

Building Rep April 2025 Checklist

- Continue to collect personal emails & phone numbers from all members at your site.
- Hold a 10-minute meeting for all union members in April
 - Rep Elections!
- Elect and report back Rep Election results before June RA. Resources in your packet.
[Report back results here: https://bit.ly/4cXloQv](https://bit.ly/4cXloQv)
- Review your lists from last month of PAT PAC donors and non- donors, make an ask to members.
- Continue to have one-on-one conversations with all potential members including New Members, Coaches and Substitutes. Encourage them to join PAT per the Membership Drive
- If you have not done your Butcher Paper Sessions, please do them. Make sure to fill out the debrief form. If you need support, reach out to your zone liaison.
- Post and distribute union materials on bulletin boards in the common staff area.
 - PAT PAC Endorsements
 - Building Moves FAQ
 - Party in the Park Flyer- May 30th
- Schedule PAT building rep & school principal monthly check-in meetings for your school.
 - Resources here: <https://bit.ly/patadminmtg>
- Send calendar invites to all reps & your building admin for monthly PAT/PPS check-in meetings.
- Come to the Party in the Park for some music, fun, food, and solidarity!
- Find other members from your site to get involved. There is a place for everybody at PAT. Join the CAT team, or a committee, or even join your rep team!