

CONSOLIDATED FINANCIAL REPORTS DECEMBER 31, 2017 AND 2016

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#### INDEPENDENT AUDITORS' REPORT

Board of Directors FIND Aid for the Aged, Inc. and Affiliates New York, New York

#### **Report on the Consolidated Financial Statements**

We have audited the accompanying consolidated financial statements of FIND Aid for the Aged, Inc. (a nonprofit organization) and Affiliates (collectively the "Organization"), which comprise the consolidated statements of financial position as of December 31, 2017 and 2016, and the related consolidated statements of activities and changes in net assets, and cash flows for the years then ended, and the related notes to the consolidated financial statements.

#### Management's Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditors' Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Organization's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the financial position of the Organization as of December 31, 2017 and 2016, and the changes in its net assets, and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Report on Supplementary Information**

Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements that collectively comprise the Organization's basic consolidated financial statements. The accompanying schedule of expenditures of federal awards on page 31 is presented for purposes of additional analysis as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) and is not a required part of the basic consolidated financial statements. In addition, the accompanying supplementary information listed in the attached table of contents on pages 21 to 26 is also presented for purposes of additional analysis and is not a required part of the basic consolidated financial statements. The supplementary information and accompanying schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the consolidated financial statements. The supplementary information and accompanying schedules have been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information and accompanying schedules are fairly stated, in all material respects, in relation to the consolidated financial statements as a whole.

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated July 27, 2018 on our consideration of the Organization's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control over financial reporting and compliance.

WISS & COMPANY, LLP

Wise & Company

Livingston, New Jersey July 27, 2018

#### CONSOLIDATED STATEMENTS OF FINANCIAL POSITION

	December 31,			31,
		2017		2016
ASSETS				
Cash and equivalents	\$	1,394,361	\$	3,507,627
Restricted deposits and funded reserves		3,414,908		3,276,027
Investments		3,743,701		1,992,781
Grants receivable		828,144		643,909
Tenant accounts receivable (net of allowance of \$55,618				
and \$44,267 for 2017 and 2016, respectively)		57,545		63,647
Other receivables (net of allowance of \$2,000		10.0		427.025
and \$6,985 for 2017 and 2016, respectively)		136,966		135,036
Prepaid expenses and other assets		290,542		245,761
Deferred rents receivable		155,962		98,927
Property and equipment, net	_	18,123,500	_	18,393,753
	<u>\$</u>	28,145,629	\$	28,357,468
LIABILITIES AND NET ASSETS				
LIABILITIES:				
Accounts payable	\$	283,561	\$	277,976
Accrued expenses and other liabilities		493,737		475,579
Contract advances		549,882		603,441
Deferred rent and utilities		92,436		149,956
Security deposits payable		347,513		341,431
Mortgages payable (net of unamortized debt issuance costs				
of \$147,402 and \$158,548 for 2017 and 2016, respectively)		18,459,883		19,320,250
		20,227,012		21,168,633
COMMITMENTS				
NET ASSETS -				
Unrestricted		7,918,617		7,188,835
Total net assets	_	7,918,617	_	7,188,835
Total liabilities and net assets	\$	28,145,629	\$	28,357,468

 $See\ accompanying\ notes\ to\ consolidated\ financial\ statements.$ 

#### CONSOLIDATED STATEMENTS OF ACTIVITIES AND CHANGES IN NET ASSETS

	Year Ended December 31,				
	2017	2016			
SUPPORT AND REVENUES:					
Grants and contracts	\$ 3,727,141	\$ 3,369,534			
Contributions	171,735	1,652,551			
Program income	119,576	129,227			
Special events	69,607	110,846			
Rental income	7,456,576	7,341,492			
Vacancies and concessions	(379,897)	(495,010)			
Administrative fees	8,968	12,809			
Investment income, net	299,677	106,811			
Other income	259,619	383,109			
	11,733,002	12,611,369			
EXPENSES:					
FIND Aid program services	3,917,259	3,739,735			
FIND Aid supporting services:					
Management and general	759,143	647,218			
Fundraising	115,288	154,326			
Woodstock HDFC	3,384,805	3,349,360			
Hamilton HDC	1,685,599	1,629,257			
Hargrave HDFC	1,141,126	1,005,979			
	11,003,220	10,525,875			
CHANGE IN NET ASSETS	729,782	2,085,494			
NET ASSETS, UNRESTRICTED - BEGINNING OF YEAR	7,188,835	5,103,341			
NET ASSETS, UNRESTRICTED - END OF YEAR	\$ 7,918,617	\$ 7,188,835			

#### CONSOLIDATED STATEMENTS OF CASH FLOWS

	,	Year Ended D	ece	mber 31,
		2017		2016
CASH FLOWS FROM OPERATING ACTIVITIES:				
Change in net assets	\$	729,782	\$	2,085,494
Adjustments to reconcile change in net assets to net cash				
flows from operating activities:				
Depreciation and amortization		947,297		937,190
Bad debts		42,354		22,498
Unrealized gain on investments		(179,617)		(57,720)
Realized gain on investments		(57,722)		(5,670)
Interest expense relating to deferred financing costs		11,146		11,146
Change in operating assets and liabilities:				
Restricted deposits and funded reserves, net		(138,881)		55,100
Grants receivable		(184,235)		(251,177)
Tenant accounts receivable		(36,252)		(33,622)
Other receivables		(1,930)		55,199
Prepaid expenses and other assets		(44,781)		(30,609)
Deferred rents receivable		(57,035)		16,954
Accounts payable		(32,876)		(204,001)
Accrued expenses and other liabilities		18,158		87,245
Contract advances		(53,559)		102,673
Deferred rent and utilities		(57,520)		60,812
Security deposits payable		6,082		14,728
Net cash flows from operating activities		910,411		2,866,240
CASH FLOWS FROM INVESTING ACTIVITIES:				
Purchase of investments		(1,565,675)		(85,120)
Proceeds from sale of investments		52,094		66,138
Purchases of property and equipment		(638,583)		(260,451)
Net cash flows from investing activities		(2,152,164)		(279,433)
CASH FLOWS FROM FINANCING ACTIVITIES:				
Proceeds from debt agreements		_		16,227
Mortgage principal payments		(871,513)		(921,760)
Net cash flows from financing activities		(871,513)	_	(905,533)
NET CHANGE IN CASH AND EQUIVALENTS		(2,113,266)		1,681,274
CASH AND EQUIVALENTS, BEGINNING OF YEAR		3,507,627		1,826,353
CASH AND EQUIVALENTS, END OF YEAR	\$	1,394,361	\$	3,507,627
SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION:	Φ.	222 225	ф	266.202
Interest paid	\$	323,306	\$	366,393
Property and equipment additions financed by accounts payable	\$	38,461	\$	

See accompanying notes to consolidated financial statements.

#### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

#### **Note 1 - Nature of the Organizations and Summary of Significant Accounting Policies:**

Nature of the Organizations - FIND Aid for the Aged, Inc. ("FIND Aid") is a not-for-profit organization that was incorporated in 1969. FIND Aid's primary purpose is to develop, conduct and administer programs to aid the aged on New York City's West Side. These programs provide meals, recreational and social activities, social services and housing for senior citizens. FIND Aid is supported primarily by government contracts and philanthropic contributions. FIND Aid operates four senior centers and maintains its administrative office on the Upper West Side of Manhattan.

Woodstock Housing Development Fund Corporation for Senior Citizens ("Woodstock") was organized in 1975. It manages and owns Woodstock Hotel, a residential facility for low-income senior citizens. The building has 286 units located in New York, New York and a senior citizen's center. The primary sources of revenue are a grant from the New York City Department of Homeless Services ("DHS") and rental revenue.

The Hamilton Housing Development Company, Inc. ("Hamilton") was organized in 1972 as a New York, nonprofit corporation for the purpose of operating a rental housing project under Section 236 of the National Housing Act with mortgage insurance provided by the Federal Housing Administration ("FHA") of the Department of Housing and Urban Development. The project consists of 176 units located in New York, New York and is currently operating under the name of The Hamilton.

Hargrave Housing Development Fund Corporation ("Hargrave") is a not-for-profit organization formed in 2001 pursuant to Article XI of the Private Housing Finance Law and Section 402 of the Not-for-Profit Corporation Law of the State of New York. Hargrave's primary purpose is operating a 112-unit apartment project and a community center. The community center does not generate revenue. The project is currently operating under the name The Hargrave.

**Principles of Consolidation** - The consolidated financial statements include the accounts of FIND Aid, Woodstock, Hamilton and Hargrave (collectively referred to as the "Organization"). The entities are consolidated based on control and economic interest.

The financial position and results of operations presented in the accompanying consolidated financial statements do not represent those of a single legal entity. All intercompany transactions and accounts have been eliminated in consolidation.

**Basis of Accounting** - The consolidated financial statements of the Organization are prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America ("US GAAP").

**Basis of Presentation** - The Organization conforms with Statement of Financial Accounting Standards Board ("FASB") Accounting Standards Codification ("ASC") Topic 958-205, "Financial Statements for Not-for-Profit Organizations." Under FASB ASC Topic 958-205, the Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets and permanently restricted net assets.

The Organization is also in conformity with FASB ASC Topic 958-605, "Accounting for Contributions Received and Contributions Made." In conformity with FASB ASC 958-605, contributions received, if any, are recorded as unrestricted, temporarily restricted or permanently restricted support depending on the existence and/or nature of any donor restrictions.

#### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

#### Note 1 - Nature of the Organizations and Summary of Significant Accounting Policies (continued):

#### Support and Revenues:

<u>Unrestricted</u> - All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Support that is restricted by the donor is reported as an increase in unrestricted net assets if the restriction expires (that is, when a stipulated time restriction ends or a purpose restriction is accomplished) in the reporting period in which the support is recognized. The Organization follows a similar policy for restricted investment income earned on investments in that investment income whose restrictions are met in the same reporting period are reported as unrestricted revenue.

<u>Temporarily Restricted</u> - Contributions/Support received that are designated for future periods or restricted by the donor for specific purposes are reported as temporarily restricted support that increases that net asset class. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the consolidated statements of activities and changes in net assets as net assets released from restrictions. There were no temporarily restricted net assets as of December 31, 2017 and 2016.

<u>Permanently Restricted</u> - Contributions/support received that are to be held in perpetuity are reported as permanently restricted support that increase that net assets class. There were no permanently restricted net assets as of December 31, 2017 and 2016.

Program income, special events, grants and contracts, administrative fees, investment income and other income are recognized when earned.

**Rental Income** - Apartment rents are recognized as income on the accrual basis as they are earned. Advance receipts of rental income are deferred and classified as liabilities until earned. All leases between the Organization and the tenants of the property are considered to be operating leases. These leases have a one-year term and are renewable on an annual basis.

Commercial rents are recognized on a straight-line basis under which contractual rent increases are recognized equally over the lease term. Rental income recorded on the straight-line method in excess of the rents billed is recognized as deferred rents receivable and is included in tenant accounts receivable in the accompanying consolidated statements of financial position.

**Estimates and Uncertainties** - The preparation of consolidated financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results, as determined at a later date, could differ from those estimates.

Cash and Equivalents and Credit Risk - Cash and equivalents include money market funds and all other highly liquid short-term investments purchased with maturities of three months or less. The Organization maintains its cash balances with financial institutions insured by the Federal Deposit Insurance Corporation ("FDIC") up to \$250,000. The Organization also maintains funded escrows and reserves, which are held in trust accounts in the Organization's name (see Note 2). At times, these balances may exceed the FDIC limits; however, the Organization has not experienced any losses in such accounts and believes it is not exposed to any significant risks with respect to these balances.

#### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

#### Note 1 - Nature of the Organizations and Summary of Significant Accounting Policies (continued):

**Investments** - Investments are recorded at fair market value on the consolidated statements of financial position. Interest and dividends and realized and unrealized gains and losses, if any, are reported on the consolidated statements of activities and changes in net assets as unrestricted unless its use is restricted by explicit donor stipulation or by law. Purchases and sales of investments are recorded on a settlement date basis. The cost of securities sold is determined using the specific identification method. The Organization reviews its investments annually for impairment.

The investments are protected by the Securities Insurance Protection Corporation ("SIPC") which provides limited insurance in certain circumstances for securities and cash held in brokerage accounts. The insurance is limited to \$500,000 for securities and \$250,000 for cash balances. The insurance does not protect against investment losses. As of December 31, 2017 and 2016, these balances are in excess of SIPC insured limits.

*Grants Receivable* - Grants receivable, all due within one year, represent amounts due from government agencies under various cost-reimbursement agreements. The Organization determines the need for an allowance based on history of write-offs, levels of past due accounts and its relationships with, and economic status, of its grantors. As of December 31, 2017 and 2016, no provision was made for uncollectible amounts, since management expects to collect the entire grants receivable balance.

**Tenant Accounts Receivable and Bad Debts** - The Organization carries its tenant accounts receivable at net realizable value. The Organization establishes a reserve for receivables that may prove to be uncollectible based on periodic review by management of collections and current credit conditions of each tenant. Accounts are written off as uncollectible when management has determined that a sufficient period of time has elapsed without receiving payment and the tenants do not exhibit the ability to meet their obligations.

Other Receivables - Other receivable balances are composed primarily of balances due to the Organization from various local government-housing agencies associated with subsidized tenants' rents. The Organization states other receivable balances at net realizable value and establishes a reserve for balances that may be uncollectible based on periodic review by management of the status of the balance.

**Property and Equipment** - Property and equipment are stated at cost and are depreciated using the straight-line method over their estimated useful lives as follows: buildings – 27.5 to 40 years; building improvements - 20 years; furniture and equipment - 3 to 7 years. Leasehold improvements are amortized over the shorter of the life of the lease or over their estimated useful lives. Construction in progress is not depreciated until placed in service. Major improvements in excess of \$5,000 are capitalized. Repairs and maintenance costs are expensed as incurred while major renewals and betterments are capitalized. When assets are disposed of, the assets and related allowances for depreciation are eliminated from the accounts and any resulting gain or loss is reflected in operations.

Long-Lived Assets - The Organization evaluates all long-lived assets for impairment. Long-lived assets are evaluated for impairment whenever events or changes in circumstances indicate that the carrying value of an asset may not be recoverable. If the carrying amount is not fully recoverable, an impairment loss is recognized to reduce the carrying amount to fair value, and is charged to expense in the period of impairment. As of December 31, 2017 and 2016, management has determined that these assets are not impaired.

#### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

#### **Note 1 - Nature of the Organizations and Summary of Significant Accounting Policies (continued):**

**Contract Advances** - The Organization records restricted grants/contracts support as a refundable advance until it is expended for the purpose of the grant or contract, at which time it becomes unconditional and is recognized as unrestricted support.

*Functional Expenses* - The costs of providing various programs and other activities are summarized on a functional basis as follows:

	December 31,				
		2017		2016	
Program services:					
Woodstock operations	\$	2,827,945	\$	2,882,339	
Hamilton operations		1,420,262		1,289,680	
Hargrave operations		933,091		830,111	
FIND Aid operations		3,917,259		3,699,735	
Total Program Services		9,098,557		8,701,865	
Supporting services:					
Woodstock management and general		556,860		467,021	
Hamilton management and general		265,337		339,577	
Hargrave management and general		208,035		175,868	
FIND Aid management and general		759,143		687,218	
Total Management and General		1,789,375		1,669,684	
FIND Aid fundraising		115,288		154,326	
Total expenses	\$	11,003,220	\$	10,525,875	

**Debt Issuance Costs** - Costs relating to refinancing the mortgage loan are netted against debt and amortized over the term of the related debt. Accumulated amortization at December 31, 2017 and 2016, were \$163,631 and \$152,485, respectively. Amortization of deferred issuance costs charged to interest expense was \$11,146 for 2017 and 2016.

#### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

#### Note 1 - Nature of the Organizations and Summary of Significant Accounting Policies (continued):

Income Taxes - FIND Aid, Woodstock, Hamilton and Hargrave are exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code and, therefore, have made no provision for Federal or State income taxes in the accompanying consolidated financial statements. These organizations have been determined by the Internal Revenue Service ("IRS") not to be a "private foundation" within the meaning of Section 509(a)(1) of the Internal Revenue Code. Other significant tax positions include the determination of whether any amounts are subject to unrelated business income tax ("UBIT"). Management has determined that the Organization had no activities subject to UBIT in the years ended December 31, 2017 or 2016. All significant tax positions have been considered by management and it has been determined that all tax positions would be sustained upon examinations by taxing authorities. Find Aid, Woodstock, Hamilton and Hargrave are required to file form 990 (Return of Organization Exempt from Income Tax) and State Form CHAR500 (except Hamilton and Hargrave), which are subject to examination by the IRS up to three years from the extended due date of the return. The forms 990 and CHAR500 for 2014 through 2016 are open to examination by the IRS as of December 31, 2017.

**Reclassifications** - Certain prior period amounts have been reclassified to conform to the current year's presentation. Specifically, all investment income and related expenses on the consolidated statements of activities and changes in net assets were combined onto one line. Amortization of debt issuance costs was deducted from interest paid on the statement of cash flows. Such reclassifications did not impact the change in net assets.

**Recently Issued Accounting Pronouncements** - In May 2014, the Financial Accounting Standards Board ("FASB") issued Accounting Standards Update ("ASU") No. 2014-09, "Revenue from Contracts with Customers (Topic 606)," requiring an entity to recognize the amount of revenue to which it expects to be entitled for the transfer of promised goods or services to customers. The updated standard will replace most existing revenue recognition guidance in U.S. GAAP when it becomes effective and permits the use of either a full retrospective or retrospective with cumulative effect transition method. In August 2015 the FASB issued ASU 2015-14, which defers the effective date of ASU 2014-09 one year making it effective for annual reporting periods beginning after December 15, 2018. Management is currently evaluating the impact of this ASU on the financial statements.

In February 2016, the FASB issued ASU No. 2016-02, "Leases (Topic 842)," which replaces the existing guidance in ASC 840 - Leases. This ASU requires a dual approach for lessee accounting under which a lessee would account for leases as finance leases or operating leases. Both finance leases and operating leases will result in the lessee recognizing a right-of-use asset and a corresponding lease liability. For finance leases, the lessee would recognize interest expense and amortization of the right-of-use asset and for operating leases, the lessee would recognize a straight-line total lease expense. This ASU is effective for fiscal years beginning after December 15, 2019. The requirements of this standard include a significant increase in required disclosures. Management is currently evaluating the impact of this ASU on the financial statements.

In August 2016, the FASB issued ASU No. 2016-14, "Not-for-Profit Entities (Topic 958): Presentation of Financial Statements of Not-for-Profit Entities". The amendments in this ASU make improvements to the information provided in financial statements and accompanying notes of not-for-profit entities. The amendments set forth the FASB's improvements to net asset classification requirements and the information presented about a not-for-profit entity's liquidity, financial performance, and cash flows. The ASU will be effective for fiscal years beginning after December 15, 2017. Earlier application is permitted. The changes in this ASU should generally be applied on a retrospective basis in the year that the ASU is first applied. Management is currently evaluating the impact of this ASU on the financial statements.

#### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

#### **Note 1 - Nature of the Organizations and Summary of Significant Accounting Policies (continued):**

**Subsequent Events** - Management has reviewed and evaluated all events and transactions from December 31, 2017 through July 27, 2018, the date that the consolidated financial statements were available for issuance. The effects of those events and transactions that provide additional pertinent information about conditions that existed at the date of the consolidated statement of financial position, have been recognized in the accompanying consolidated financial statements (see Note 13).

#### Note 2 - Restricted Deposits and Funded Reserves:

Restricted deposits and funded reserves consisted of the following:

	December 31,																			
		2017													2016				<u></u>	
	W	oodstock	ŀ	Hamilton	F	Iargrave	F	IND Aid		Total	W	oodstock	I	Iamilton	H	largrave	F	IND Aid		Total
Restricted Deposits -																				
Tenant Security Deposits	\$	21,343	\$	123,837	\$	74,979	\$	127,354	\$	347,513	\$	21,337	\$	118,790	\$	74,014	\$	127,290	\$	341,431
Funded Reserves:																				
(a) Escrow Deposits		-		96,371		104,279		-		200,650		-		98,198		104,181		-		202,379
(b) Operating Reserve	1	1,143,624		-		-		-		1,143,624	1	,129,832		-		-		-		1,129,832
(c) Replacement Reserve		797,472	_	624,563	_	302,086				1,723,121	_	788,539	_	544,529	_	269,317				1,602,385
	\$ 1	1,962,439	\$	844,771	\$	481,344	\$	127,354	\$	3,414,908	\$ 1	,939,708	\$	761,517	\$	447,512	\$	127,290	\$	3,276,027

<u>Restricted Deposits</u> - Tenant security deposits related to commercial leases are held in a separate bank account.

<u>Funded Reserves</u> - According to the terms of the mortgage and other regulatory agreements (see Note 6), the Organization is required to maintain escrow deposits and reserves comprised of the following:

- (a) The Escrow Deposits are required by the mortgagors to provide for the orderly invoicing and payment of real estate taxes, water and sewer, and insurance premiums.
- (b) The Operating Reserves may be used to fund project maintenance, capital replacements and capital improvements, but only in the event that the Replacement Reserve Account is insufficient to cover such costs and no other funds are available.
- (c) The Replacement Reserves shall be used solely to fund project maintenance, capital replacements and capital improvements.

#### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

**Note 2 - Restricted Deposits and Funded Reserves (continued):** 

Per mortgage agreements, the following annual deposits are required to be made:

Year End December 31,	V	Voodstock		Hamilton Hargrave				Total		
2018	\$	81,439	\$	6,158	\$	22,596	\$	110,193		
2019		83,882		-		22,596		106,478		
2020		86,399		-		22,596		108,995		
2021		88,991		-		22,596		111,587		
2022		91,660		-		22,596		114,256		
Thereafter		2,882,982	_			250,439		3,133,421		
Total	\$	3,315,353	\$	6,158	\$	363,419	\$	3,684,930		

#### **Note 3 - Fair Value Measurements - Recurring:**

FASB ASC 820-10, Fair Value Measurements, establishes a framework for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1 measurements) and the lowest priority to unobservable inputs (level 3 measurements). The three levels of the fair value hierarchy under FASB ASC 820-10 are described as follows:

- Level 1 Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the Organization has the ability to access.
- Level 2 Inputs to the valuation methodology include:
  - Quoted prices for similar assets or liabilities in active markets;
  - Quoted prices for identical or similar assets in inactive markets;
  - Inputs other than quoted prices that are observable for the asset or liability;
  - Inputs that are derived principally from or corroborated by observable market data by correlation or other means.
- Level 3 Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

The asset or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

Following is a description of the valuation methodologies used for assets measured at fair value. There have been no changes in the methodologies used at December 31, 2017 and 2016.

• Mutual Funds: Valued at the closing price reported in the active market in which the fund is traded.

#### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

#### **Note 3 - Fair Value Measurements – Recurring (continued):**

• Exchange Traded Equity Funds: Valued at the closing price reported on the New York Stock Exchange.

The preceding methods may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, although management believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

The following tables set forth by level, within the fair value hierarchy, the Organization's assets at fair value as of December 31, 2017 and 2016:

		Assets at 1			J				
	Level 1		Le	rel 2	Level 3			Total	
Fixed Income		1,489,777	\$	-	\$	-	\$	1,489,777	
Mutual Funds		369,229		-		-		369,229	
Exchange Traded Equity Funds:									
Large Cap Strategies		723,971		-		-		723,971	
Small & Mid Cap Funds		256,867		-		-		256,867	
Large Cap Core Funds		425,106		-		-		425,106	
Strategic Opportunities Funds		242,416		-			_	242,416	
Total	\$	3,507,366	\$	-	\$	-	\$	3,507,366	
~	-							236,335	
Certificate of Deposit									
Certificate of Deposit							\$	3,743,701	
Certificate of Deposit		<b>Assets at</b> 1 Level 1		<b>/alue (</b> vel 2		<b>ecembe</b> . vel 3	÷	3,743,701	
Certificate of Deposit  Mutual Funds	\$						÷	3,743,701 , <b>2016</b>	
•		Level 1	Le		Le		r 31	3,743,701 , <b>2016</b> Total	
Mutual Funds		Level 1	Le		Le		r 31	3,743,701 , <b>2016</b> Total	
Mutual Funds Exchange Traded Equity Funds:		Level 1 363,939	Le		Le		r 31	3,743,701 , <b>2016</b> Total 363,939	
Mutual Funds  Exchange Traded Equity Funds:  Large Cap Strategies		Level 1 363,939 606,360	Le		Le		r 31	3,743,701  , 2016  Total  363,939  606,360	
Mutual Funds  Exchange Traded Equity Funds:  Large Cap Strategies  Small & Mid Cap Funds		217,345	Le		Le		r 31	3,743,701 , 2016 Total 363,939 606,360 217,345	
Mutual Funds  Exchange Traded Equity Funds:  Large Cap Strategies  Small & Mid Cap Funds  Large Cap Core Funds		Level 1 363,939 606,360 217,345 298,503	Le		Le		r 31	3,743,701 , 2016 Total 363,939 606,360 217,345 298,503	
Mutual Funds  Exchange Traded Equity Funds:  Large Cap Strategies  Small & Mid Cap Funds  Large Cap Core Funds  Strategic Opportunities Funds	\$	207,573 Level 1 363,939 606,360 217,345 298,503 267,573	<u>Lev</u> \$		<u>Le</u> \$		= r 31; - \$	3,743,701 , 2016 Total 363,939 606,360 217,345 298,503 267,573	

#### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

#### **Note 4 - Grants Receivable:**

The Organization had grant receivable balances from the following funding sources:

	 Decen	ıber	31,	
	2017		2016	
New York City Department for the Aging	\$ 500,223	\$	464,198	
New York State Office of Temporary and Disability Assistance	12,946		36,451	
New York City Department of Homeless Services	297,401		66,298	
U.S. Department of Housing and Urban Development	 17,574		76,962	
	\$ 828,144	\$	643,909	

Approximately 60% and 72% of grants receivable were from the New York City Department of the Aging as of December 31, 2017 and 2016, respectively. Approximately 36% and 10% of grants receivable were from the New York City Department of Homeless Services as of December 31, 2017 and 2016, respectively. Approximately 12% of grants receivable was from the U.S. Department of Housing and Urban Development as of December 31, 2016.

#### **Note 5 - Property and Equipment:**

The following is a summary of property and equipment:

	Decem	ber 31,
	2017	2016
Land	\$ 2,008,810	\$ 2,008,810
Buildings	12,076,382	12,076,382
Building improvements	23,700,498	23,117,507
Leasehold improvements	1,488,727	1,488,727
Furniture and equipment	1,142,685	1,103,112
Construction in progress	165,735	111,255
	40,582,837	39,905,793
Less: accumulated depreciation		
and amortization	(22,459,337)	(21,512,040)
	\$ 18,123,500	\$ 18,393,753

Depreciation and amortization was \$947,297 and \$937,190 for the years ended December 31, 2017 and 2016, respectively.

#### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

**Note 6 - Mortgages Payable:** 

A summary of mortgages payable follows:

				Decem	ber 31,					
			2017			2016				
			Unamortized			Unamortized				
			Debt		Debt					
	Interest	Loan	Issuance		Loan	Issuance				
	Rate	Balance	Cost	Net Debt	Balance	Cost	Net Debt			
Woodstock										
(a) Mortgage payable, HPD										
note, due January 2044	0.00%	\$ 9,778,103	\$ -	\$ 9,778,103	\$ 9,778,103	\$ -	\$ 9,778,103			
HPD note, due January										
2044	0.00%	849,734		849,734	849,734		849,734			
		10,627,837	-	10,627,837	10,627,837	-	10,627,837			
Hamilton										
(a) First mortgage, Note 1,										
due September 2023	6.50%	690,151	11,236	678,915	822,933	13,181	809,752			
(a) First mortgage, Note 2,										
due September 2023	6.50%	682,023	-	682,023	701,683	-	701,683			
(b) Second mortgage, rehab										
loan, due January 2036	0.00%	2,599,800	-	2,599,800	2,599,800	-	2,599,800			
(c) Third mortgage, HDC										
Repair note, due January										
2018	6.25%	47,611		47,611	600,071		600,071			
		4,019,585	11,236	4,008,349	4,724,487	13,181	4,711,306			
Hargrave										
(a) First Mortgage, CPC										
Note, due April 2034	6.58%	2,942,746	136,166	2,806,580	3,040,061	145,367	2,894,694			
(b) Second Mortgage, HPD										
Note, due November 2031	1.00%	1,017,117		1,017,117	1,086,413		1,086,413			
		3,959,863	136,166	3,823,697	4,126,474	145,367	3,981,107			
		\$ 18,607,285	\$ 147,402	\$ 18,459,883	\$ 19,478,798	\$ 158,548	\$ 19,320,250			

#### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

#### **Note 6 - Mortgages Payable (continued):**

#### Woodstock

- a) Mortgage Woodstock has a mortgage payable from the City of New York, acting through the Department of Housing Preservation and Development ("HPD"). The mortgage consists of funding pursuant to Article IX of the New York Private Housing Finance Law and is collateralized by the Woodstock Hotel payable in a balloon payment on January 1, 2044. There are no interest payments due on the mortgage. In accordance with the Restated Funding and Disbursement Agreement, Woodstock is required to have an Operating Reserve and a Replacement Reserve (see Note 2).
- b) <u>Building Loan</u> The building loan consists of funding pursuant to Article XI of the New York Private Housing Finance Law. The building loan is approved for up to \$1,016,509 to fund rehabilitation and renovation work for the Woodstock Hotel.

#### Hamilton

a) First Mortgage - The first mortgage bears interest at the rate of 6.5% per annum and is split between two loans. First mortgage note 1 in the original amount of \$2,699,170 requires monthly payments of principal and interest in the amount of \$24,187 through maturity, prior to the reduction of the interest subsidy paid by HUD under Section 236 of the National Housing Act. First mortgage note 2 in the original amount of \$852,915 requires monthly installments of principal and interest of \$5,391 through maturity. These notes are secured by the rental property and require a funded escrow account (see Note 2). Total interest expense incurred for First mortgage notes 1 and 2 combined during 2017 and 2016 was \$92,940 and \$106,424, respectively. For the years ended December 31, 2017 and 2016, Hamilton received \$181,516 and \$285,997 of Section 236 subsidy, respectively, which is included in Other Income on the consolidated statements of activities and changes in net assets.

#### **Other Mortgages:**

- b) <u>Second Mortgage Rehab Loan</u> The second mortgage is noninterest bearing, with the full amount of unpaid principal due on maturity. The loan is secured by a second mortgage on the rental property.
- c) Third Mortgage HDC Repair Note On February 1, 2005, Hamilton entered into a loan with HDC in the original amount of \$4,840,000 at the interest rate of 6.25% per annum. The loan requires monthly principal and interest of \$47,860 through maturity and a replacement reserve to fund capital repairs and improvements (see Note 2). For the years ended December 31, 2017 and 2016, interest expense incurred on the loan was \$18,980 and \$52,541, respectively.

Under agreements with the mortgage lender and credit enhancer, Hamilton is required to make monthly escrow deposits for taxes, insurance and replacement of project assets, and is subject to restrictions as to operating policies, rental charges, operating expenditures and distributions.

The liability of Hamilton under the mortgage note is limited to the underlying value of the real estate collateral plus other amounts deposited with the lender.

#### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

#### **Note 6 - Mortgages Payable (continued):**

#### Hargrave

- a) First Mortgage Hargrave obtained a first mortgage with the Community Preservation Corporation ("CPC") in the original amount of \$3,850,000 that is secured by a first deed of trust on the rental property. The loan was converted from a construction loan on April 1, 2004, at which time additional funds of \$279,869 were advanced to Hargrave. Payments of principal and interest of \$24,538 are due and payable monthly beginning May 1, 2004, through maturity of the note. In addition, monthly deposits must be made to an escrow account for timely payment of real estate taxes, insurance premiums, and other local charges and monthly deposits must be made into a replacement reserve (see Note 2). For the years ended December 31, 2017 and 2016, interest expense of \$197,136 and \$202,817 was charged to Hargrave, respectively.
- b) Second Mortgage A second mortgage with the NYC Department of Housing Preservation & Development ("HPD") was closed prior to 2003 in the original amount of \$1,949,196 to assist in renovation work to the building. The loan was made pursuant to Article 8a of the New York State Private Housing Finance Law. The loan was sold in June 2003 to the NYC Housing and Development Corporation ("HDC"). The loan is secured by a second deed of trust on the rental property. Payments of principal and interest of \$6,654 are due and payable monthly through maturity of the note. For the years ended December 31, 2017 and 2016, interest expense of \$10,490 and \$11,180 was charged to Hargrave, respectively.

The liability of Hargrave under the mortgage note is limited to the underlying value of the real estate collateral plus other amounts deposited with the lender.

#### **Consolidated – All Organizations:**

Aggregate annual maturities of the Organization's mortgages payable over each of the next five years and thereafter are as follows:

Year Ending December 31,	Woodstock	Hamilton	Hargrave	Total		
2018	\$ -	\$ 173,544	\$ 173,906	\$ 347,450		
2019	-	134,367	181,657	316,024		
2020	-	143,365	189,892	333,257		
2021	-	152,967	198,646	351,613		
2022	-	163,211	207,951	371,162		
Thereafter	10,627,837	3,252,131	3,007,811	16,887,779		
	10,627,837	4,019,585	3,959,863	18,607,285		
Less: Debt issuance costs		(11,236)	(136,166)	(147,402)		
	\$ 10,627,837	\$ 4,008,349	\$ 3,823,697	\$ 18,459,883		

#### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

#### **Note 7 - Summary of Grants/Contracts Funding:**

The following summarizes the Organization's funding:

	Y	ear Ended l	Dec	ember 31,
Grantor/Program		2017	_	2016
New York City Department for the Aging - FIND Aid	\$	2,880,019	\$	2,566,517
New York State Office of Temporary and Disability Assistance - FIND Aid		133,741		133,741
New York City Department of Homeless Services - Woodstock		568,399		594,715
U.S. Department of Housing and Urban Development - Hamilton		144,982		74,561
	\$	3,727,141	\$	3,369,534

Approximately 77% and 76% of grant/contract support was provided by New York City Department of the Aging for each of the years ended December 31, 2017 and 2016, respectively. Approximately 15% and 18% of grant/contract support was provided by New York City Department of Homeless Services for each of the years ended December 31, 2017 and 2016, respectively.

#### **Note 8 - Investments Income:**

The following is a summary of investment return related to the Organization's investments for the years ended:

	 December 31,								
	 2017		2016						
Interest and dividends	\$ 62,497	\$	43,830						
Unrealized gains	179,617		57,720						
Realized gains	57,722		5,670						
Investment expenses	 (159)		(409)						
	\$ 299,677	\$	106,811						

#### **Note 9 - Commercial Rents:**

The Organization has lease agreements with the following commercial tenants:

**FIND Aid** - FIND Aid has a lease agreement with Heartland Brewery and Chophouse, a commercial tenant through September 2023. In addition to a fixed monthly rent, the tenant has committed to pay a portion of the utilities and real property tax in conformity with the annual property tax assessment. Rent income, including utilities and property taxes, collected from the tenant totaled \$763,729 and \$695,000 for the years ended December 31, 2017 and 2016, respectively.

<u>Woodstock</u> - Woodstock holds rental lease agreements with commercial tenants such as HB Burger and various telecommunication companies maturing at varying dates with renewal options through 2023.

#### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

#### **Note 9 - Commercial Rents (continued):**

The Organization's minimum annual rental receipts over the next five years and thereafter under existing non-cancelable operating leases is as follows:

	]	FIND Aid		Wood																	
	Hear	tland Brewery																			
Year	and	and Chophouse		and Chophouse		and Chophouse		and Chophouse		and Chophouse		and Chophouse		and Chophouse		and Chophouse		HB Burger	Ro	oftop Rentals	Total
2018	\$	687,683	\$	170,259	\$	111,171	\$ 969,113														
2019		732,050		178,772		79,086	989,908														
2020		732,050		187,711		46,516	966,277														
2021		756,452		197,096		15,657	969,205														
2022		805,255		206,951		-	1,012,206														
Thereafter		536,837		161,627			698,464														
	\$	4,250,327	\$	1,102,416	\$	252,430	\$ 5,605,173														

#### **Note 10 - Commitments:**

FIND Aid is committed under two lease agreements for the rental of space.

The first lease is for the administrative office, which commenced on July 1, 2009 and was extended until June 30, 2019 with annual minimum lease payments of \$60,900.

The second lease is for the Coffeehouse senior center, which commenced on January 1, 2012. The lease is for a 10-year period and requires an annual rental of \$50,000 for the first 5 years and \$52,500 for the sixth through the tenth year.

Rent expense for the years ended December 31, 2017 and 2016 totaled \$154,734 and \$156,085, respectively. Minimum future rental payments are as follows:

FIND Aid	
Year Ending December 31,	
2018	\$ 113,400
2019	82,950
2020	52,500
2021	 30,625
	\$ 279,475

#### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

#### **Note 11 - Retirement Plan:**

The Organization adopted a tax-deferred annuity plan effective July 1, 1995. All employees who work at least 20 hours per week are eligible to contribute from the date of employment. Employees with at least two years of service and who make a minimum contribution of 2% of salary receive a contribution from the Organization based on 5% of their salary. Contributions were \$140,568 and \$139,712 for the years ended December 31, 2017 and 2016, respectively, and are included under payroll taxes and fringe benefits in the consolidated statements of activities and changes in net assets.

#### Note 12 - Line-of-Credit:

FIND Aid has a line of credit with a bank for \$275,000. As of December 31, 2017, FIND Aid has not drawn down any amount from its line of credit.

#### **Note 13 - Subsequent Events:**

In June 2018, Woodstock received a commitment for a recourse construction loan and a nonrecourse permanent loan from the Community Preservation Corporation (CPC) and the City of New York, as a colender acting through the Department of Housing Preservation and Development (HPD). The recourse construction loan will be for a total of \$4.5 million to be drawn down for the purpose of preservation work, 10 new penthouse residential units and a roof garden. Of this amount, CPC will provide \$4 million and HPD will provide \$513,000. This renovation project is expected to be completed by January 2020. The construction loan will be converted to a permanent loan once conditions are met. In addition to the construction loans, HPD will provide a nonrecourse permanent loan for \$513,000 and FIND Aid will provide a noninterest-bearing loan for \$1.5 million. Woodstock anticipates participating in the City's Voluntary Preservation Inclusionary Housing Program and selling air rights. Proceeds from the sale of inclusionary air rights will be used to satisfy the CPC construction loan.

## SUPPLEMENTARY INFORMATION CONSOLIDATING STATEMENT OF FINANCIAL POSITION

#### **DECEMBER 31, 2017**

	C	Consolidating Consolidated Eliminations		Woodstock I HDFC		Hamilton HDC		Hargrave HDFC		ND Aid for e Aged, Inc.		
ASSETS												
Cash and equivalents	\$	1,394,361	\$	-	\$	122,943	\$	584,781	\$	443,136	\$	243,501
Restricted deposits and funded reserves		3,414,908		-		1,962,439		843,771		481,344		127,354
Investments		3,743,701		-		-		-		236,335		3,507,366
Grants receivable		828,144		-		297,401		17,574		-		513,169
Tenant accounts receivable (net of allowance of \$55,618)		57,545		-		45,140		8,443		3,962		-
Other receivables (net of allowance of \$2,000)		136,966		-		9,546		76,042		4,316		47,062
Due from affiliates		-		(312,087)		18,357		-		-		293,730
Prepaid expenses and other assets		290,542		-		127,835		69,153		69,347		24,207
Deferred rents receivable		155,962		(58,492)		-		58,492		-		155,962
Property and equipment, net		18,123,500			_	9,373,356		5,114,340	_	2,298,551	_	1,337,253
	\$	28,145,629	\$	(370,579)	\$	11,957,017	\$	6,772,596	\$	3,536,991	\$	6,249,604
LIABILITIES AND NET ASSETS (DEFICIT)												
LIABILITIES:												
Accounts payable	\$	283,561	\$	-	\$	94,701	\$	57,068	\$	83,678	\$	48,114
Accrued expenses and other liabilities		493,737		-		169,870		38,457		35,522		249,888
Refundable advances		549,882		-		-		-		-		549,882
Due to affiliates		-		(312,087)		89,308		131,298		48,597		42,884
Deferred rent and utilities		92,436		(58,492)		53,317		-		2,286		95,325
Security deposits payable		347,513		-		21,343		123,837		74,979		127,354
Mortgages payable, net of unamortized												
debt issuance costs of \$147,402		18,459,883		_		10,627,837		4,008,349		3,823,697		_
		20,227,012		(370,579)		11,056,376		4,359,009		4,068,759		1,113,447
NET ASSETS (DEFICIT) -												
Unrestricted		7,918,617		_		900,641		2,413,587		(531,768)		5,136,157
Omesticed	_				_	900,641			_		_	
		7,918,617			_	900,041		2,413,587	_	(531,768)	_	5,136,157
Total liabilities and net assets	\$	28,145,629	\$	(370,579)	\$	11,957,017	\$	6,772,596	\$	3,536,991	\$	6,249,604

## SUPPLEMENTARY INFORMATION CONSOLIDATING STATEMENT OF FINANCIAL POSITION

#### **DECEMBER 31, 2016**

	Consolidated		Consolidating Eliminations		Woodstock HDFC		Hamilton HDC			Hargrave HDFC		ND Aid for Aged, Inc.
ASSETS												
Cash and equivalents	\$ 3,5	507,627	\$	-	\$	492,117	\$	482,759	\$	754,179	\$	1,778,572
Restricted deposits and funded reserves	-	276,027		-		1,939,708		761,517		447,512		127,290
Investments	-	992,781		-		-		-		239,061		1,753,720
Grants receivable	(	643,909		-		66,298		76,962		-		500,649
Tenant accounts receivable (net of allowance of \$44,267)		63,647		-		51,976		6,870		4,801		-
Other receivables (net of allowance of \$6,985)		135,036		-		5,693		90,654		4,929		33,760
Due from affiliates		-		(197,329)		37,484		-		-		159,845
Prepaid expenses and other assets	2	245,761		-		100,556		66,557		30,183		48,465
Deferred rents receivable		98,927		(14,658)		-		14,658		-		98,927
Property and equipment, net	18,3	393,753			_	9,625,943	_	5,374,705		2,004,434		1,388,671
	\$ 28,3	357,468	\$	(211,987)	\$	12,319,775	\$	6,874,682	\$	3,485,099	\$	5,889,899
LIABILITIES AND NET ASSETS (DEFICIT)												
LIABILITIES:												
Accounts payable	\$	277,976	\$	-	\$	79,847	\$	37,899	\$	94,200	\$	66,030
Accrued expenses and other liabilities	4	475,579		-		169,000		41,211		40,509		224,859
Refundable advances	(	603,441		-		96,002		-		-		507,439
Due to affiliates		-		(197,329)		-		151,792		5,537		40,000
Deferred rent and utilities		149,956		(14,658)		58,031		-		784		105,799
Security deposits payable	3	341,431		-		21,337		118,790		74,014		127,290
Mortgages payable, net of unamortized												
debt issuance costs of \$158,548	19,3	320,250		-		10,627,837		4,711,306		3,981,107		-
	21,	168,633		(211,987)		11,052,054		5,060,998		4,196,151		1,071,417
NET ASSETS (DEFICIT) -												
Unrestricted	7	188,835		_		1,267,721		1,813,684		(711,052)		4,818,482
Omesuretea			-						_		_	
		188,835		<u>-</u> ,	_	1,267,721	_	1,813,684	-	(711,052)		4,818,482
Total liabilities and net assets	\$ 28,3	357,468	\$	(211,987)	\$	12,319,775	\$	6,874,682	\$	3,485,099	\$	5,889,899

## SUPPLEMENTARY INFORMATION CONSOLIDATING STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

#### YEAR ENDED DECEMBER 31, 2017

	<u>C</u>	onsolidated		Consolidating Eliminations	_	Woodstock HDFC	_	Hamilton HDC	 Hargrave HDFC	ND Aid for e Aged, Inc.
SUPPORT AND REVENUES:										
Grants and contracts	\$	3,727,141	\$	-	\$	568,399	\$	144,982	\$ -	\$ 3,013,760
Contributions		171,735		-		-		-	-	171,735
Program income		119,576		-		-		-	-	119,576
Special events		69,607		-		-		-	-	69,607
Rental income		7,456,576		(1,148,469)		3,831,644		2,265,335	1,613,917	894,149
Vacancies and concessions		(379,897)		-		(258,395)		(68,920)	(52,582)	-
Contributed facilities		-		(1,083,375)				-	-	1,083,375
Property management fees		-		(595,759)		-		-	-	595,759
Administrative fees		8,968		-		-		-	-	8,968
Investment income, net		299,677		-		28,283		5,141	2,028	264,225
Other income		259,619		-		9,800		199,178	13,961	36,680
		11,733,002	_	(2,827,603)	_	4,179,731		2,545,716	1,577,324	6,257,834
EXPENSES:										
Program services		3,917,259		(1,148,469)		-		-	-	5,065,728
Supporting services:		, ,		, , ,						, ,
Management and general		759,143		-		-		_	-	759,143
Fundraising		115,288		-		-		_	-	115,288
Woodstock HDFC		3,384,805		(1,162,006)		4,546,811		_	_	-
Hamilton HDC		1,685,599		(260,214)		-		1,945,813	_	_
Hargrave HDFC		1,141,126		(256,914)		_		-	1,398,040	_
	-	11,003,220		(2,827,603)		4,546,811		1,945,813	 1,398,040	5,940,159
		, ,		( ) /		77-		<i>y y</i>	 ,	 - , ,
CHANGE IN NET ASSETS		729,782		-		(367,080)		599,903	179,284	317,675
NET ASSETS/(DEFICIT) - BEGINNING OF YEAR		7,188,835	_		_	1,267,721		1,813,684	 (711,052)	 4,818,482
NET ASSETS/(DEFICIT) - END OF YEAR	\$	7,918,617	\$		\$	900,641	\$	2,413,587	\$ (531,768)	\$ 5,136,157

## SUPPLEMENTARY INFORMATION CONSOLIDATING STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

#### YEAR ENDED DECEMBER 31, 2016

						FINI	O Aid for the Aged, I	nc.
		Consolidating	Woodstock	Hamilton	Hargrave		Temporarily	
	Consolidated	Eliminations	HDFC	HDC	HDFC	Unrestricted	Restricted	Total
SUPPORT AND REVENUES:								
Grants and contracts	\$ 3,369,534	\$ -	\$ 594,715	\$ 74,561	\$ -	\$ 2,700,258	\$ - \$	2,700,258
Contributions	1,652,551	(40,000)	40,000	-	-	1,652,551	-	1,652,551
Program income	129,227	-	-	-	-	129,227	-	129,227
Special events	110,846	-	-	-	-	110,846	-	110,846
Rental income	7,341,492	(1,113,901)	3,823,907	2,275,382	1,614,802	741,302	-	741,302
Vacancies and concessions	(495,010)	-	(284,122)	(136,414)	(74,474)	-	-	-
Contributed facilities	-	(1,083,375)	-	-	-	1,083,375	-	1,083,375
Property management fees	-	(582,683)	-	-	-	582,683	-	582,683
Administrative fees	12,809	-	-	-	-	12,809	-	12,809
Investment income, net	106,811	-	17,270	2,965	8,519	78,057	-	78,057
Other income	383,109		10,098	329,157	5,782	38,072		38,072
	12,611,369	(2,819,959)	4,201,868	2,545,651	1,554,629	7,129,180		7,129,180
NET ASSETS RELEASED FROM RESTRICTIONS -								
Satisfaction of program restrictions	_	_	_	_	_	40,000	(40,000)	_
* *	12 611 260	(2.910.050)	4 201 969	2 5 4 5 6 5 1	1 554 620			7 120 190
Total Support and Revenues	12,611,369	(2,819,959)	4,201,868	2,545,651	1,554,629	7,169,180	(40,000)	7,129,180
EXPENSES:								
Program services	3,739,735	(1,113,901)	-	-	-	4,853,636	-	4,853,636
Supporting services:								
Management and general	647,218	(40,000)	-	-	-	687,218	-	687,218
Fundraising	154,326	-	-	-	-	154,326	-	154,326
Woodstock HDFC	3,349,360	(1,155,128)	4,504,488	-	-	-	-	-
Hamilton HDC	1,629,257	(255,729)	-	1,884,986	-	-	-	-
Hargrave HDFC	1,005,979	(255,201)			1,261,180			-
	10,525,875	(2,819,959)	4,504,488	1,884,986	1,261,180	5,695,180		5,695,180
CHANGE IN NET ASSETS	2,085,494	-	(302,620)	660,665	293,449	1,474,000	(40,000)	1,434,000
NET ASSETS/(DEFICIT) - BEGINNING OF YEAR	5,103,341	<del>-</del>	1,570,341	1,153,019	(1,004,501)	3,344,482	40,000	3,384,482
NET ASSETS/(DEFICIT) - END OF YEAR	\$ 7,188,835	\$ -	\$ 1,267,721	\$ 1,813,684	\$ (711,052)	\$ 4,818,482	\$ - \$	4,818,482

## SUPPLEMENTARY INFORMATION CONSOLIDATING STATEMENT OF FUNCTIONAL EXPENSES

#### YEAR ENDED DECEMBER 31, 2017

FIND Aid for the Aged, Inc. Management and Woodstock Hamilton Hargrave Program HDC **HDFC** General HDFC Services Fundraising Total Totals Salaries 1,002,675 \$ 401,951 \$ 193,344 \$ 1,929,139 \$ 355,047 \$ 79,608 \$ 2,363,794 \$ 3,961,764 506,425 Payroll taxes and fringe benefits 319,588 160,538 89,816 137,093 18,218 661,736 1,231,678 Professional fees and contract services 396,615 66,742 70,471 252,293 100,802 10,975 364,070 897,898 Rent 1,177,501 60,608 1,238,109 1,238,109 Repairs and maintenance 163,191 139,495 145,388 54,729 708 209 55.646 503,720 Supplies 2,147 99,723 99,723 101,870 Utilities 296,027 663,513 147,539 22,900 5,891 28,791 1,135,870 Contributed space to affiliates 925,875 \_ 157,500 1,083,375 725,032 725,893 Food 861 725,893 36,197 Office expenses 9,582 7,225 52,667 47,343 5,328 105,338 158,342 9,309 3,817 10,705 5,395 Equipment rental 19,466 24,861 48,692 Telephone and postage 51,455 2,208 4,088 15,525 9,510 356 25,391 83,142 Minor equipment and furniture purchases 20,879 13,935 20,183 18,996 865 390 20,251 75,248 Insurance 162,760 136,773 74,311 51,452 27,345 78,797 452,641 Real estate taxes 101,501 101,501 Interest expense 113.865 216,827 330,692 236,131 595,759 Property management fees 260,214 99,414 Senior trips and activities 33,909 1,000 34,909 34,909 Special events 18,708 113 18,821 18,821 Other expenses 6,327 20,932 15,725 12,147 6.026 91 18,264 61,248 Depreciation and amortization 441,157 298,132 132,243 75,116 649 75,765 947,297 Bad debt expense 9,638 21,602 11,114 42,354 759,143 Total Expenses 4,546,811 1,945,813 1,398,040 5,065,728 115,288 5,940,159 13,830,823 Eliminations (1,162,006)(260,214)(256,914)(1,148,469)(1,148,469)(2,827,603)Consolidated Total Expenses 3,384,805 3,917,259 4,791,690 1,685,599 1,141,126 759,143 115,288 11,003,220

## SUPPLEMENTARY INFORMATION CONSOLIDATING STATEMENT OF FUNCTIONAL EXPENSES

#### YEAR ENDED DECEMBER 31, 2016

					FIND Aid for the Aged, Inc.							
						Management						
	Woodstock	Hamilton	Hargrave	]	Program	and						
	HDFC	HDC	HDFC		Services	General	Fun	ndraising		Total		Totals
Salaries	\$ 1,001,907	\$ 382,066	\$ 165,3	55 \$	1,828,785	\$ 326,884	\$	109,371	\$	2,265,040	\$	3,814,368
Payroll taxes and fringe benefits	332,735	148,032	67,5	99	445,518	97,698		29,630		572,846		1,121,212
Professional fees and contract services	331,787	39,696	58,3	47	233,389	79,906		840		314,135		743,965
Rent	-	-	-		1,183,478	55,982		-		1,239,460		1,239,460
Repairs and maintenance	181,141	123,752	97,1	03	81,231	2,401		-		83,632		485,628
Supplies	-	-	1,9	78	107,524	-		-		107,524		109,502
Utilities	672,278	271,694	157,1	96	20,071	6,232		-		26,303		1,127,471
Contributed space to affiliates	925,875	=	157,5	00	-	-		-		-		1,083,375
Food	-	=	-		681,321	528		-		681,849		681,849
Office expenses	38,851	15,670	17,4	07	39,802	35,972		13,819		89,593		161,521
Equipment rental	9,534	3,283	2,3	44	15,465	4,790		-		20,255		35,416
Telephone and postage	42,981	8,277	3,3	57	19,280	10,380		356		30,016		84,631
Minor equipment and furniture purchases	11,967	12,244	17,7	30	11,088	3,124		-		14,212		56,153
Insurance	166,621	132,142	72,3	69	42,352	17,660		-		60,012		431,144
Real estate taxes	97,151	=	-		-	-		-		-		97,151
Interest expense	-	160,910	223,1	98	-	-		-		-		384,108
Property management fees	229,253	255,729	97,7	01	-	-		-		-		582,683
Senior trips and activities	-	-	-		24,708	-		50		24,758		24,758
Special events	-	-	-		26,011	-		189		26,200		26,200
Other expenses	5,621	19,007	14,5	51	11,644	44,657		71		56,372		95,551
Depreciation and amortization	439,028	292,249	122,9	40	81,969	1,004		-		82,973		937,190
Bad debt expense	17,758	20,235	(15,4	95)								22,498
Total Expenses	4,504,488	1,884,986	1,261,1	80	4,853,636	687,218		154,326		5,695,180		13,345,834
Eliminations	(1,155,128	(255,729)	(255,2	01)	(1,153,901)				_	(1,153,901)		(2,819,959)
Consolidated Total Expenses	\$ 3,349,360	\$ 1,629,257	\$ 1,005,9	<u>79</u> \$	3,699,735	\$ 687,218	\$	154,326	\$	4,541,279	\$	10,525,875



## REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PREFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

#### INDEPENDENT AUDITORS' REPORT

Board of Directors FIND Aid for the Aged, Inc. and Affiliates New York, New York

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America, the consolidated financial statements of FIND Aid for the Aged, Inc., and Affiliates (collectively the "Organization"), as of and for the year ended December 31, 2017, and the related notes to the consolidated financial statements, which collectively comprise the Organization's basic consolidated financial statements and have issued our report thereon dated July 27, 2018.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit of the consolidated financial statements, we considered the Organization's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the consolidated financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the Organization's consolidated financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

27 WISS & COMPANY, LLP

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Organization's consolidated financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of consolidated financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

WISS & COMPANY, LLP

Wise & Company

Livingston, New Jersey July 27, 2018



## REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

#### INDEPENDENT AUDITORS' REPORT

Board of Directors FIND Aid for the Aged, Inc. and Affiliates New York, New York

#### Report on Compliance for Each Major Federal Program

We have audited FIND Aid for the Aged, Inc. and Affiliates (collectively the "Organization") compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the Organization's major federal programs for the year ended December 31, 2017. The Organization's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

#### Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

#### Auditors' Responsibility

Our responsibility is to express an opinion on compliance for the Organization's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Organization's compliance with those requirements and performing such other procedures, as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the Organization's compliance.

29 WISS & COMPANY, LLP

#### **Opinion on Each Major Federal Program**

In our opinion, the Organization complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended December 31, 2017.

#### **Report on Internal Control Over Compliance**

Management of the Organization is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Organization's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### **Purpose of this Report**

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

WISS & COMPANY, LLP

Wise & Company

Livingston, New Jersey July 27, 2018

#### SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

#### YEAR ENDED DECEMBER 31, 2017

		Pass-Through		
		Entity	Passed-Through	1
Federal Grantor /	Federal CFDA	Identifying	to	Federal
Pass-Through Grantor / Program	Number	Number	Subrecipients	Expenditures
U.S. Department of Health and Human Services Passed-through the New York City Department of the Aging				
Aging Cluster				
- Nutrition Service Incentive Program	93.053	C1-93.053	\$ -	\$ 153,645
- Title III-C1 of the OAA- Nutrition Services in a Congregate Setting - Title III-B of the Older American Act of 1965	93.045	C1-93.045	-	320,121
Grants for Support Services	93.044	3B-93.044	<u>-</u>	27,585 501,351
Title XX Social Services Block Grant	93.667	X2-93.667		427,732
Title III-D of the OAA - In Home Services to Frail Older Individuals	93.043	3D-93.043		53,510
Total Expenditures of Federal Awards			\$ -	\$ 982,593

#### NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

#### FOR THE YEAR ENDED DECEMBER 31, 2017

#### 1. Basis of Presentation

The accompanying schedule of expenditures of federal awards (the "Schedule") includes the federal award activities of the Organization under programs of the federal government for the year ended December 31, 2017. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the Organization, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the Organization.

#### 2. Summary of Significant Accounting Policies

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

#### 3. Indirect Cost Rate

The Organization has elected not to use the 10-percent de minimis indirect cost rate as allowed under the Uniform Guidance.

#### SCHEDULE OF FINDINGS AND QUESTIONED COSTS

#### YEAR ENDED DECEMBER 31, 2017

#### Section I. Summary of Auditors' Results

#### **Financial Statements Section**

Type of auditors' report issued on whether the financial statements	T.T.	1: 6: 1	
audited were prepared in accordance with GAAP:	Unm	odified	
Internal control over financial reporting:	37	37	N
Material weakness(es) identified?	Ye Ye		_No
Significant deficiency(ies) identified?	Ye	s <u>X</u>	None Reported
Non-compliance material to financial statements noted?	Ye	s <u>X</u>	No
Federal Awards Section			
Internal Control over major programs:			
Material weakness(es) identified?	Ye		No
Significant deficiency(ies) identified?	Ye	s X	None Reported
Type of auditors' report issued on compliance			
for major programs:	Unm	odified	
Any audit findings disclosed that are required			
to be reported in accordance with 2 CFR 200.516(a)?	Ye	s <u>X</u>	No
Identification of major programs:			
N CELLD	CFDA		
Name of Federal Program	Number	Amount	<u>—</u>
U.S. Department of Health and Human Services			
Passed through the New York City Department of the Aging			
Aging Cluster			
- Nutrition Service Incentive Program	93.053	\$ 153,64	5
- Title III-C1 of the OAA- Nutrition Services in a			
Congregate Setting	93.045	320,12	1
- Title III-B of the Older American Act of 1965	, , , , ,	ŕ	
Grants for Support Services	93.044	27,58	5
	75.011	\$ 501,35	_
Dollar threshold used to distinguish			
between Type A and Type B programs:	\$750	0,000	<u> </u>
Qualified as low-risk auditee?	X Ye	s	No

#### SCHEDULE OF FINDINGS AND QUESTIONED COSTS (Continued)

#### YEAR ENDED DECEMBER 31, 2017

Section II. Schedule of Financial Statement Findings

None

Section III. Schedule of Federal Award Findings and Questioned Costs

None noted.

# FIND AID FOR THE AGED, INC. AND AFFILIATES SUMMARY SCHEDULE OF PRIOR YEAR AUDIT FINDINGS YEAR ENDED DECEMBER 31, 2017

There were no prior year findings related to federal awards.