

Agenda
SPLBC Board of Directors Meeting
Monday, August 8, 2022 (09:30 am)
Clubhouse

1. **Call to Order:**
2. **Regrets:**
3. **Approval of Agenda:**
4. **Approval of Minutes:** July 18, 2022 (Attached).
5. **Decision/Action/Follow-up:**
 - 5.1. Financial Statements to June 30, 2022 (Attached) – Rick.
6. **Reports:**
 - 6.1. President's Report (Attached) – Lois.
 - 6.2. Treasurer's Report (Attached) – Rick.
 - 6.3. Director at Large - Bowling Report (Attached) – Claus.
 - 6.4. Director at Large - Infrastructure Report (Attached) – Darrell.
 - 6.5. Newsletter items.
7. **Carry Forwards/New Business:**
 - 7.1. Action Item: Directors and/or Team leaders to review JD's and send edits to Eva who will then revise the documents.
8. **Next Meeting:** Monday, September 12, 2022 9:30 am – Clubhouse.

Minutes
SPLBC Board of Directors Meeting
Monday, August 8, 2022 (09:30 am)
Clubhouse

Attendance: Lois Goodeve (Chair), Eva Murray, Pat Furlong, Rick McInerney, Claus Braovac, Darrell Becker, Judy Lawson (Minutes)

1. **Call to Order:** 09:32 am

2. **Regrets:** Nil.

3. **Approval of Agenda:** Change
6.5 Newsletter items to 6.6

Add to
6.5 Director at Large – Social Report - Pat.

MOVED: Darrell, SECONDED: Claus that the Agenda be approved as modified. CARRIED.

4. **Approval of Minutes:** July 18, 2022 (Attached).

MOVED: Eva, SECONDED: Judy that the minutes of July 18, 2022 be approved. CARRIED.

Chris Chapman joined the meeting by Zoom at 09:35 am.

5. **Decision/Action/Follow-up:**

5.1. Financial Statements to June 30, 2022 (Attached).

-a correction has been made to the Balance Sheet since the last submission for the same period: the cost of the bowl racks should not have been charged to the NHSP deferred revenue account.

-budget holders are asked to submit their actuals as well as their requests for next year.

MOVED: Rick, SECONDED: Claus, to accept the revised financials to June 30, 2022.
CARRIED.

6. **Reports:**

6.1. **President's Report (Attached).**

-SPLBC is hosting the Provincial Mixed Pairs tournament on Saturday, Sunday and Monday, August 13 -15, 2022.

-the warning letter to the convenor has been delayed, the proper process is to do an interview first and follow that with a letter if necessary, per our code of conduct.

6.2. **Treasurer's Report (Attached).**

6.3. **Director at Large - Bowling Report (Attached).**

- coaching links will be added to the website.

-coaching will occur regularly on Tuesday nights next year just before the Novice league time.

-discussion around locker availability.

6.4. **Director at Large - Infrastructure Report (Attached).**

-the new sprinklers have been installed.

6.5. **Director at Large – Social Report (Attached).**

Action Item: Rick to check insurance policy coverage.

Action Item: Chris to pull event data and distribute to people in charge of those budgets.

Action Item: Darrell to investigate molab accessibility.

Action Item: Pat to follow up on molab budget and inventory.
A MOTION was made by Claus, Seconded by Pat that BC Day Ultimate Bowls winners be paid out now for 2022 and at the event going forward. CARRIED.

6.6. Newsletter items.

7. Carry Forwards/New Business:

- 7.1. Action Item: Directors and/or Team leaders to review JD's and send edits to Eva who will then revise the documents.
- 7.2. Action Item: Chris to reimburse Luc Millaire from Square for the missing club shirt.

8. **Next Meeting:** Monday, September 12, 2022 9:30 am – Clubhouse.

The meeting adjourned at 11:37 am.

MINUTES APPROVED BY BOARD OF DIRECTORS ON Sept 12, 2022.

Lois Goodeve

President

Judy Lawson

Secretary

SPLBC Board

August 8, 2022

President's Report

Member Feedback:

Mostly positive remarks from members lately. There has been so much going on and so many new people to meet and get to know. With the heat, the early events are getting more popular. We must thank all our convenors for these continuing opportunities. Special thanks to Graham for keeping all the balls in the air.

New Quickbooks version with additional read-only access.

Chris, Rick, Nate and I had our meeting about financial reporting and we decided to upgrade our QB version to allow for more ad-hoc reporting and view only access. Nate is setting that up. He has committed to entering all the monthly entries the first weekend of the following month and then we can view and ask questions as needed. Rick would then produce the functional statements for the board meeting prior to each general meeting.

Miscellaneous items:

I guess I need to follow up on the 25-year pin for Pat Ritchie. I haven't had a confirmation from them and I expected it by now..

No Park Board or Mobility Study meetings to report on.

A small report this month although the club is the busiest it has been in three years!

Thanks to all

TREASURER'S REPORT

AUGUST 8, 2022

ACCOUNTING

Following a meeting to discuss how best to share financial results with key board members, it was decided to upgrade our new QuickBooks Online (QBO) accounting software application to an enhanced version that includes budget data and allows up to five users. I have become a second user (after Nate Doidge) and Lois and Chris will be invited to become users after the July numbers have been input and reconciled with the bank statement.

FINANCIAL STATEMENTS

The attached financial statements for June 30th have been run again using the enhanced QBO system.

The Balance Sheet has been revised to show the correct amount remaining from our \$25,000 NHSP grant, which had inadvertently included the cost of the new bowls racks/caddies in the report issued last month. We had \$116.5k in our operating account on June 30th and the balance is currently over \$130k. By contrast, we had only about \$42k in that account on June 30, 2019 - the last pre-Covid year.

Note that the budget and variance data are now included in the P&L statement, which still shows a net income of about \$56,200 for the first 9 months of the fiscal year vs. a profit of only \$5,800 in the budget plan. Part of this variance is due to the timing of expenditures, e.g. our main insurance premium of \$4,350 was not paid until early July and we have not yet been billed for Bowls BC fees that were built into the budget for membership fees.

CAPITAL PRIORITIES COMMITTEE

This committee will be meeting in mid-August to consider capital improvement items, for which the \$29.5k included in the budget rises to \$54.5k when the unbudgetted NHSP grant money is included. Note that \$24.7k has been spent to date.

Rick McInerney

MONDAY AUGUST 8TH 2022

NOTES FROM COACHING + GAMES

- 1) Terry Severs and Dave Fleming have agreed to continue giving COACHING LESSONS on Tuesdays @ 11am to coincide with Shady Ladies bowling.
- 2) We have advised Katherine Hume who convenes the Shady Ladies, that we will continue this programme into 2023 and include it on the CALENDAR.
- 3) We will also continue the Novice Night Coaching from 6:15 - 6:45 (before the draw) until August 16th 2022 and then make it part of an ongoing programme for 2023
- 4) We have had good support from volunteers at SPLBC in assisting in the various roles that need to be filled to make this very busy BOWLS COMPETITION MONTH a real success. Our thanks to the members who say YES when we tap them on the shoulder to volunteer and those who step forward to assist the event.

That is the "BOWLING NEWS" from Claus

SPLBC Board Meeting August 2022
Director of Infrastructure
Darrell Becker

Greens: (Gavin Clifford)

The hot days of summer finally arrived this month. The heat and dry weather has stressed our greens. Sprinklers have been adjusted to provide relief to the grass. That, along with frequent hand watering has kept the majority of our greens playable long into the season. An improvement over last season when the "heat dome" wreaked havoc.

New more powerful sprinklers are being installed Aug 5 which should provide more even irrigation. Our sprinkler system is also being updated with remote access thanks to Brad Marchant's efforts. A strong wifi signal is needed and Glen Young is working with the board to improve the signal so that it reaches the sprinkler control box in the games room.

Lighting of the greens continues to be an issue. This was especially evident during the Novice Tournament finals last night when it was a real challenge to tell bowls apart even when up at the head. Switching to LED lighting would improve light quality, save electricity and if the fixtures were placed further down our light poles they would be more easily accessible for maintenance and likely be much less an issue for our neighbours.

New grass seed for fall planting was received. Scott Anderson has been diligently following the grass cutting regimen I proposed for the late July and August tournaments. The greens have been relatively fast and firm with many experienced bowlers providing positive feedback.

A forty foot section of the cap to the end boards, west green, east end, was recently replaced utilizing a spare couple boards found by the sand pile. All the boards capping all end boards are rotting and need to be replaced. I will look into the cost of using a recycled plastic material used for decks that should be much more durable and require no stain, paint or preservative.

House: (Darrell Becker)

Not much to report. The green bin issues seem to be rectified. Ongoing issues with the soap dispensers being pulled off the wall in both the mens and woman's washrooms. I have purchased some bottles of refillable foam pumps and will be looking into more durable dispensers.

Director at Large – Social

BBQs – needless to say, it has been a bit of an issue. We can discuss this at the meeting.

Bar – Iain has expressed frustration at not being able to get volunteers. Perhaps a plea in the newsletter for help?

Novice Tournament – it was a huge success. Lunch was provided by David and Jenny Sullivan. It was very well received! Many thanks to Graham Mason and David Griffith, along with their volunteers, for their hard work making it such a great day!

Pride Party – again a resounding success. Much thanks to Luc Millaire and his team for another awesome event. The Grease/50's theme was a lot of fun!

BC Day Event – was organized by Chris Chapman and Sue Smollen and their team of helpers – who did a fabulous job! Comments were all positive and everyone really enjoyed the bowling that took place. Comments around the lunch were also very positive.

Labour Day Event is rapidly approaching. Huge thanks to Susan Ellis and Monique Lamoureux for offer to take on the organizing of it. As I am away at the time, it is really appreciated.

Musings to be discussed at the meeting:

- Waiver for volunteers?
- Use of POS system – is it creating 2 different costs for events? Those who are paying cash are not being charged tax, while those who use the POS system are
- Because we are using the POS there is no paper and/or electronic paper trail of events costs being submitted

Lastly, I will be away for the Sept. and most likely, Oct. meeting.

Pat Furlong