

Bivium Capital Partners, LLC

Junior Investment Analyst

Bivium Capital Partners (“Bivium”) is a San Francisco-based boutique investment firm that builds customized portfolios for institutional investors. We focus on identifying and investing with talented money managers, with a focus on emerging and sustainable managers, in select asset classes where we believe skill and motivation can deliver exceptional results. Our clients are many of the largest, most sophisticated institutional investors in the world, including foundations, endowments, and pensions; we offer them innovative investment products, including sustainable and mission-aligned investments, created on our proprietary investment research platform.

At Bivium, innovative thinking, collaboration, and a strong work ethic serves as the base of our culture. New employees will be a valuable contribution to the platform that Bivium has established, and will have hands-on opportunities to build their knowledge, talents and skills by working and learning together through teamwork settings. We value all of our team members, understand the importance of needing to tend to unexpected life matters, as well as the importance of us maintaining a healthy relationship to our community. Our employees volunteer in a number of community projects and charities.

We are looking for a full-time Junior Investment Analyst to work in a variety of roles within the investment vertical. Your responsibilities will include but are not limited to the following:

- Client performance reporting;
- Administrative duties in support of the Investment team;
- Supporting investment analysis and research;
- Supporting manager due diligence;
- Translating investment reports into visual aids;
- Assist in overall client deliverables and capital market research.

Bivium welcomes the interest of candidates from all backgrounds. A successful candidate for the role should have:

- Bachelor’s degree, in Economics, Finance, Business or Engineering preferred;
- CIPM designation preferred;
- Problem solver and self-starter;
- Demonstrate a strong work ethic and a team player;
- Strong written and oral communication skills;
- Well-organized and detail-oriented;
- Experience with eVestment, Bloomberg, Factset, Addepar and other technical tools such as Excel, SQL, etc.
- Abundant intellectual curiosity and honesty; and
- A great deal of self-awareness and motivation

Bivium Capital Partners employees enjoy a hybrid work environment with offices in San Francisco and New York. Provide your resume and cover letter in PDF format to Recruiting@BiviumCapital.com