

Oshkosh Food Co-op Annual Membership Meeting

Date: Wednesday, April 7, 2021

Time: 6:00 - 8:00 p.m.

Location: Remote

Minutes Recorded by: Molly Smiltneek, reviewed by Melissa Weyland

Board Member Attendance		Member, Staff & Guest Attendance
Brenda Haines x	Warren Bergman x	Staff: Jeffrey Thouron, Lizz Redman, Rachel Wester, Sarah Howard, Kianna Fiedler
Molly Smiltneek x	Susan Vette x	Members: Approx. 70 member-owners
Melissa Weyland x	Jay Stoflet x	Guests: Cathie Tierney
Peter Westort x	Joe Stephenson x	
Tracy Vinz x	Ad Hoc: Ryan Rasmussen	

Topic	Facilitated by	Discussion
Welcome	Melissa and Molly	Attendees were welcomed and reminded to show their name on their screen so Board Members could verify membership.
Call Meeting To Order	Brenda	Brenda called meeting to order at 6:05 pm
Board Introductions	Brenda	
Introduction of Board Candidates	Brenda	Board Candidates: -Brenda Haines -Ryan Rasmussen -Joe Stephenson -Heidi Supple -Paul Swanson -Susy Vette
Announcement of Prize #1	Brenda	Gift certificate to West End Pizza
Establishment of Quorum	Brenda and Molly	Brenda announced that we have a sufficient number of members present to establish a quorum under our bylaws.
Closure of Board of Directors Election	Brenda	Motion to officially close the 2021 election made by Kelly Matthews , second by Erica Debrowski . Motion carried. The 2021 election has now been closed. The new board slate will be announced later in the meeting tonight.

Approve Prior Years' Minutes	Brenda	<p>A link to the 2020 Annual Meeting Minutes was included in all confirmation emails and is available on the Oshkosh Food Co-op website.</p> <p>Motion by Erica Debrowski, second by Susy Vette, motion carried to accept the 2020 Annual Meeting Minutes.</p>
Treasurer's Report and Approval of 2020 financials	Peter	<p>Peter showed and reviewed the 2020 Balance Sheet, Income Statement and Cash Flow with attendees and provided a financial summary. If any member-owner would like to review the financial statements further, please contact Jeffrey Thouron.</p> <p>Summary of comments: Total assets is \$838,000 and accrued interest, and are beginning to buy equipment, members of NCG had to pay in Liability: Member loans are now long term liabilities Paid in Capital has grown because of new members Retained Earnings: had operating losses until this year, leads us to the income statement Why no federal income tax</p> <p>Motion to accept the Treasurer's Report moved by Sam Larson, Second by MaryBeth Petesch. The Treasurer's Report was accepted as presented.</p>
Old Business	Brenda	Brenda updated membership that the bylaws and articles amendments were enacted as approved at last year's annual meeting.
Announcement of Prize #2	Brenda	Matchbook Cabernet Sauvignon
State of the Co-op - 2020 Goals/Accomplishments	Brenda	<p>Brenda presented on the status of our 2020 goals:</p> <ol style="list-style-type: none"> 1. Complete capital campaign 2. Refine pro forma 3. Design the store, secure a tenant 4. Hire our General Manager 5. Broaden Engagement, reach 1,400 members 6. Apply for NCG membership
2021 Operational Goals	Jeffrey	<p>Jeffrey provided an operational update and goals for the next year</p> <ul style="list-style-type: none"> • Building updates • Hiring • Timeline to open
Announcement of Prize #3	Brenda	Gift certificate to Inner Sun Yoga.

2021 and Beyond	Brenda	<p>Brenda elaborated on 2021 goals</p> <ul style="list-style-type: none"> • Build Local Supplier Relationships (Talk about Seeds to Sales, Local Supplier Applications) • Launch New Brand (Talk about new logo) • Grow Membership to 1,800 (Talk about all who join will get their name on our “members-before-open” wall) • Engage Members, Educate Prospects, Neighbors (Talk about the neighborhood engagement event that Membership Recruitment & Communications is planning; Food Justice film club; member-owner Town Hall events) • Raise Funds and Launch Food for All (Talk about grants & sponsorships fundraising work for Food for All) • Secure a Tenant (Talk about the tenant space) • OPEN THE STORE (Talk about store opening)
Q&A	Brenda	Brenda and Jeffrey answered the following questions
Announcement of Prize #4	Brenda	Bottle of McManis Viognier
Election Results Announcement	Molly	<p>Election Summary:</p> <ul style="list-style-type: none"> • Because of COVID precautions, we are unable to conduct an in person Annual Meeting this year, thus we were not able to have members to vote in person. However, extensive measures were undertaken to ensure no members were inadvertently disenfranchised. This included sending a letter to all members who had unsubscribed from our emails, for whom we had bad email addresses or for whom we had no email addresses giving them the opportunity to sign up for email. We also triaged any voting difficulties through email and phone calls. • We had a participation rate of 32% — 467 voters. This is consistent with previous years. • Thank you to James Krueger and David Siemers for their work on the governance team and invaluable assistance on the Director election process. • Thank you again to to all candidates for willingness to serve and their commitment to the Oshkosh Food Co-op. <p>Molly announced election results are as follows. The individuals elected to serve terms that begin this June and end in 2024 are:</p> <ul style="list-style-type: none"> • Brenda Haines • Susy Vette • Heidi Supple <p>There was a call for a motion to ratify the results. Motion passed.</p>
Adjournment	Brenda	Brenda called for a motion to adjourn. Motion carried. Meeting adjourned.