

Working With Children Checks (WWCC): VIC

A Working With Children Check is a prerequisite for anyone in child-related work. It involves a national criminal history check and review of findings of workplace misconduct.

The result of a Working With Children Check is either a clearance to work with children for five years, or a bar against working with children. Cleared applicants are subject to ongoing monitoring, and relevant new records may lead to the clearance being revoked.

The Check is fully portable which means it can be used for any paid or unpaid child-related work in VIC for as long as the worker/volunteer remains cleared.

To get a WWC, please follow these steps:

Step 1: Please go to: <http://www.workingwithchildren.vic.gov.au/>

Step 2: Fill in the online application & print.

Step 3: Take the printout to your nearest Post Office with your 100 points of identity.

Step 4: Please bring your WWC card to the Melbourne office for us to record its expiry date.

Alternatively, you can take a picture and email it to admin@standup.org.au

The WWC will take 2-3 weeks to process.

The WWC is free for volunteers.

If /when you have a WWC card: please follow these steps:

Step 1: Please go to: <http://www.workingwithchildren.vic.gov.au/>

Step 2: Go to "Update my details".

Step 3: Register and login.

Step 4: Scroll to bottom of page and if Stand Up is not listed add the following:

Please update the organisation details to include "Stand Up" Organisation

Name: Stand Up

Address line 1: PO BOX 2, MALVERN.

State: VIC

Postcode: 3144

Phone: 0438952596

Or call this number 1300 652 879 to nominate "Stand Up" as your volunteering organisation.

Once completed please print and send or email to admin@standup.org.au