



## **ASSOCIATE GENERAL COUNSEL FOR PUBLIC SAFETY** **(Office of Inspector General)**

Visit [www.igchicago.org](http://www.igchicago.org) to apply

Under direction of the General Counsel, the Associate General Counsel provides specialized legal counsel to the Deputy Inspector General for Public Safety on matters related to the police and police accountability oversight function.

### **DUTIES:**

- Identifies legal issues and risks related to the Office of Inspector General's (OIG) Public Safety oversight work for management consideration and prepares high-level risk mitigation strategies.
- Supports the inquiries, reviews, and investigative analysis performed by Public Safety Section staff and reviews draft work product.
- Reviews intakes and supports investigations related to the Chicago Police Department and Chicago police accountability system.
- Assists in responding to Freedom of Information Act requests and discovery requests related to OIG's Public Safety oversight work.
- Represents the Office in relation to and in communication with City stakeholders as well as relating, construing, and communicating City policies and office practices to external governmental partners and agencies.
- Performs other duties as assigned by the General Counsel or the Deputy Inspector General for Public Safety.

**MINIMUM QUALIFICATIONS:** Graduation from an ABA accredited law school with a juris doctorate degree and admission to the Illinois Bar (or another state bar having reciprocity with Illinois), supplemented by five years of legal and/or regulatory work experience in the planning and implementation of administrative and legal related programs, or an equivalent combination of education, training and experience provided the Juris Doctorate degree is met.

### **PREFERRED QUALIFICATIONS:**

- Knowledge of, and demonstrated interest in law enforcement, criminal justice, and/or civil rights issues
- Excellent judgment and confidence to discuss police and police accountability policies and procedures with internal and external stakeholders
- Familiarity with Chicago government, Chicago Police Department, and the Chicago police accountability system

**ANNUAL SALARY:** Range: \$114,684 – \$162,084 (annual increases)

**Starting \$114,684 (non-negotiable)**

**TRAVEL AND SCHEDULE:** Travel outside Chicago is not required.

**RESIDENCY REQUIREMENT:** Employees must be a resident of the City of Chicago and proof of residency is required at the commencement of employment.

**Employee Vaccination Requirement:** City of Chicago employees must, as a condition of employment, be fully vaccinated against COVID-19 effective October 15, 2021. This Policy applies to

all City employees. If you are not able to receive the vaccine for medical or religious reasons, you may seek approval for an exemption in accordance with applicable City processes. For more information on the vaccine policy please visit: [https://www.chicago.gov/city/en/depts/dhr/supp\\_info/city-of-chicago-employee-vaccination-policy.html](https://www.chicago.gov/city/en/depts/dhr/supp_info/city-of-chicago-employee-vaccination-policy.html)

## **WE VALUE DIVERSITY**

OIG is an equal opportunity employer.

OIG is an inclusive organization that hires and develops all its staff of all levels regardless of race, religion, color, ethnicity, national origin, ancestry, marital or parental status, sex, gender expression or identity, sexual orientation, physical or mental ability, age, veteran status, and all other characteristics protected by law.

OIG strives to create the kind of workplace where a socially diverse mix of people can thrive professionally. We pride ourselves in meeting our legal charge to promote economy, effectiveness, efficiency, and integrity in government. Through the hard work of our passionate and innovative team, OIG aims to serve every community with equity, respect, and dignity.

If you would like to request a reasonable accommodation due to disability or pregnancy to participate in the application process, please contact the OIG's Manager of Human Resources Eloise Markham at [emarkham@igchicago.org](mailto:emarkham@igchicago.org). Please be prepared to provide information in support of your reasonable accommodation request.

## **THE CITY OF CHICAGO IS AN EQUAL OPPORTUNITY AND MILITARY FRIENDLY EMPLOYER**

In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification document form upon hire. The City of Chicago does not participate in E-Verify (Employment Eligibility Verification System). In addition, employment at the Office of Inspector General is contingent upon a satisfactory criminal background check.