

Consent Decree Coordinator

Under the direction of the Police Chief, Consent Decree Coordinator will assist with the City and Police Department implementation of the Consent Decree. The Consent Decree Coordinator will serve as a liaison between the City, Ferguson Police Department, the Monitor, Compliance Bureau, and Department of Justice, and will assist with the City and Ferguson Police Department in compliance to City, State, And Federal standards.

The Consent Decree Coordinator position provides an opportunity to work directly with the City Leaders, Police Officials, Community Stakeholders, and Federal Officials on critically important public interest matters. The Consent Decree Coordinator will need to be a leader, detail oriented, self-motivated, a strong communicator, good delegator, and excellent project manager. The Consent Decree Coordinator will have primary responsibility for managing the Consent Decree compliance process, lead others towards that goal, and bring institutional change. Experience with data-driven management and culture change.

The Consent Decree Coordinator will support the department's national accreditation process, as it pertains to the Consent Decree, to include ensuring compliance and training and various types of presentations to department personnel; assists with the accreditation processes for the Training Academy and Emergency Communication's Center; and conducts regular reviews with appropriate staff and revises department policy and procedures manuals and catalogs to ensure standard operating procedures are reliable and up-to-date and meet all current legislative mandates and judicial rulings.

This position is a two year temporary assignment with the City of Ferguson.

Salary- \$60K-\$100K annually

Qualifications- Graduation from a four-year college or University with major course work in Criminal Justice, Project-Management, Public-Policy, Communications, or a related field; At least one year of prior project management experience and the ability to communicate effectively with a wide range of diverse community stakeholders, including elected city officials and city administrators, city police officers, individual community members, community groups, and federal law enforcement officials. Time management and adherence to deadline is a critical qualification. Must be able to work independently, be a self-starter, and foster communication and cohesion throughout an organization. Will consider a graduate with a two-year degree in the above-mentioned fields if all other qualifications and criteria are met.

Technical Skills(required): Working Knowledge of basic Microsoft Office suite products, to include Microsoft Excel and Microsoft Word, ability to (quickly) acquire expert knowledge of basic and advanced police data management and municipal court systems.

Expected work hours: 8:30 to 5:00pm, Monday through Friday with anticipated frequent need for evening and weekend hours.

Special Requirements- Preferred Skills: Familiarity with duties and requirements of State and Local Law enforcement Officials, or previous law enforcement experience in a plus.

All applicants should familiarize themselves with consent decree requirements found in the case of the United States of America v the City of Ferguson, Case No. 4:16-cv-000180-CDP and a detailed job description for the position, both of which can be found on this job posting page under "Job Details" attached files. Applicant's should forward an updated resume and full contact information for two references to Ms. Joanna Spencer, HR Manager for the City of Ferguson at jspencer@fergusoncity.com or the materials can be hand-delivered to Ferguson City Hall at 110 Church St., Ferguson, MO 63135 between the hours of 8:30 am and 5:00 pm.

JoAnna Spencer
Human Resources Manager
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