Checklist for PAT Reps
March 2019

☐ Hold a PAT building Meeting to Present the Tentative Agreement and Contract Ratification Process (slides provided)

☐ Organize Action for Funding at your Site: March 19 Walk-In/Walk-In and Informational Picketing
  - Ask your Admin for the first 10 minutes of your March 19 staff meeting for PAT TIME
  - Host a Sign-Making time—PAT will reimburse for supplies. Create signs that show the impact of underfunding on YOUR STUDENTS and YOUR SCHOOL
  - Before Contract Hours on March 19, your staff holds an informational picket outside your school or on a visible roadway. WALK IN together at the start of contract Hours
  - After school, MEET OUTSIDE during for your PAT TIME. Informational Picket at your site or on a visible roadway. WALK IN together to your staff meeting.

☐ Collect Issues from the Site to take to your admin meeting

☐ Hold PAT Rep/Administrator Monthly Meeting.
  - Bring issues forward from members, use the contract, and report back to members what happened.
  - Reach out to your UniServ Consultant with questions or support.

☐ Have at least one Rep attend the April RA (April 17, 2019).

If needed/2nd priority

☐ Complete the Contract Exception Process if your site needs a Contract Exception for next year

☐ Think about your Rep Election at your site, to be held in April. Talk to people about running to be a Rep.

☐ Support any unassigned members at your site through the unassignment Process. Make sure that unit members’ rights are being followed.

Check the PAT Website for a full calendar of events. Go to www.pdxteachers.org
Like us on Facebook at Portland Association of Teachers.
Request Permission to join the closed Facebook group “PAT Discussion Group”.