

Australian Rail, Tram and Bus Industry Union

National Offices

ELECTION NOTICE - E2026/57

Scheduled Election

Fair Work (Registered Organisations) Act 2009

Nominations are called for:

National Offices

- National President (1)
- National Vice President (Road) (1)
- National Vice-President (Rail) (1)
- National Vice President (Affirmative Action – Women) (1)
- National Secretary* (1)
- Assistant National Secretary* (1)
- Assistant National Secretary (Tram and Bus Division) (1)
- Assistant National Secretary (Locomotive Division) (1)
- Assistant National Secretary (Rail Operations Division) (1)
- Assistant National Secretary (Fleet Manufacture, Overhaul, Maintenance and Service Division) (1)
- Assistant National Secretary (Infrastructure Division) (1)
- Assistant National Secretary (Administrative, Supervisory, Technical and Professional Division) (1)

Branch Delegates to the National Executive (from the following Branches):

- New South Wales Branch (3)
- Queensland Branch (2)
- Victorian Branch (2)

National Divisional Delegates from each Branch to National Council

New South Wales Branch

Administrative, Supervisory, Technical and Professional Division (3)
Tram and Bus Division (3)
Infrastructure Division (2)
Locomotive Division (5)
Rail Operations Division (5)
Fleet Manufacture, Overhaul, Maintenance and Service Division (1)

Queensland Branch

Administrative, Supervisory, Technical and Professional Division (1)
Tram and Bus Division (3)
Infrastructure Division (2)
Locomotive Division (2)
Rail Operations Division (1)
Fleet Manufacture, Overhaul, Maintenance and Service Division (1)

Tasmanian Branch

Tram and Bus Division (1)

South Australian and Northern Territory Branch

Administrative, Supervisory, Technical and Professional Division (1)
Locomotive Division (1)
Rail Operations Division (1)

Victorian Branch

Administrative, Supervisory, Technical and Professional Division (2)
Tram and Bus Division (3)
Infrastructure Division (2)
Locomotive Division (2)
Rail Operations Division (3)
Fleet Manufacture, Overhaul, Maintenance and Service Division (1)

Western Australia Branch

Infrastructure Division (1)
Locomotive Division (1)
Rail Operations Division (2)

PLEASE NOTE: All offices that are followed by an * are identified as paid positions. For duties and responsibilities of each office please refer to the table at the end. For more information refer to the organisation's rules.

Nominations, which must be in writing and comply with the registered rules of the Organisation, may be made from 9:00am Australian Eastern Standard Time (AEST) on 6 July 2026.

Nomination forms can be downloaded by visiting aec.gov.au/ieb and selecting the relevant election. Alternatively, additional nomination forms are available upon request from the Returning Officer.

Prospective candidates and nominators should verify they meet all eligibility criteria set out in the organisation's rules, including financial status and any other necessary qualifications, before submitting their nominations.

The Affirmative Action (Woman) positions are to be elected by and from the financial women members as advised by the organisation as set out in the organisation's rules.

Nominations must reach the Returning Officer via the lodgement method(s) stipulated below **not later than** 5:00pm Australian Eastern Standard Time (AEST) **on** Monday 27 July 2026 using the lodgement method(s) specified below.

How to lodge nominations

Nominations must be submitted using one of the following methods:

1. **By email:** A fully completed nomination form, including all necessary signatures, may be scanned and emailed to IEBnominations@aec.gov.au.

PLEASE NOTE:

- 1.1 Nomination forms may be submitted as PDF files, with each candidate's form in a separate PDF.
- 1.2 When sending nominations via email, please use the subject line as:
ANDIB - E2026/57– Nomination [Name of candidate]"

IMPORTANT INFORMATION ON EMAILS:

- 1.3 Emails that appear to be spam may be blocked. It is the sender's responsibility to ensure their nomination email is delivered to the returning officer before the deadline.
- 1.4 Emails and attachments must not exceed 6 MB in total size.

After nominations close and acknowledgment

After nominations close, all submissions will be reviewed to ensure they meet eligibility criteria and comply with the organisation's rules. If any issues are identified, the Returning Officer will notify the relevant candidates and provide a specific timeframe to remedy their nomination. Candidates will be informed of the outcome of these eligibility checks when the nominations accepted report is issued.

You will receive an acknowledgment email confirming receipt of your nomination. Please note that this acknowledgment may be sent before nominations close.

Enquire about the status of your nomination by emailing IEBNominations@aec.gov.au or by calling 02 9375 6366 or 03 9285 7111.

Election Statements and Photos

Except in the case of Offices which represent members in the Tram and Bus Division only, a candidate in an election shall be entitled to submit with his/her nomination an election statement and passport size photo of himself/herself in support of his/her candidature for publication in the relevant National and Branch Journals.

No election statement will be published that contains scandalous or defamatory matters. Election statements shall be limited to 250 words and words in excess of the 250-word limit, will be deleted from the end of the election statement. No election statement or photo will be accepted after 5:00pm Australian Eastern Standard Time (AEST) on Monday 27 July 2026.

Please email your statement and photo to IEBnominations@aec.gov.au following these guidelines:

- Submit your statement in Microsoft Word format.
- Keep your statement **to** 250 words or fewer per candidate.
- Include relevant information as per your organisation's rules. This may comprise your position, a concise summary of your experience, and any goals or objectives you intend to pursue if elected.
- Submitted photos must be less than 2 MB in size. Please note that all photos will be converted to greyscale in the final statement processed by the AEC.

Withdrawing Nominations

Nominations cannot be withdrawn after 5:00pm (AEST) on Thursday 6 August 2026.

Voting Period

Postal Ballot:

The postal ballot, if required, will open at 9:00am Australian Eastern Standard Time (AEST) on Wednesday 16 September 2026 and close at 5:00pm Australian Eastern Daylight Time (AEDT) on Wednesday 14 October 2026.

Attendance Ballot:

Statewide Attendance ballot schedule for all offices which represent members within the Tram and Bus Division only:

Victoria:

23/09/2026: Attendance Ballot opens at 7:00am AEST and closes at 4:30pm AEST.

24/09/2026: Attendance Ballot opens at 7:00am AEST and closes at 4:30pm AEST.

New South Wales, Queensland and Tasmania:

24/09/2026: Attendance Ballot opens at 7:00am AEST and closes at 4:30pm AEST.

South Australia and Northern Territory:

24/09/2026: Attendance Ballot opens at 7:00am ACST and closes at 4:30pm ACST.

The attendance ballot schedule will be advertised separately at each workplace if a ballot is required.

Absent Voting

For Tram and Bus Division only: If any voter is unable to vote personally on the day fixed for the ballot, they can apply for a postal vote. Postal vote application must reach the office of the Returning Officer not later than 5pm (AEST) on 18 September 2026. Application forms are available from the Returning Officer via email at IEBevents@aec.gov.au

Scrutineers

A candidate in any election shall be entitled to appoint, by notice in writing to the Returning Officer, another person to act at his/her own expense as a scrutineer on his/her behalf. A form is available from the Returning Officer for the purposes of appointing Scrutineers.

Other information

If your personal information or postal address requires updating, please inform your organisation immediately. Postal vote packs are sent to the address supplied by your organisation.

Privacy

The AEC handles personal information in accordance with our [Privacy Policy](#). Further information can also be found in the relevant [AEC Privacy page](#) and the [IEB collection notice](#).

Post-election report

A copy of the AEC's post-election report can be obtained from the organisation or from the Returning Officer after the completion of the election.

Ishtiaq Ahmed
Returning Officer
Telephone: 03 9285 7111
Email: IEBevents@aec.gov.au

PLEASE NOTE: All offices that are followed by an * are identified as paid positions. For duties and responsibilities of each office please refer to the table at the end. For more information refer to the organisation's rules.

Position	Duties and Responsibilities
National Secretary	<p>“The National Secretary shall be the Principal Officer and Treasurer of the Union. Between meetings of the National Council and the National Executive, he/she shall, subject to these Rules and to the policies and decisions of the National Council and the National Executive, conduct and manage the affairs of the Union and do all things necessary to be done by or on behalf of the Union. Without limiting the generality of the foregoing, he/she shall:-</p> <ul style="list-style-type: none"> (i) discharge all duties assigned to him/her by these Rules, the National Council or the National Executive; (ii) summon and attend all meetings of the National Council and the National Executive; (iii) attend to all National correspondence; (iv) issue or authorise press statements and provide media comment on behalf of the Union. (v) be responsible for the safe custody of the Union seal, documents, securities and accumulated funds; (vi) prepare, keep and/or file or cause to be prepared, kept and/or filed, all documents and records required under the provisions of the RO Act and the RO Regulations and any other relevant legislation; (vii) receive all monies belonging to the National Fund and deposit same in a bank on behalf of the Union as soon as practicable; (viii) disburse National funds in accordance with these Rules; (ix) ensure that National financial records are maintained and that National annual accounts are prepared and audited; (x) monitor the accounts and other affairs of the Branches and the Divisions and for this purpose have access, whenever requested, to Branch and Divisional documents and financial records;

	<ul style="list-style-type: none"> (xi) prepare or cause to be prepared all necessary documents for the National Council and the National Executive including the minutes of meetings; (xii) prepare or cause to be prepared regular financial statements for the National Council and the National Executive; (xiii) prepare or cause to be prepared a yearly report to Branches and Divisions on the activities of the National Organisation; (xiv) ensure that Branch Secretaries maintain Registers of Members and Office Bearers and himself/herself maintain National records based thereon; (xv) co-ordinate the activities of Branches and National Divisions; (xvi) control and supervise the National Office and its staff including the appointment and termination of such staff; (xvii) initiate legal, industrial or other proceedings on behalf of the Union before any Court, Commission, Board or Tribunal; and (xviii) be an ex-officio member of any National Governing Body and be entitled to attend any meeting of any Branch Governing Body; (xix) be responsible to the National Council and the National Executive for the proper performance of his/her duties.”
Assistant National Secretary	<p>(1) “Subject to these Rules and to the policies and decisions of the National Council and National Executive, the Assistant National Secretary shall assist the National Secretary in the conduct of his/her day to day duties. Without limiting the generality of the foregoing he/she shall:</p> <ul style="list-style-type: none"> (i) With the approval of the National Secretary control, supervise or instruct any Officer or paid employees of the National Office to carry out the (a) day to day affairs and business of the National Office, (b) preparation of documents for

presentation to a tribunal
and/or (c) conduct of cases before a tribunal.

(ii) Keep a correct amount of monies received and expended in the day to day affairs of the National Office, and pay or otherwise appropriate funds of the National Office in accordance with these Rules and with the consultation and approval of the National Secretary.

(iii) Prepare or have prepared documents, including notifications of industrial disputes, as are required from time to time by the National Office in order to conduct cases before a Tribunal on behalf of the Union.

(iv) Give any other reasonable assistance to the National Secretary as and when required.

(2) Where the Assistant National Secretary is temporarily required to act in the Office of National Secretary, an Assistant National Secretary (Divisional) – as determined by the National Executive – shall be Acting Assistant National Secretary and, subject to any restrictions that may be imposed by the National Executive or by these Rules, may exercise all the powers of that Office. “