

## Oshkosh Food Co-Op Board Meeting

**Date:** 04/28/2025

**Time:** 6:00 pm

**Location:** Community Room

**Minutes Recorded by:** Heather

### BOARD MEMBER ATTENDANCE

Julie Kons	<input checked="" type="checkbox"/>	Tracy Luchetta	<input checked="" type="checkbox"/>
Heather Seraphine	<input checked="" type="checkbox"/>	Brenda Haines	<input checked="" type="checkbox"/>
Susan Vette	<input checked="" type="checkbox"/>	Chris Corbin	<input type="checkbox"/>
Mary Murken	<input type="checkbox"/>	Nick Hahn	<input type="checkbox"/>
Denise Robson	<input checked="" type="checkbox"/>	Anne Stevens - adjunct	<input checked="" type="checkbox"/>
Qamar Abbas - adjunct	<input type="checkbox"/>		

### MEMBER, STAFF & GUEST ATTENDANCE

**Staff:** Jeremiah McDuffie

**Members:**

**Guests:**

FACILITATED BY	DISCUSSION	ACTION
Julie	Julie called meeting to order at 6:14 pm	
All	<b>Member Comments</b> <i>Note: Comments can be submitted in writing and emailed to <a href="mailto:oshkoshfoodcoop@gmail.com">oshkoshfoodcoop@gmail.com</a></i>  No comments to report	
All	<b>Consent Agenda</b>  ▪ March 24, 2025, Board Meeting Minutes ▪ 2025 Annual Meeting Minutes  Remove the 2025 Annual Meeting Minutes from the consent agenda  <b>Consent Agenda approved with minutes from March 24, 2025, board meeting only.</b>	
Jeremiah	<b>General Manager Store Report</b>  The Board may move into closed session for the purpose of discussing competitive strategy, personnel issues, contract negotiations, or other issues requiring confidentiality.	

	<p>25Q1 is a record quarter in sales.</p> <p>Have created some customer development and retention probably on the tails of eggs. But with the prices of eggs readjusting the customers are staying.</p> <p>We did not hit our margin goal if you take into consideration discounts. However, the coupon shoppers do seem to be coming back; so perhaps the loss of margin goal is offset by creating a repetitive customer base.</p> <p>There was some store theft in the supplement section. They were able to catch the thief and file a police report. Also experienced theft in the liquor department; were able to identify that individual.</p> <p>There is some minor children theft occurring. Considering implementing a rule --- do not enter the store if you under 16 without an adult. Would follow similar guidelines as the Oshkosh Library.</p> <p>Food loss incurred in the prepared food area. One instance was due to a flipped breaker and the other accident – fridge was accidentally left open.</p> <p>Using these issues to train the staff. How do you handle a suspicious person? Also reiterated being careful with the mini-fridges. Also have reshelfed some items to deter theft.</p> <p>With the beginning of the year, some products had a price change. In the process of double checking all products to see that pricing is properly reflected on the shelf and in the system. Would like to do some work later this year to see if there is an easier way to update the prices; may work with a larger local co-op to get their input and view their process. Until all of these pricing updates are placed in the system properly it also adversely effects the margin.</p>	
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Board	<p><b>Committee Meeting Updates</b></p> <p>The Board may move into closed session for the purpose of discussing competitive strategy, personnel issues, contract negotiations, or other issues requiring confidentiality.</p> <p><b>Finance.</b> Finance Reports for February and March will be posted on Basecamp for review and will be on the consent agenda next month. Finance is fine with the reports as they have been presented; no concerns.</p> <p>Perhaps the co-op would benefit from hiring a tech savvy person (perhaps a student from the UWO) to help implement some new systems.</p> <p><b>Personnel.</b> No update.</p> <p><b>Governance.</b> Annual meeting – next steps. We do need to have another meeting; per our attorney. We would issue a notice to vote with a 10-day notice. If they vote online they do not need to vote in person --- do not need to have a quorum of in person individuals. At this meeting we would not be able to introduce any new business and it needs to occur prior to June 30<sup>th</sup>. Think that using Election Runner would be the most effective way to monitor the voting. June 2<sup>nd</sup> will be the annual meeting prior to the regular scheduled board meeting.</p> <p><b>Tracy moves that we will have an annual meeting on June 2<sup>nd</sup> and use Election Runner to generate ballots for the motions that were not voted on/approved on April 16<sup>th</sup> with a close to the electric balloting on May 30<sup>th</sup>. Heather seconds. Motion passed.</b></p> <p><b>Food Justice.</b> No update.</p>	
Julie	<p><b>Executive Committee – Discussion Items</b></p> <p>The Board may move into closed session for the purpose of discussing competitive strategy, personnel issues, contract negotiations, or other issues requiring confidentiality.</p> <p>Old Business.</p>	

	<ul style="list-style-type: none"> <li>• Condenser Housing. No update. Contractor is still waiting on an update from the city.</li> </ul> <p>New Business.</p> <ul style="list-style-type: none"> <li>• Outgoing Board Member – Chris.</li> <li>• Photos of Board Members June 23<sup>rd</sup> 5pm to be held in Community Room. Please be present and ready to have photos taken.</li> <li>• Committee Structure Discussion. We will recertify the committee members at the June 23<sup>rd</sup> meeting.</li> </ul>	
Julie	<p><b>Recapitalization</b></p> <p>The Board may move into closed session for the purpose of discussing competitive strategy, personnel issues, contract negotiations, or other issues requiring confidentiality.</p> <p><b>Denise moves into closed session. Tracy seconds. Motion approved.</b></p> <p><b>Tracy moves out of closed session. Denise seconds. Motion approved.</b></p>	
	<p>Next meeting date is 06/02/2025</p> <p>Meeting adjourned at 7:46 pm</p>	