



Board Meeting

Date: May 21, 2025

Location: Virtual - Zoom

Call to Order:

In Attendance: Vannessa Cendejas, Liz Fuller, Elvira Gaite, Alan Kemp, Barbara Santos, Joy Kick, Lisa Cano-Loomis, Arnold Fitzpatrick, Lorena Campos

Minutes:

Edit under treasurer's report - T.I. Capital

- Arnold recommends sending a thank you letter and ask when funds are expected.
- Liz is working on this with Josh - City Manager

New Business - Election - Correction - Email blast, promote on Facebook and the newsletter

Liz moved to approve minutes with the above changes, Arnold seconded the motion.

All in favor, none opposed - motion passed.

Agenda

Reports

President's Report - Lorena Campos

Vice President's Report - Arnold Fitzpatrick

- Sent out 20 + letters of request for donations to local and regional representatives, and to also order a brick.
- Lorena will hand back the signed certificates for Lindsay and Lucia for Arnold to deliver personally.
- Arnold went to Diane Burgis' office and filled out a form for the commissioner.
- Kevin will resubmit his application to be the Oakley commissioner
- New CD's were opened by Liz - Treasurer to hold the Library funds to collect interest before it is turned over to the city.

Treasurer's- Liz Fuller

- Quickbooks has a report feature so if the group is amenable to that instead she won't have to manually produce the report for each month.

- Liz provided an overview of the report.
 - There were new donations.
- Last month a QR code was discussed in order to accept alternative forms of payment.
 - Liz will look into Venmo for the Book Sale area
- Giants game fundraiser brought in \$120
- The Barnes&Noble fundraiser brought in \$734.96
 - Kerry will look into doing this fundraiser quarterly - B&N is open to doing more.

Membership Report - Vanessa Cendejas

- A few new members signed up between the B&N fundraiser time frame.
- Some renewals include individual, families, and businesses.
- Vanessa made the PDF fillable and made updates on Nation builder.
- She has the membership roster up to date and easy to access and share.

Book Sales Report - Joy Kick

- The April check came in from Operation Book Support (OBS) for \$266.31
- Joy is going to pick up boxes from storage at folks' homes and go through them for sale or donation to Better World Books.
- The plan is to have a big book sale again in October 2025.
- Barbara will look into the location on Main for storage or a possible book store front.

Librarian's Report - Lisa Cano-Loomis

- Anti-Racism Training for staff
- They had an all staff training day where they: heard from an author, recieved updates on Libby, updates on Narcan, had a database training, updates from the accessibility committee, and updates from the read to a dog program
 - The accessibility committee presented pre-recorded interviews from folks in Oakley with disabilities
- The school Library now closes the Freedom school side of the building at 4:00PM and at 4:15PM the public library staff goes and "opens" it back up.
 - This has been a helpful transition.
 - More teens are getting involved - coloring, and joining in other activities.
 - Much success goes to new Adult/Teen Librarian Riley.
- The library is continuing programs including legos, story time, etc.
- Lisa is noticing a difference in relationship building.
- The library will be promoting the summer reading program (June 2-August 2, 2025) - Lucia will be visiting PTA meetings to discuss/share programs.
- The Library will have a Unique Derique appearance - funded by committee.
- There is an increase in issues with parking at the Library - Lisa is working with the school to encourage the students NOT to park in the library parking spaces.
- The Library is asking elementary schools to include the summer reading information on their marquees.
 - The city will also add the information to the city marquee.

- The Library patron survey is live right now to receive feedback from the community, including patrons and potential patrons through June 8th.
- April 22nd Lisa made a presentation to the City Council
- July 12, 11A-1P there will be a Summer RParty
 - Joy will scope the space to make the FOL plans on the book sale area for the summer reading party July 12, 11AM-1PM
 - \$500 Lorena Motioned to allocate \$500 for the Princess storytim and Spider man activities.
 - Arnold seconded the motion
 - All in favor, none opposed - the motion passed.
- The library plans to pass out books at the Oakley Juneteenth Celebration 6/14 \$110; The library needs more scavenger hunt prizes \$200; The library needs story time technology \$100; And lastly the library needs additional drawing prizes \$200
 - Liz moves to allocate \$610 for all the above mentioned resources.
 - Arnold Fitzpatrick seconded the motion.
 - All in favor, none opposed - the motion passed.
- Vanessa posed a question on homeschool reach-out for the Contra Costa/Oakley area
 - There are hundreds of kids enrolled
 - Lis will follow up with Vanessa on making the connections for this population.

Old Business:

- Elections Results:
 - President - Lorena Campos
 - Vice President - Alan Kemp
 - Treasurer - Liz Fuller
 - Secretary - Nancy Huffaker
 - Fundraising Chair - Kerry Harvey
 - Book Sale Chair - Joy Kick

New Business:

- Upcoming outreach events
- Oakley Parade
 - Alan will reach out to get volunteers involved for upcoming events
- Fundraising
 - Saturday November 15, 2025 Winter ball at the Recreation Center around 6:00-10:00PM - maybe something delta themed/focused
 - Plan to have momentos for attendees to take with them
 - Continue idea of the raffle - if angela is available she will support
 - Rotary said they have offered to support bar sales
 - Follow up again with Dutch Bros. to do another day with FOL
- The group recommends to stay more local - the Giants baseball promotion was difficult to run with especially with the distance.
- Oakley Summer Fest

- This will be Saturday, June 28th event in Civic Center Plaza. We will be inside the City of Oakley Council Chambers.

Alan will be gone June 8-20th

Meeting adjourned: 8:42PM

Next Meeting: June 12, 2025 | Location:Zoom