

Volunteer Tasks	
I will knock doors	2022_vol_doors
I will make calls	2022_vol_phones
I will do data entry	2022_vol_data
I will help put up signs	2022_vol_signs
I will host a backyard or coffee party with my neighbours	2022_vol_neighbourparty
I will help drive volunteers / people to the polls	2022_vol_driver
I will do literature drops	2022_vol_litdrops
I will staff the campaign office	2022_vol_office
I will staff Joel at events	2022_vol_staffingjoel
I will help out in other ways	2022_vol_other
I will help with communications	2022_vol_comms
I will help with research and policy	2022_vol_research

Other Possible Volunteer Tags*	
Speaks another language	2022_vol_language
Wants to engage a specific community (<i>ex. students, LGBTQ+</i>)	2022_vol_community
Not available daytime (before 5 pm) Mon-Fri	2022_vol_onlyevening
Only available during the weekend	2022_vol_onlyweekends

* These tags require details to be written in the “Follow Up” question field; note down what language, what community they want to engage with (and how, if possible), etc.
(You do not need to ask about each of these tags; they are just available in case the volunteer informs you of these special attributes during your conversation.)

Scripted Volunteer Questions (Automatically applies the tag)	
Will they Volunteer? (NO)	2022_vol_optout *
E-day Volunteer? (YES)	2022_vol_eday
Advanced Polls Volunteer? (YES)	2022_vol_advpolls
French Volunteer? (YES)	2022_vol_french

* **IMPORTANT:** Tagging a volunteer with the “Opt Out” tag will completely remove the volunteer from our active volunteers list, and they will **not be contacted again** for volunteering for the duration of the campaign. To take someone off the list entirely, they must be marked DNC.

DO NOT answer “no” to this question when the volunteer is unsure, unavailable until later in the campaign, etc. **ONLY** answer “no” when the volunteer wants to be removed from the list entirely. **If you are unsure**, please use the “Follow Up” question to enter details so a team member can review the situation.

Volunteer Tags and How to Use Them on Callhub

Volunteer tags are used to categorize volunteers based on tasks, interests, etc. We use them to identify which volunteers to contact for different needs or events.

You can view and add volunteer tags in the contact card to the left of your script. At the bottom of the contact card, you can find a list of any tags that are already assigned to the person.

“2022_vol” is the generic volunteer tag that is pre-assigned to all volunteers that we will contact.

You do not need to ask questions for all of the additional volunteer tags. These are just available in case the volunteer informs you of these special attributes. If they do not come up in your conversation, do not worry about whether or not they apply. The main goal is to determine what tasks the volunteer is interested in.

To add volunteer tags:

Click the **+ Tags** button below the person’s name. Simply type each of the appropriate tags into the text bar that pops up.

(Spelling and formatting must match exactly, or tags won’t work!!)

TIP: You can use the guide on the previous page to let a volunteer know what tasks are available, and ask them which ones they are interested in.