



METROPOLITAN GOVERNMENT OF NASHVILLE & DAVIDSON COUNTY

Department of Human Resources
Invites Applications for The Position Of:

Community Oversight Board Legal Advisor

An Equal Opportunity Employer

Must Apply on line at: <https://www.governmentjobs.com/careers/nashville>

Full-Time Civil Service Job Announcement

The Community Oversight Board has the power to investigate allegations that Metropolitan Nashville Police Department (MNPd) officers have committed misconduct against members of the public, as well as issue policy advisory and resolution reports assessing allegations of misconduct by MNPd, recommendations to agencies involved in public safety and the administration of justice, and have the option of establishing a monitoring program that provides an ongoing review or audit of the complaint process administered by the MNPd Office of Professional Accountability (OPA) or equivalent internal affairs program in MNPd.

*****All applications are subject to public disclosure.*****

SALARY: \$87,470.17 - \$111,524.47 Annually

ISSUE DATE: 3/13/2019

FINAL FILING DATE: 3/27/2019

THE POSITION:

The Senior Legal Advisor reports to the Community Oversight Board Executive Director and is responsible for performing legal work and legal counsel to the Community Oversight department, its staff as required, and the Community Oversight Board as needed.

TYPICAL DUTIES:

- Provides legal work and counsel to the Community Oversight department, its staff, and the Board as required.
- Reviews proposed administrative action for legality.
- Attends meetings concerning legal matters.
- Reviews legal documents.
- Gives oral or written opinions on a variety of legal issues.
- Performs legal research.
- Prepares or directs preparation of reports.

MINIMUM QUALIFICATIONS:

Doctor of Jurisprudence and three (3) years of professional legal experience.

LICENSE REQUIRED:

License to practice Law in the State of Tennessee or permitted to practice law pursuant to applicable rules of the Tennessee Supreme Court.

Per Metro Charter Amendment, "Ineligible persons for the Board and the supporting staff include current employees of any law enforcement agency; anyone who has served in a law enforcement capacity in the past five years; any elected official; and the spouses of the foregoing persons."

Candidates with accreditations earned in a foreign institute are encouraged to apply.

Note: Per Metro Ordinance No. SO94-1078. All employees of the Metropolitan Government shall be residents of the State of Tennessee or become residents of the state within six (6) months of employment as a prerequisite to employment with the Metropolitan Government.

PREFERRED KNOWLEDGE/SKILLS/ABILITIES/:

- Knowledge and/or experience with law enforcement agency misconduct (such as officer-involved shootings and in-custody deaths), investigations involving a large number of complainants, witnesses or officers, high-profile investigations, and those involving multiple law enforcement agencies or significant policy issues.
- Knowledge of legal principles and their application.
- Knowledge of administrative and constitutional law.
- Knowledge of rules of evidence.

We are an equal opportunity employer that values diversity at all levels. All individuals, regardless of personal characteristics, are encouraged to apply.

****An incomplete application or missing documents may result in disqualification. ****
Fill in complete work history, do not attach resume in lieu of requested information.