



NTA ANNUAL REPORT 2017/18

Contents

| | |
|---------------------------------------|----|
| 2017/18 NTA BOARD | 3 |
| NTA VISION | 4 |
| NTA MISSION | 4 |
| CHAIR'S REPORT..... | 5 |
| CEO'S REPORT | 6 |
| EXECUTIVE OFFICER'S REPORT | 9 |
| OPERATIONS REPORT | 10 |
| MEMBERSHIP AND MARKETING REPORT | 12 |
| FINANCE REPORT | 15 |
| 2017/18 FINANCIAL STATEMENTS..... | 17 |



AUSTRALIAN
COUNCIL
FOR
INTERNATIONAL
DEVELOPMENT



The NTA is committed to adhering to the ACFID Code of Conduct. If you suspect a breach of the Code of Conduct you may contact the ACFID Code Committee, or contact us directly via enquiries@nta.org.au.

2017/18 NTA BOARD

The NTA is governed by an elected board made up of volunteers, based in Canberra. Beneath this body operate the Finance Committee, Operations Committee, and Membership and Marketing Committee. These committees develop policies and undertake functions under the direction of the board.

RON THOMPSON – CHAIR AND TREASURER

Ron is the former Group General Manager of Electro Optic Systems Pty Limited and a Senior International Banker with the Commonwealth Bank of Australia. Ron is the principal of Ron S Thompson & Associates Pty Limited.

DR COLIN BARLOW – PRESIDENT AND CHIEF EXECUTIVE OFFICER

Colin is an academic specialising in the problems of small small-scale rubber and oil-palm producers in Malaysia, the Philippines, Sri Lanka, and Indonesia. He is a Visiting Fellow at the Department of Political and Social Change at the Australian National University. Colin first visited Nusa Tenggara Timur (NTT) in 1988, where he and other colleagues were taken aback by the poverty-stricken conditions. In 1992, Colin and Shirley Bowman founded the NTA. Colin holds a PhD from the University of Aberdeen.

DR XI WEN (CARYS) CHAN – SECRETARY

Carys is a Lecturer/Assistant Professor in the School of Management, College of Business, RMIT University. Her research interests are in the work–life interface, emotions, intimate partner aggression, patient mistreatment victimisation, and career adaptability. She holds a PhD in organisational behaviour and human resources from the Australian National University.

DR RIA GONDORWARSITO

Ria is a sociologist who specialises in rural community development. Ria is a former development consultant to the World Bank. She has been a member of the Board since its formation in 2007. Ria holds a PhD from Bielefeld University.

STEPHEN BARRY

Stephen has many years' experience in Indigenous economic development, corporate governance and risk management. Stephen holds a Bachelor of Arts (Policy Studies) from the Australian National University and has postgraduate accounting and management qualifications. He is a graduate member of the Australian Institute of Company Directors and of CPA Australia.

DR ROB CRAMB

Rob is Professor of Agricultural Development in the School of Agriculture and Food Sciences, Faculty of Science, The University of Queensland. His research interests centre on rural development, agrarian change, and natural resource management in Southeast Asia, focusing on the evolution of farming systems, land tenure arrangements, and community-based resource management in a variety of agro-ecological zones. Rob holds a PhD from Monash University.

DR IAN NUBERG

Ian is a Senior Lecturer in the School of Agriculture, Food and Wine, The University of Adelaide. He works across a range of disciplines within agriculture and natural resource management. His focus is primarily agroforestry and agricultural extension, particularly in the context of developing countries. Ian's work uses both biophysical and social science methods. He has also published in the areas of tree water use, horticultural plant pathology, bioenergy, tree genetics, and climate change. He holds a PhD from the University of Melbourne.

TRACEY MCMARTIN

Tracey is a director in the Office of Development Effectiveness, Department of Foreign Affairs and Trade. She has worked in international development for over 15 years, with a primary focus on aid effectiveness and evaluation. She holds a Masters of International Affairs from the Australian National University. Tracey became involved with the NTA after participating in a monitoring visit to NTT in 2016.

NTA VISION

An improved level of livelihoods and food security of rural households in selected parts of Nusa Tenggara Timur province in eastern Indonesia.

NTA MISSION

The mission of the NTA is to reduce poverty and vulnerability amongst communities in rural areas of the East Nusa Tenggara province of Indonesia. This is through facilitating and supporting sustainable income generating activities, subsistence farming activities, access to water and sanitation, and education.

CHAIR'S REPORT

This past year has again seen the Nusatenggara Association Inc. continue to successfully provide socially and economically important support and aid assistance to our target communities of Nusa Tenggara Timur (NTT). Our dedicated volunteers and staff continue to perform “above and beyond the norm” with all planned field activities providing valuable and highly beneficial support across the whole range of our capabilities. I will leave it to CEO Dr Colin Barlow and Operations Manager Stephanie Heighes to provide more details on the specifics of our achievements over the year.

The efforts of the various committees and our volunteers continue to be amazing and have once again ensured the ongoing delivery of substantial funds for aid projects. Colin and Ria have continued their untiring efforts and Phil Domaschenz has proven an excellent Executive Officer by keeping us fully informed and he continues to be a pillar of support and extremely invaluable in the areas of marketing and fundraising.

It is fair to say that fundraising, particularly for overseas aid programs, is much more difficult these days as our own community suffers from the ongoing drought, low wages growth placing pressure on disposable income in some sectors. The year ahead for the NTA will again be one of challenge as we aim to increase the level of funds raised and continue our efforts to improve the circumstances of our aid beneficiaries. To this end, we need the assistance of our members and volunteers to spread the word of the good deeds we perform and to help us broaden our donor base.

I am pleased to acknowledge the valuable support of the Canberra Southern Cross Club, Inland Trading Company, Dixon Advisory Services, the various Australia-Indonesia Associations and local and interstate Rotary Club branches that provide considerable funds for projects, also to Oxide Interactive for their IT expertise. I encourage members and volunteers to support our sponsors whenever possible as this will hopefully encourage further generosity to the NTA.

The continuing survival and future success of the NTA would not be possible without the support of the Department of Foreign Affairs and Trade and by the Australian Council for International Development. We are most thankful for their ongoing assistance.

My personal thanks go to Ming Cheah for his support on the Finance Committee this past year and to Carys Chan, our Secretary who has done a fantastic job since taking over in the role this time last year. To our Auditor Paul Clark CPA of Prosperity Accounting Solutions, a sincere “thank you” as well.

In closing, I wish to thank the Directors and Committee Chairs for their untiring efforts and support over the year and you, our members, for your financial contributions both in kind and negotiable currency.

Ron Thompson
Chair and Treasurer
Nusatenggara Association Incorporated

CEO'S REPORT

I'm happy to report another exciting and successful year in our efforts to assist rural peoples on the islands of Flores and West Timor, province of Nusa Tenggara Timur (NTT), Indonesia. This is one of the poorest areas of the world, and is on Australia's northern doorstep.

Achievements

I've summarized in the table below the outputs and outcomes from NTA activities in 2017-8. We've maintained our prime emphasis on the three programs of 'Income-generation and Food Security', 'Water and Sanitation' and 'Education'. We've also continued to operate under principles of mutual consultation, where supported activities are largely selected by participating groups, and of self-help, where substantial resources for each activity are contributed by participants themselves.

Let me provide a snapshot of one activity from each of our programs. Taking first the 'Income Generation and Food Security' program involving cocoa, irrigated vegetables, cashew nuts, pigs and goats I've selected cashew nuts grown in Flores. These are an exciting new focus in our 'Income-generation' program, where we've made excellent progress in introducing improved techniques of pruning and fertilization. We've applied these techniques to what are predominantly very old cashew trees planted 30-40 years ago on tiny blocks of 0.3-0.5 ha, each owned by one of 150 target households. We've been able over two years of cooperative efforts to progressively increase yields from the original 0.5 kg per tree to over 1.0 kg per tree, thereby doubling incomes and achieving better outcomes in higher food consumption and other amenities of life. These cashew farmers are a very low-income people situated in lowland areas up to 300 metres above sea level, and we're planning to expand this work. Indeed, we're organizing a cashew nut field day on Friday November 2, when we'll be demonstrating the new techniques to a wide group of local farm households.

Taking next our 'Water and Sanitation' program involving 15,000 litre ferro-cement water tanks, wells and household toilets, I've selected for our snapshot toilets which, in contrast to cashew nuts, are for the NTA an old activity of 25 years' vintage. These latrine/washroom facilities involve constructing a small hut with a toilet bowl, adjoining water container and concrete-lined septic tank. The NTA contributes one third of the cost, covering cement and piping along with technical guidance. Each toilet flush involves a small can of water, an economical use developed after previous unsuccessful experiences in trying to introduce composting latrines. Twenty five years ago when we started, people were highly reluctant to accept even this kind of toilet, but now they're extremely popular. The NTA has been responsible for helping build some 2,500 toilets, while richer households have subsequently installed many more at their own expense. The health outcomes have been immense, with dramatic reductions in originally high rates of diarrhoea and other stomach problems, previously a major cause of death.

I come finally to the NTA's 'Education' program of helping schools and kindergartens. This entails teacher training, library training, supplies of library books; and improvement of basic physical facilities. The latter comprise new buildings; upgraded classrooms; improved toilets; water supplies; playground installations, and furniture. I've selected furniture for my snapshot, noting that having sturdy long-lasting classroom desks and chairs meets crucial needs in the new schools started by local communities with few resources. We provide 2-person wooden desks, each with 2 upright wooden chairs, and have contributed thousands over the years as key facilitators of learning. We also supply library shelves, cupboards, and special stools for students reading books.

We in the NTA are proud of these varied achievements which are detailed in the tables. But they have, needless to say, been hard to attain and involved numerous and unending problems and obstacles. The learning process with improvements has been slow, and the ultimate key to our successes has been active and positive collaboration between all concerned.

Devolution

The year 2017-18 has also seen continued progress in devolving our management of activities. One huge step forward has been the first full year of participation by Stephanie Heighes, our new Operations

Manager, who has taken over from Colin the management of Water and Sanitation and Education activities and is heading an important new Income-generation initiative with tenun ikat, or woven cloths. Stephanie along with colleagues is also busy with introducing electronic questionnaires for field data collection. She describes all these ventures in her Operations Manager's Report. Stephanie's presence is a great advance for us, and we look forward to many years of fruitful association.

2017-18 has also been the first full year of operation for NTA Indonesia as a separate legal entity, collaborating as an independent partner with NTA Australia in development and in utilizing funds provided by Australians and others. NTA I today has a highly professional team of 24 extension officers, 2 technology specialists, and supporting administrative staff, with all being led by Ir Don Bosco Meke, Director of NTA I. Our collaboration as equals has been highly successful, with the bi-annual field visits by the joint NTA A – NTA I team facilitating this process and auguring well for the future.

Fundraising

Phil Domaschenz as Executive Officer has largely led our fundraising activity, which in 2017-18 and since has seen an increase in support from Rotary Clubs and continued help from other community groups. We've also benefited greatly from fundraising events in Canberra, Sydney and Melbourne, and are looking to strengthening our support groups in Brisbane, Jakarta and elsewhere.

We certainly, as Ron has noted, badly need to make sustained efforts in this fundraising sphere, with much more money required to finance expanding rural development in the poverty-stricken areas of NTT. We not only require help with new donors and funding applications, but also with making reports on the outcomes of financial support, including thank-you talks to existing donors. Looking ahead, 2019 is the year for re-accreditation by DFAT, our biggest single funder, and this in itself will require very substantial inputs from a dedicated group.

The support of volunteers is crucial for the NTA in all these fundraising processes, and we've been fortunate in 2017-18 in getting much assistance from many persons. But our fundraising needs to be enhanced even further, and we hope we can look to assembling a larger team of dedicated persons to assist in 2018-19 and beyond.

Dr Colin Barlow
President and Chief Executive Officer
Nusatenggara Association Incorporated

REGIONAL MEETING IN KUPANG, NUSA TENGGARA TIMUR



In the most recent field trip, the NTA team visited 110 community groups and staff from 40 schools in eastern Indonesia. The visits ended with a regional meeting in Kupang with 139 participants from schools and communities. Participants talked about their achievements and issues and set priorities for the year ahead. Overall, a very rewarding trip but there is still a lot of work to do.

Photo by Phil Domaschenz

EXECUTIVE OFFICER'S REPORT

A key and exciting role of the Executive Officer is to support and promote the work of NTAs many volunteers and donors. One of the great strengths of the NTA is its solid volunteer support. As a consequence the NTA is able to draw on a solid base of expertise. Additionally administration costs in Australia are low and the majority of funds received by the NTA are channelled direct into our projects in Indonesia.

My role included promoting the NTA and raising donations. This included Chairing the Membership and Marketing Committee, preparation of articles and newsletters, coordination of fund raising events, numerous presentations to community groups – particularly Rotary, encourage the development of stories and photographs for our supporters, and as Master of Ceremonies for the Fund Raising Dinner.

As part of the November 2017 Field Trip to our field sites in Indonesia I worked with the Operations Manager to improve the collection of stories and information from partners, and encourage improved donor branding in the field. An outstanding outcome was seeing our NTA Indonesia partners clearly identified in logoed shirts at the 2017 School Festival and Field Day.

The review of NTAs compliance with the Code of Conduct was a very significant task and I would like to acknowledge the considerable effort by Stephen Barry. The Department of Foreign Affairs and Trade, and the Australian Council for International Development have significantly reviewed their requirements for the Code of Conduct and particularly for child protection. This has required a significant review of all of NTAs policies and practices and these have now been substantially rewritten to meet new standards.

Other tasks include coordinating and actioning much of the general administration including responding to correspondence, acknowledgement of donations, preparation of receipts and reporting to the Department of Foreign Affairs and Trade and the Australian Council for International Development. This also included the significant and important task of coordinating the annual application to the Department of Foreign Affairs and Trade for funding in 2018-19 and the report on expenditure of the funding for 2017-18.

I would like to acknowledge the strong support and encouragement of the CEO and Board, the Committees, the Operations Manager and all of our wonderful volunteers, donors and other supporters.

Phil Domaschenz
Executive Officer
Nusatenggara Association Incorporated

OPERATIONS REPORT

This Committee provided critical ongoing advice, both to the Board and to Colin Barlow during his period as Operations Manager of NTA Australia in 2016-17; then to the Board, Colin as CEO, and Stephanie Heighes after she took over operations management from Colin in 2018. This advice not only helped the Board but greatly facilitated Colin's and Stephanie's efforts. It also much aided cooperation with counterparts in NTT, especially with Ir Don Bosco Meke, Director of NTA Indonesia. Pak Don manages all NTA field programs, including those involving our counterparts. These counterparts are the NGOs YPMF and YPMPS, along with the Agricultural Technology Research Institute or BPTP and other government agencies. The work of the Operations Committee is reported in the minutes of each meeting, which are passed to Board and Operations Committee members. They are also on file and available to all.

The Operations Committee was chaired by Colin Barlow for the whole of 2017-18. It commented in regular 2-monthly meetings on NTA work, discussed and advised on important ongoing issues, and scrutinized and finally approved Proposed Disbursements within the budget approved by the Board. The Committee also reviewed the 'ADPlan' for 2018-19 and the Performance Report for 2017-18. These documents were submitted to DFAT by a team led by Phil Domaschenz, the Executive Officer. The Committee was also kept informed of progress with fundraising.

Members of the Committee were active in assisting with the preparation of Proposed Disbursements and fundraising submissions. They also contributed importantly as volunteers on monitoring visits of the NTA A-NTA I team. They helped during these visits in providing evaluations of/observations on NTA-sponsored activities, conducted auditing, took photos, elicited personal stories, improved relations with communities, made maps, and provided suggestions for new projects. They also contributed substantially in developing electronic questionnaires, which it is hoped will greatly facilitate collection of basic data. Operations members were active too in translating Indonesian-language reports, updating the manual for volunteers, drawing up legal and other documents, and checking child protection and terrorism issues.

Big efforts were made in 2017-18 to recruit new members of the Committee, especially from the younger generation, and these have been quite successful. A further goal is to replace Colin as chair of the Committee, but up to now this has not been achieved. A big current preoccupation, which it is hoped can be met soon, is to secure someone to collaborate with Colin and Stephanie in preparing the series of Proposed Disbursements. This is a difficult and time-consuming task, and the Committee will heartily welcome volunteers for this vital role.

The contributions in 2017-18 of the following members of the Operations Committee are gratefully acknowledged: George Miller, Phil Domaschenz, David Lever, Stephanie Heighes, Ria Gondowarsito, Mark Hunter, Kate Sollis, Wendy Emerton, Sally Goodspeed, Jacob Wray, Lesley Potter, Keith Gray, Graham Rady, Michael Cox, Juris Jakovics and Peter Walton. Special mention should also be made of Hanna Kurani, a temporary member of the Committee, who put huge efforts into developing the electronic questionnaires. Thanks a lot, Hanna.

The Operations Committee looks forward to a further useful year in 2018-19, and it is hoped further members can be encouraged to join us during that time.

Dr Colin Barlow
President and Chief Executive Officer
Nusatenggara Association Incorporated



Monitoring visit to Madawat Village (Kali Kembar Wairklau Farm)

On 7th November 2018, the NTA team visited the Kali Kembar Wairklau Farm. This farming group lives about 45 minutes' drive west from Maumere city, approximately 1 km from the coastline.

This group started to work with NTA in early 2015 and, since then, six families have received a water tank each with NTA's support. Sabina Nona and her husband Siku are the last family within this group to receive a tank.

They live in a simple bamboo hut, together with their three children (21, 20 and 10 years old). Their main income is derived from their maize production, which gives them an average annual income of US\$1,200. They get a small additional income with their pigs and a few chickens. The women work on the field with their husbands and spend a considerable time weaving the traditional "Ikat Tenun".

Madawat village is a very dry area. The water tank which they built with support from NTA is a great relief for Sabina and her family, as they no longer have to fetch water from the well. They fill the tank during the rainy season with water from their roof, and if the rainwater runs out, they can fill it with water from water trucks which deliver water to these dry areas.

Photo by Stephanie Heighes

MEMBERSHIP AND MARKETING REPORT

Activities over 2017-18

The committee would like to thank everyone who has helped to promote NTA to the broader community and to attract new donors.

Over the 2017-18 year, the Membership and Marketing Committee has continued to spread the word of NTA's activities, reach out to new supporters and partners while maintaining existing valuable relationships and organising fundraising events.

The Committee has continued to communicate with NTA members and supporters through regular email newsletters, twice yearly fundraising letters, and Facebook. The Committee has delivered a number of presentations to interested groups in the Canberra community and further afield.

Major fundraising events held in 2017-18 included:

The Fund Raising Dinner in March held at the Woden Southern Cross Club which attracted 82 guests and raised over \$4,000. The Indonesian Ambassador H.E Bapak Kristiarto Legowo attended and Robin Davies from the Department of Foreign Affairs and Trade provided an entertaining and informative presentation. Our Brisbane supporters held their first dinner in October 2017. This attracted about 50 people and raised \$1,200.

The annual trivia night attracted nearly 100 people in October 2017. It was a great night and raised \$2600. Bill Arthur ran his 23rd Canberra Marathon and used the opportunity to seek sponsorship for NTA from a variety of friends and family. Under the guise of "Tanks for Running" he raised \$3000. A fantastic outcome. The "Tea Party" in February brings together NTAs supporters in Melbourne for a relaxed event and update on NTA achievement from the CEO and other Canberra based members. This NTA supporter group then played a key role in coordinating NTA efforts in Melbourne throughout the year.

Key achievements in 2017-18 were as follows:

- Signing of an agreement with the Rotary Club of Belconnen to coordinate fund raising efforts from other Canberra Rotary Clubs. This couples with a long standing arrangement with several Sydney based Clubs to make Rotary our most significant donor.
- Increased focus on branding and ensuring our donors and partners are easily identified in the field and in photographic reports.
- Improved stories and reports from the field. This information is needed to provide feedback to our donors and supporters. Our Indonesian partners and the Operations Manager are pivotal to this effort.
- Carys posted regular stories posted on Facebook with a very significant increase in people reached.
- Renewal of the partnership between NTA and the Canberra Southern Cross Club via its Community Rewards Program. This provides a modest but steady revenue stream and free use of rooms for functions.

Challenges

The Committee faces a number of key challenges:

- A number of key members of the Committee have resigned for various reasons leaving a small team to carry out a significant workload. Recruiting new members is a high priority.
- Attracting new donors is increasingly difficult but is important for the NTA to maintain and expand our efforts. Long term planning with the identification of specific items for funding is becoming increasingly important.

- Acknowledgement of supporters will continue to be a priority including clearly branding items with donor logos, providing stories and photographs of achievements and getting stories into the media and to donors.

Acknowledging our supporters

- We are especially grateful to our regular donors. Rotary Clubs in Canberra and Sydney have been especially generous. The continuing support of Australia Indonesia Association branches in the ACT and Victoria has also been greatly appreciated.
- We are very grateful for the continuing support of individuals both in Canberra and in Melbourne. Our Melbourne group raised a significant sum this year. We have a number of significant individual donors.
- Oxide Interactive, an innovative IT company in Canberra, has continued to host our website. Inland Trading, a Canberra region company which exports wine to 55 countries, and Prohibition: The Bottle Shop have generously donated prizes for NTA events. Dixon Advisory, an award winning Self Managed Superannuation Fund manager, has pledged \$1,000 for each sign-up of a new client associated with the NTA and has donated regular prizes for fund raising events. Other businesses and NTA members have donated a range of items for fund raising and this is greatly appreciated.

I would especially like to thank the main Membership and Marketing contributors – Carys Chan, Bernard Morris, Josh Greet, Veenan Openg, Laura Jayne Robinson and Omar Gannash.

On behalf of the Membership and Marketing Committee, I would like to express sincere thanks to all the organisations and individuals who have supported our fundraising efforts this year.

Phil Domaschenz

Executive Officer

Nusatenggara Association Incorporated



NTA is working with women's cooperatives in Flores Island to improve ikat production and marketing. The use of natural dyes is very important for maximising prices but requires training and skill development. The ikat weavers just bubble with enthusiasm and their work provides a spectacular splash of colours.

Photo by Phil Domaschenz

FINANCE REPORT

NTA continues to thrive thanks to our strong group of donors, partners, members, board of directors, and most importantly, our fellow committee members. The finance committee would like to extend our sincere thanks to all of you for your dedication, trust, governance, and ongoing commitment.

In FY18, NTA recorded a net surplus of \$4,959, compared to a net surplus of \$575 for FY17. The underlying total revenue in FY18 was \$238,340 (2% higher than \$232,931 in FY17 and 3% higher than the projected revenue of \$231,000). Similar to previous years, revenue stream is made up of (i) DFAT grant (63%; FY17: 64%); and (ii) monetary contributions (37%; FY17: 36%). Total monetary contribution has increased slightly by 7%, with a 12% increment in individual donations; 7% increment in corporate donations; 24% increment in fundraising income; 100% decrement in sponsorship income; and 2% decrement in membership income.

| Financial Year | Individual Donations | Corporate Donations | Government Grant | Fundraising Income | Membership Income | Sponsorship Income | Other Income | Interest |
|----------------|----------------------|---------------------|------------------|--------------------|-------------------|--------------------|--------------|----------|
| 2018 | 16.89% | 13.37% | 62.94% | 5.67% | 0.34% | 0.00% | 0.63% | 0.17% |
| 2017 | 15.38% | 12.83% | 64.40% | 4.66% | 0.36% | 1.99% | 0.35% | 0.03% |
| 2016 | 18.00% | 13.14% | 63.03% | 3.93% | 0.16% | 1.68% | 0.00% | 0.05% |
| 2015 | 23.67% | 10.41% | 61.11% | 4.67% | 0.06% | 0.00% | 0.00% | 0.07% |
| 2014 | 13.41% | 10.01% | 75.35% | 0.56% | 0.42% | 0.17% | 0.00% | 0.08% |

In line with the increase in revenue, there was a slight increment of 0.4% in total expenses to \$233,381 (FY17: \$232,356). However, it is worth noting that disbursement for international programs has decreased from \$193,071 to \$177,840 (8% decrement) whereas fundraising, accountability and administrative expenses increased from \$39,285 to \$55,541 (46% increment), of which the majority related to increment of salaries.

| Disbursements for International Program | Projected | | Actual | |
|---|----------------|-------------|----------------|-------------|
| | \$ | % | \$ | % |
| Income Generation & Food Security | 76,440 | 46% | 90,555 | 51% |
| Water & Sanitation | 25,000 | 15% | 25,000 | 14% |
| Education | 20,000 | 12% | 20,000 | 11% |
| Management | 43,560 | 26% | 42,285 | 24% |
| Total | 165,000 | 100% | 177,840 | 100% |

To avoid confusion, both total revenue and total expenses analysed above exclude the in-kind non-monetary value from volunteer project administration and monitoring visits of \$159,011, which is reported in the financial report as revenue and fully offset as expense according to ACFID guidelines.

The biggest challenge going forward is for the finance committee to work closely with other committee members to seek improvement in cost management (i.e. to ensure that every dollar of donations can be converted to disbursements at the highest ratio).

| Category | 2018 | 2017 | 2016 | 2015 | 2014 |
|-------------------------------|---------|---------|---------|---------|---------|
| Total Income | 238,340 | 232,931 | 237,987 | 245,456 | 199,083 |
| Total Expense | 233,381 | 232,356 | 242,403 | 211,766 | 223,716 |
| Total Disbursements | 177,840 | 193,071 | 214,104 | 183,743 | 185,785 |
| % of Disbursements on Expense | 75% | 83% | 90% | 75% | 93% |
| % of Disbursements on Income | 76% | 83% | 88% | 87% | 83% |

Ending the year in a sound financial position with more than \$55,000 held in bank accounts, the finance committee remains optimistic that NTA will continue to maintain its healthy and sustainable financial situation in this ever-changing macro environment.

Last but not least, the finance committee would also like to take this opportunity to acknowledge our honorary auditor, Paul Clark CPA from Prosperity Accounting Solutions, for providing ongoing support and audit of the 2018 financial statements.

2017/18 FINANCIAL STATEMENTS

Income Statement for the year ended 30 June 2018

| | Note | 2018 \$ | 2017 \$ |
|---|------|----------------|----------------|
| REVENUE | | | |
| Donations and gifts | 2a | | |
| Monetary | | 72,104 | 65,695 |
| Non-monetary | | 159,011 | 121,526 |
| Grants | | | |
| AusAID | | 150,000 | 150,000 |
| Other Australian | | - | - |
| Other overseas | | - | - |
| Investment income | 2b | 402 | 79 |
| Other income | 2c | 15,833 | 17,158 |
| TOTAL REVENUE | | 397,351 | 354,457 |
| EXPENSES | | | |
| International Aid and Development Programs Expenditure | | | |
| Overseas projects | | | |
| Funds to international programs | 3a | 177,840 | 193,071 |
| Program support costs | | - | - |
| Fundraising costs | | | |
| Public | 3b | 6,927 | 6,079 |
| Government, multilateral and private sector | | - | - |
| Accountability and administration | 3c | 48,614 | 33,206 |
| Non-monetary expenses | 3d | 159,011 | 121,526 |
| TOTAL EXPENSES | | 392,392 | 353,882 |
| NET SURPLUS/(DEFICIT) | | 4,959 | 575 |

Balance Sheet as at 30 June 2018

| | Note | 2018 \$ | 2017 \$ |
|--------------------------------|------|----------------------|----------------------|
| ASSETS | | | |
| Current Assets | | | |
| Cash and cash equivalents | 4a | 55,603 | 52,430 |
| Trade and other receivables | 4b | 249 | - |
| Inventories | | - | - |
| Assets held for sale | | - | - |
| Other financial assets | | - | - |
| Other current assets | | - | - |
| Total Current Assets | | <u>55,852</u> | <u>52,430</u> |
| Non-Current Assets | | | |
| Trade and other receivables | | - | - |
| Other financial assets | | - | - |
| Property, plant and equipment | | - | - |
| Investment property | | - | - |
| Intangibles | | - | - |
| Other non-current assets | | - | - |
| Total Non-Current Assets | | <u>-</u> | <u>-</u> |
| TOTAL ASSETS | | <u>55,852</u> | <u>52,430</u> |
| LIABILITIES | | | |
| Current liabilities | | | |
| Trade and other payables | | - | - |
| Borrowings | | - | - |
| Current GST liabilities | 4c | 2,564 | 3,961 |
| Provisions | | - | - |
| Other | 4c | 2,140 | 2,280 |
| Total Current Liabilities | | <u>4,704</u> | <u>6,241</u> |
| Non-current liabilities | | | |
| Borrowings | | - | - |
| Provisions | | - | - |
| Other | | - | - |
| Total Non-Current Liabilities | | <u>-</u> | <u>-</u> |
| TOTAL LIABILITIES | | <u>4,704</u> | <u>6,241</u> |
| NET ASSETS | | <u>51,148</u> | <u>46,188</u> |
| EQUITY | | | |
| Reserves | | - | - |
| Retained Earnings | | 51,148 | 46,188 |

NOTES TO THE FINANCIAL STATEMENTS

Note 1. Significant accounting policies

Basis of accounting

In the Officers' opinion, the Nusa Tenggara Association is not a reporting entity because there are no users dependent on general purpose financial reports.

This is a special purpose financial report that has been prepared for the purposes of complying with the *ACT Associations Incorporation Act 1991* and the *ACFID Code of Conduct*. The Officers have determined that the accounting policies adopted are appropriate to meet the needs of the users.

The financial report is prepared in accordance with the historical cost convention and do not take into account changing monetary values. The accrual and going concern basis has been adopted. Comparative information is reclassified where appropriate to enhance compatibility.

The following is a summary of the significant accounting policies adopted in the preparation of these financial statements. Unless otherwise stated, these accounting policies are consistent with those of the previous year.

Accounting Policies

(a) Cash and cash equivalent

Cash and short-term deposits in the balance sheet comprise cash at bank and in hand and short-term deposits with an original maturity of three months or less plus bank overdrafts. Bank overdrafts are shown on the balance sheet as current liabilities within short-term borrowings.

(b) Income tax

As the Nusa Tenggara Association is a charitable institution in terms of subsection 50-5 of the *Income Tax Assessment Act 1997*, as amended, it is exempt from paying income tax.

(c) Revenue recognition

Donations are recognised at the time the pledge is received.
Other revenue is recognised when it is received or when the right to receive payment is established.
Grants and subsidies are recognised as income over the period to which they relate.

(d) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of associated GST, unless the GST incurred is not recoverable from the Australian Taxation Office (ATO). In this case it is recognised as part of the cost of acquisition of the asset or as part of the expense.

(e) Rounding of amounts

Amounts in the financial report have been rounded off to the nearest dollar.

(f) ACFID Code of Conduct

The Summary Financial Reports have been prepared in accordance with the requirements set out in the ACFID Code of Conduct. For further information on the Code please refer to the ACFID Code of Conduct Guidance Document available at: www.acfid.asn.au

(g) Donations and gifts - non-monetary

As required by the ACFID Code of Conduct, the value of material volunteer services received in-kind is disclosed in the Income Statement. Material voluntary services are valued using the job descriptions and relative rates of pay published in the Recognised Development Expenditure (RDE) Guidelines published by AusAID at: <http://www.ausaid.gov.au/ngos/rde.cfm>

| | 2018 | 2017 |
|--|---------------|----------------|
| | \$ | \$ |
| Note 2a. Revenue from ordinary activities | | |
| Operating revenue | | |
| Monetary donations | | |
| Individual | 40,250 | 35,817 |
| Corporate | 31,855 | 29,878 |
| | <u>72,104</u> | <u>65,695</u> |
| Rendering services - non-monetary | 159,011 | 121,526 |
| Grant from AusAID | 150,000 | 150,000 |
| Note 2b. Investment income | | |
| Interest received - Overseas Relief Fund | 402 | 79 |
| Note 2c. Other income | | |
| Fundraising events | 13,506 | 10,863 |
| Membership subscriptions | 818 | 838 |
| Sponsorship | - | 4,636 |
| Other income | 1,509 | 820 |
| | <u>15,833</u> | <u>17,158</u> |
| Note 3a. Overseas project expenses | | |
| Funds to international programs | 177,840 | 193,071 |
| Program support costs | - | - |
| | <u>-</u> | <u>193,071</u> |
| Note 3b. Fundraising costs | | |
| Public | | |
| Marketing, printing and stationery | - | - |
| Bank fees and charges | 2,125 | 1,979 |
| Catering and room hire | 4,802 | 4,100 |
| | <u>6,927</u> | <u>6,079</u> |
| Government | - | - |
| | <u>6,927</u> | <u>6,079</u> |

Note 3c. Accountability and administration

| | | |
|------------------------------------|---------------|---------------|
| Insurance | 3,506 | 3,726 |
| ACFID fee | 2,768 | 1,712 |
| Salary and administrative expenses | 41,716 | 27,500 |
| Website expense | 469 | - |
| Other | 155 | 268 |
| | <u>48,614</u> | <u>33,206</u> |

Note 3d. Non-monetary expenses

| | | |
|------------------------|----------------|----------------|
| Project administration | 93,679 | 72,028 |
| Monitoring visits | 65,332 | 49,498 |
| In-kind donations | - | - |
| | <u>159,011</u> | <u>121,526</u> |

| | |
|------|------|
| 2018 | 2017 |
| \$ | \$ |

Note 4a. Current assets - cash and cash equivalents

| | | |
|----------------------------|---------------|---------------|
| Overseas Relief Fund | 5,122 | 46,729 |
| St George current accounts | 50,201 | 5,202 |
| Paypal | 280 | 499 |
| | <u>55,603</u> | <u>52,430</u> |

Note 4b. Other current assets

| | | |
|---------------------------|------------|----------|
| GST and other receivables | 249 | - |
| Sponsorship receivables | - | - |
| | <u>249</u> | <u>-</u> |

Note 4c. Current liabilities

| | | |
|------------------------|--------------|--------------|
| GST and other payables | 2,564 | 3,961 |
| Salary payable | 2,140 | 2,280 |
| | <u>4,704</u> | <u>6,241</u> |



NTA held another successful fundraising dinner event in March 2018 at the Canberra Southern Cross Club. This photograph shows our guest speaker Robin Davies, the Indonesian Ambassador H.E. Y. Kristiarto S. Legowo and his wife. They were welcomed in the eastern Indonesian tradition with ikat scarfs.

Photo by Carys Chan



Nusa Tenggara Association Incorporated
Board declaration

The Board of the Nusa Tenggara Association declare that:

(a) the financial statements and notes as set out on pages 17 to 21, are in accordance with the A. C. T. *Associations Incorporation Act 1991* and:

- i. comply with Australian Accounting Standards; and
- ii. give a true and fair view of the financial position as at 30 June 2018 and of its performance for the year ended on that date of the Association;

(b) in the Board's opinion there are reasonable grounds to believe that the Association will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Board of the Nusa Tenggara Association.

Dr Colin Barlow
Chief Executive

Ron Thompson
Treasurer

Dated at Canberra this 31st day of December 2018

NUSATENGGARA ASSOCIATION INCORPORATED
Independent Audit Report
to the Members of
NUSATENGGARA ASSOCIATION INCORPORATED

Report on the Financial Report

We have audited the Code of Conduct financial summaries, being a special purpose financial report, of NUSATENGGARA ASSOCIATION INCORPORATED (the association), for the year ended 30 June 2018.

Committee's Responsibility for the Financial Report

The committee of the association is responsible for the preparation and fair presentation of the financial report and have determined that the accounting policies described in Note 1 to the financial statements, which form part of the financial report, are consistent with the financial reporting requirements of the Associations Incorporation Act and are appropriate to meet the needs of the members. The committee's responsibilities also include establishing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. No opinion is expressed as to whether the accounting policies used, as described in Note 1, are appropriate to meet the needs of the members. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report. The financial report has been prepared for distribution to members for the purpose of fulfilling the committee's financial reporting under the Associations Incorporation Act. We disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

PO Box 7022, YARRALUMLA ACT 2600 Unit 5, 18 Bentham Street, YARRALUMLA ACT 2600 T: (02) 6281 5843 ABN: 78 910 595 080
E: admin@prosperityaccountingsolutions.com.au W: www.prosperityaccountingsolutions.com.au

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Standard Legislation

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of Australian professional ethical pronouncements. We have conducted the audit in accordance with the Australian Council for International Development Code of Conduct Financial Standards.

Auditor's Opinion

In our opinion, the Code of Conduct financial summaries of NUSATENGGARA ASSOCIATION INCORPORATED presents fairly, in all material respects, the financial position of NUSATENGGARA ASSOCIATION INCORPORATED as of 30 June 2018 and of its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements and Australian Auditing Standards as required.

Prosperity Accounting Solutions
Certified Practising Accountants



Signature

Paul Clark CPA
Unit 5, 18 Bentham Street
YARRALUMLA ACT

Phone 02 6281 5843

Dated this 4th day of October 2018