

NACOLE 2026 ELECTION COMMITTEE & ELECTION PROCEDURES

ROLE OF THE COMMITTEE

The Election Committee shall be appointed for a term of one (1) year by the President no less than six months prior to the Annual Meeting. The Election Committee shall be solely responsible for conducting the election of three (3) member-at-large positions to the Board of Directors and shall establish procedures in addition to those included herein, subject to approval of the Board of Directors to regulate and guide the nomination and balloting processes.¹ Interpretation and application of Board approved procedures that arise during the 2026 Annual Meeting shall be decided by a unanimous vote of the Election Committee members present. The decision of the Election Committee shall be final. Absent a unanimous vote, the decision of the President shall be final.

In the event any member of the Election Committee files a declaration of candidacy for election, that member shall not be eligible to participate in Election Committee activities or decision making related to the election or the election process.

The Election Committee has established the Election Procedures below, which have been approved by the Board of Directors for the 2026 Election of three (3) member-at-large positions on the Board of Directors will be filled.

PROCEDURES

The 2026 Elections shall be conducted using secure election software that ensures the integrity of the election process.

ANNOUNCEMENTS

The Election Committee shall prepare election information, which shall be posted on the NACOLE Website. The information shall include but not be limited to:

- Election Procedures
- Declaration of Intent to Seek Office Form
- The procedure for filing the Declaration of Intent to Seek Office
- Candidate Questionnaire Form
- Statement of Board Commitment
- The names and bios of the declared candidates
- A sample ballot

¹ NACOLE Bylaws, Article VII, Section B, Subsections 1 and 2.

PROGRESS REPORTS

The Chair of the Election Committee shall file progress reports on the election and candidates for office sixty (60) and thirty (30) days prior to the election and, in addition, as may otherwise be requested by the Board.

ELIGIBILITY

Article V and Article VI of the NACOLE Bylaws provide that candidates for office shall have been association members in good standing for one (1) year and have attended at least two (2) of the four (4) previous annual conferences. Dues must be current. Any organizational member who seeks election to office must hold his/her organization's voting membership.

DECLARATIONS FOR ELECTION TO OFFICE

Declarations of Candidacy for Election shall be received by the Election Committee by October 12, 2026, which is no later than thirty (30) days prior to the Annual Meeting on November 11, 2026. Declarations shall be sent via e-mail to the committee member and NACOLE staff at the address specified in election announcements. The ballot shall be final 30 days prior to Annual Meeting.

All declared candidates who meet all eligibility requirements may request a list of eligible voting members and their contact information. Please note that requests should be made via email to info@nacole.org and the list provided will include all available information at the time of the request.

ELECTION PROCEDURE

Voting Members seeking election to the Board shall file a formal declaration in accordance with the procedure set forth in the Declarations for Election to Office procedures above. No sitting board member, officer, or NACOLE staff member may publicly endorse a candidate running for a position on the NACOLE Board of Directors.

Candidates are expected to participate in both a virtual, moderated forum on October 22, 2026 and an in-person forum to be held onsite during the annual conference. Candidates will have the opportunity to speak during this forum and the election committee will determine the time each person will have to speak prior to the event. Dates and times for these events will be made available following the deadline to submit declarations for candidacy. In addition, candidates will have the opportunity to make a three-minute presentation to the membership at the Annual Meeting. In cases where a candidate is unable to be present at the meeting, a designated representative may make the presentation to the membership, or a pre-recorded video or audio speech submitted 48 hours prior to the annual meeting may be substituted.

Voting members are not required to attend the Annual Meeting to vote. Electronic

voting shall commence at 12:00 noon, EST on Wednesday, November 11, 2026 and shall close at 6:00 p.m. EST on November 11, 2026.

In the event of a tie vote, the tie shall be broken by a flip of the coin.