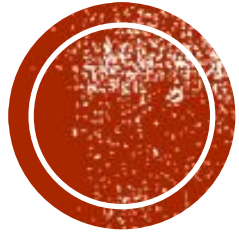


**WELCOME**

# PIRATE PTO PURPOSE



**THE PURPOSE OF THE PTO IS TO BRIDGE THE COMMUNITY AND SCHOOL. OUR VISION IS TO ENHANCE THE EDUCATIONAL AND SOCIAL LEARNING EXPERIENCE BY FACILITATING THE INTERACTION BETWEEN PARENTS, EDUCATORS, AND THE STUDENTS.**

# PIRATE PTO PURPOSE

## Build

We build community.

- School/Community Events.
- Fundraising Events.
- Communication streams to keep families informed.
- Spirit Wear!

## Strengthen

We strengthen & enhance our school.

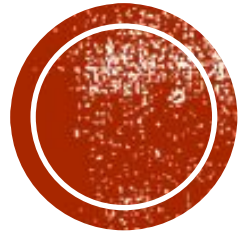
- Supplement school and classroom needs.
- School Enhancements.

## Support

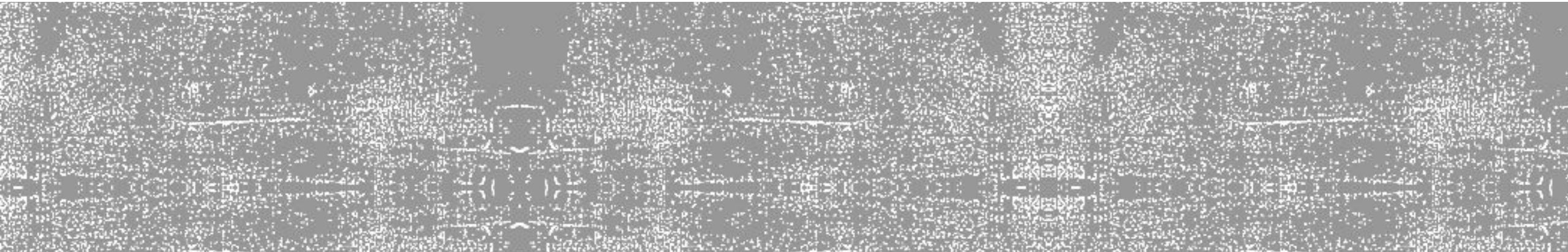
We support our teachers, staff & students.

- Faculty & Staff Appreciation
- Faculty & Staff Grant Program
- Volunteer Support





# **BOARD POSITIONS**



# PRESIDENT

Preside at all Meetings of PTO and Executive Board

Act as Ex-Officio Member of Committees

Official Spokesperson of the PTO

Coordinate work of Officers and Committees

Liaison between Principal & Board



# VICE PRESIDENT

Assist the President in discharge of duties.

Perform duties of the President in absence or inability to serve.

Chair of the Audit Committee.

Co-Chair of Membership.

Co-Chair of Fundraising.

Ideally, willing to serve as President in the future.



# TREASURER

Keep accurate records of funds.

Assure that PTO policies and best practices are followed with regards to funds.

Prepare financial reports for each meeting.

Keep records for Annual Audit.

State Sales and Federal Taxes.

Chair for Faculty and Staff Grants.



# RECORDING SECRETARY

Keep minutes of all General Meetings and Executive Board Meetings.

Prepare written correspondence, Meeting Agendas and Presentations.

Maintain Master documents on shared drive.

Keep Master PTO Calendar.

Co-Chair of Membership.

Co-Chair of Faculty & Staff Appreciation.





# COMMUNICATIONS SECRETARY

Create and  
distribute all PTO  
related media  
and marketing.

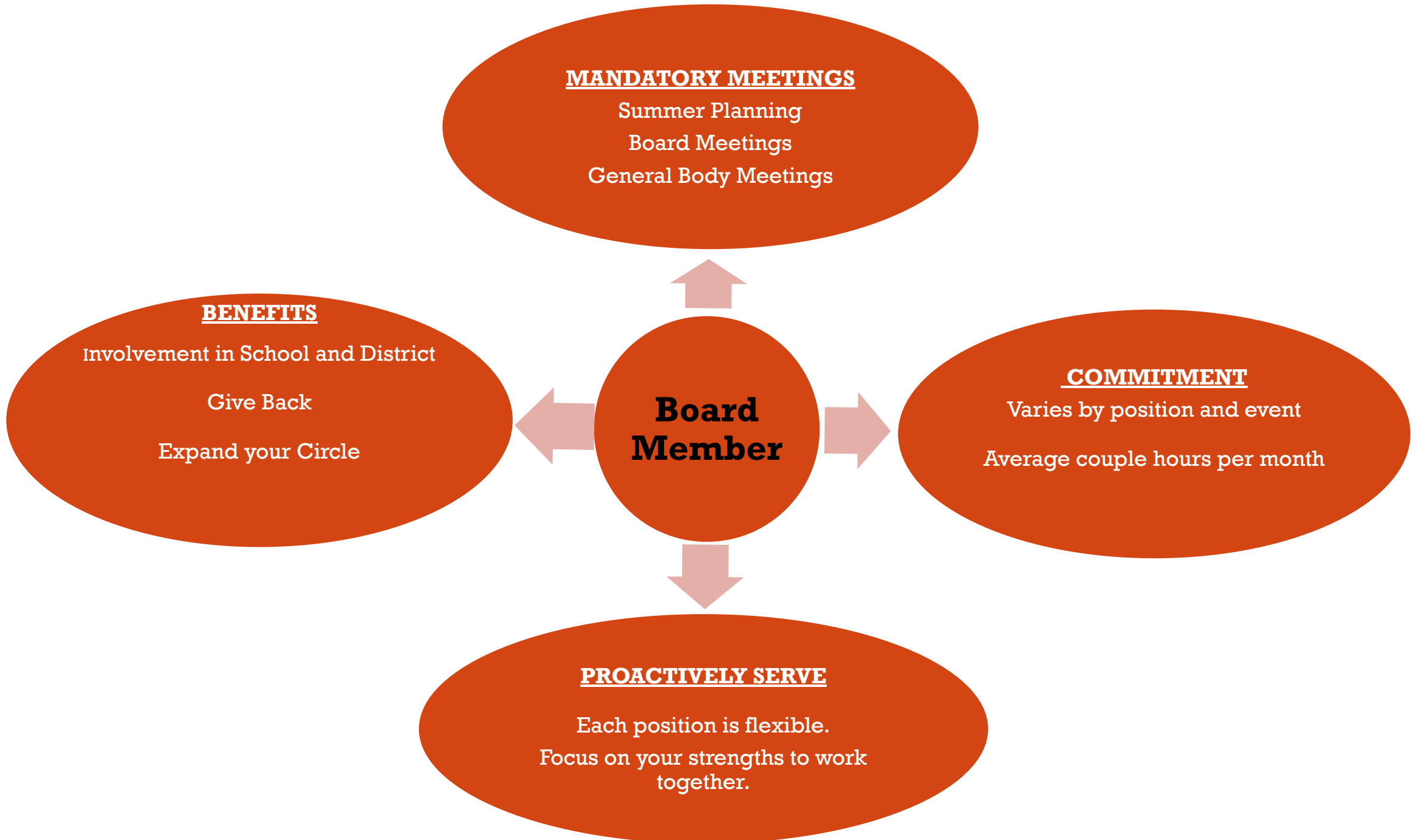
Serve as  
Webmaster and  
Website  
Architect.

Chair of Faculty  
and Staff  
Appreciation.

Maintain Digital  
Files on Shared  
Drive.

Create Magic!





# 2023-25 BOARD ELECTIONS



- **PTO General Body Meeting and Elections**
  - **Thursday, April 21st @ 6 PM**
  - **Pomona Elementary Cafeteria**
- **Candidate Intros (30-45 seconds)**
- **PTO Members Vote**





