

**CANDIDATE FILING DAY PROCEDURE
MCLEAN COUNTY CLERK'S OFFICE
MONDAY, MARCH 7**

Please feel free to share this information with others. Information will also be available on the Elections link at <https://www.mcleancountyil.gov/elections>

Monday, March 7 is the first day candidates may begin filing their petitions to be on the 2022 ballot. Prospective candidates who are filing, along with those filing petitions for prospective candidates, **may begin line formation** in the Government Center in the Washington Street lobby at **7:30 am**. Signs will provide directions from each building entrance to the lobby. We will have an ATOMIC Clock so that time of check-in will be precise.

WE DO NOT NOTARIZE DOCUMENTS. FILERS ARE REMINDED TO HAVE ALL PAPERWORK IN ORDER. IF SOMETHING IS MISSING AND THE FILER HAS TO LEAVE AND RETURN, THEY WILL LOSE THEIR PLACE IN LINE AND WILL RECEIVE A DIFFERENT LINE-UP NUMBER UPON THEIR RETURN.

Eligible Lottery Filings

Monday, March 7

- Candidates, or their representative, in line by 8:00 am will be eligible for a Lottery drawing for ballot order, should there be more than one person filing to run for the same office.
- Each person will be greeted by election staff and given a number to indicate the sequence in which they arrived. They will also receive an indicator that they were in line by 8:00 am and eligible for a Lottery drawing, if warranted.
- A staff member will stand at the end of the line at exactly 8:00 am.

Monday, March 14

- The last day for candidates to file is Monday, March 14 from 8:00 am until 5:00 pm. Candidates in line between 4:00 pm and 5:00 pm will be eligible for a Lottery to determine last position on the ballot if warranted.

Upon check-in on the main floor in the lobby, candidates or their representatives will then be directed to the elevator to continue the check-in process in the Community Room. Greeters and signage will help make certain everyone gets to the right room.

Non-Eligible Lottery Filing

Those arriving after 8:00 am on Monday, March 7 and before 4:00 pm on Monday, March 14 will be checked in according to their line-up number, but are not eligible for a Lottery drawing for ballot position. Petitions will be date stamped and copies provided.

Kathy Michael, McLean County Clerk, 309.888.5183