

## Oshkosh Food Co-Op Board Meeting

Date: 06/23/2025

Time: 6:00 pm

Location: Community Room

Minutes Recorded by: Heather

### BOARD MEMBER ATTENDANCE

Julie Kons	<input checked="" type="checkbox"/>	Tracy Luchetta	<input checked="" type="checkbox"/>
Heather Seraphine	<input checked="" type="checkbox"/>	Brenda Haines	<input checked="" type="checkbox"/>
Denise Robson	<input checked="" type="checkbox"/>	Anne Stevens	<input checked="" type="checkbox"/>
Mary Murken	<input checked="" type="checkbox"/>	Nick Hahn	<input checked="" type="checkbox"/>
Vacant Seat	<input type="checkbox"/>		

### MEMBER, STAFF & GUEST ATTENDANCE

Staff:

Members:

Guests:

FACILITATED BY	DISCUSSION	ACTION
Julie	Julie called meeting to order at 6:36 pm	
All	<b>Member Comments</b> <i>Note: Comments can be submitted in writing and emailed to <a href="mailto:oshkoshfoodcoop@gmail.com">oshkoshfoodcoop@gmail.com</a></i>  No comments to report	
All	<b>Consent Agenda</b> <ul style="list-style-type: none"><li>▪ June 2, 2025, Board Meeting Minutes</li><li>▪ Financial Report from May 2025</li></ul> <b>Consent Agenda approved.</b>	
Board	<b>Committee Meeting Updates</b>  The Board may move into closed session for the purpose of discussing competitive strategy, personnel issues, contract negotiations, or other issues requiring confidentiality.  <b>Finance.</b> Finance Reports for May 2025. There has been some growing pains in produce, which has increased the shrink by a small margin. There was an overpayment of the 2021 ERC. Unifi cyberattack will affect sales and labor – sales down because no product	

	<p>and potential increase in labor hours due to the necessary manual ordering system put in place while Unifi recovers. Jeremiah updated the Finance Committee on how he orders products; enhance dollars spent and offer fresh, fun products. Signed up more members in the 1<sup>st</sup> five months of this year than we did in all of calendar year 2024.</p> <p><b>Personnel.</b> Employee Handbook has been amended and reviewed by Jeremiah</p> <p><b>Denise moves into to approve the Employee Handbook. Mary seconds. Brenda abstains. Motion approved.</b></p> <p><b>Governance.</b> Board Members will continue to review and supplement the Committee Charter.</p> <p><b>Food Justice.</b> No update.</p>	
Julie	<p><b>Executive Committee – Discussion Items</b></p> <p>The Board may move into closed session for the purpose of discussing competitive strategy, personnel issues, contract negotiations, or other issues requiring confidentiality.</p> <p>Old Business.</p> <ul style="list-style-type: none"> <li>• Condenser Housing. Julie and Heather are discussing with the City.</li> <li>• Statement of Values / Principles for products sold in the store; Brenda will upload a previous version to Basecamp for board review.</li> <li>• Tenant space. We need to remove the items. Return for space to Merge</li> <li>• DFI Registration. Renewal is due.</li> </ul> <p>New Business.</p> <ul style="list-style-type: none"> <li>• Susy has stepped down. We need to find a replacement.</li> </ul>	
Julie	<b>Recapitalization</b>	

	<p>The Board may move into closed session for the purpose of discussing competitive strategy, personnel issues, contract negotiations, or other issues requiring confidentiality.</p> <p><b>Denise moves into closed session. Tracy seconds. Motion approved.</b></p> <p><b>Heather moves out of closed session. Brenda seconds. Motion approved.</b></p> <p><b>Brenda moves to extend the Recapitalization campaign period from the initial close date of June 30, 2025, to August 31, 2025, contingent upon board engagement to commence every Monday evening beginning on June 30, 2025. Nick seconds. Motion approved.</b></p>	
	<p>Next meeting date is 07/28/2025</p> <p>Action Items:</p> <ul style="list-style-type: none"> <li>• Committee Charter brainstorm --- Looking for members for each committee; Review the goals for your committee; Verify current members for the committees are interested in staying on</li> <li>• Brenda will put together a proposal outlying how to incorporate the ERC funds into the Food for All Program</li> <li>• Brainstorm individuals to fulfill Susy's chair and bring names to next month's meeting</li> </ul> <p>Meeting adjourned at 7:40 pm</p>	