they speak about? \_\_\_\_\_

Other observations or items of concern (use next page for more space)