Agenda

01 Call to Order & Welcome Remarks – from Mayor Bibb and Councilperson Spencer
   - Jennifer Kipp, Manager, Urban Forestry & Remarks from City Leadership

02 Roll Call, Introductions
   Present Commission member roll call & one sentence introduction from each commission member

03 Meeting Management - Roberts Rules of Order
   Reference to the main points of the commission ordinance & Commission meeting format – Sarah O’Keeffe, Director, Sustainability & Climate Justice

04 Presentation: Urban Forestry Overview
   Jennifer Kipp

05 Election of Chair and Appointments of Vice Chairperson and Secretary
   Following Roberts Rules of Order for election

06 Draft Rules and Regulations Discussion
   Rules and Regulations were sent out 1 week in advance
## Urban Forestry Commission Members – Roll Call

<table>
<thead>
<tr>
<th>Name</th>
<th>Last Name</th>
<th>Affiliation</th>
<th>Appointment</th>
<th>Term length</th>
</tr>
</thead>
<tbody>
<tr>
<td>Allison</td>
<td>Hennie</td>
<td>City Planning Office</td>
<td>Mayor Bibb</td>
<td>n/a</td>
</tr>
<tr>
<td>Jose</td>
<td>Hernandez</td>
<td>Public Utilities - Cleveland Water Dept</td>
<td>Mayor Bibb</td>
<td>n/a</td>
</tr>
<tr>
<td>Bernie</td>
<td>Jackson</td>
<td>Cleveland Public Power</td>
<td>Mayor Bibb</td>
<td>2 years</td>
</tr>
<tr>
<td>Mikal</td>
<td>Jeanbaptiste</td>
<td>Burton, Bell, Carr, Inc</td>
<td>City Council</td>
<td>2 years</td>
</tr>
<tr>
<td>Jennifer</td>
<td>Kipp</td>
<td>Urban Forestry</td>
<td>Mayor Bibb</td>
<td>n/a</td>
</tr>
<tr>
<td>Daniel</td>
<td>Leamon</td>
<td>City resident representative</td>
<td>City Council</td>
<td>3 years</td>
</tr>
<tr>
<td>Samira</td>
<td>Malone</td>
<td>Cleveland Tree Coalition</td>
<td>City Council</td>
<td>3 years</td>
</tr>
<tr>
<td>Sarah</td>
<td>O’Keeffe</td>
<td>Sustainability &amp; Climate Justice</td>
<td>Mayor Bibb</td>
<td>n/a</td>
</tr>
<tr>
<td>Grai</td>
<td>Oleksy</td>
<td>Certified Arborist</td>
<td>City Council</td>
<td>2 years</td>
</tr>
<tr>
<td>Tom</td>
<td>Schreiber</td>
<td>Thriving Communities, Western Reserve Land Conservancy</td>
<td>Mayor Bibb</td>
<td>3 years</td>
</tr>
<tr>
<td>Jennifer</td>
<td>Spencer</td>
<td>Councilwoman, Ward 15</td>
<td>City Council President</td>
<td>3 years</td>
</tr>
<tr>
<td>Divya</td>
<td>Sridhar</td>
<td>Cleveland Neighborhood Progress</td>
<td>City Council</td>
<td>3 years</td>
</tr>
<tr>
<td>Richard</td>
<td>Switalski</td>
<td>Mayor’s Office of Capital Projects, Engineering and Construction</td>
<td>Mayor Bibb</td>
<td>n/a</td>
</tr>
<tr>
<td>Roger</td>
<td>Tokars</td>
<td>City resident representative</td>
<td>City Council</td>
<td>2 years</td>
</tr>
<tr>
<td><em>Youth</em></td>
<td></td>
<td>City resident youth representative – POSITION AVAILABLE</td>
<td>Mayor Bibb</td>
<td>2 years</td>
</tr>
</tbody>
</table>
Robert Rules of Order – Quorum, Typical Agenda, Motions

Quorum = 8 of 15 members present is a quorum

Typical Agenda Order:
1. Call to Order *need quorum to make meeting valid
2. Roll Call
3. Approval of the Minutes
4. Reports of Officers and Committees
5. Unfinished Business
6. New Business
7. Announcements
8. Public Comment
9. Adjournment

Source: https://www.kidlink.org/docs/RobertRules/chap5.html
Handling Motions

Handling Motions for Each Item of Business

- Member says, “I move that….”
- Another member seconds the motion, or chair asks, “is there a second?”
- Chair states motion and asks for discussion.
- Members enter into a debate.
- Member who made motion has first right of floor.
- Debate only on merits of motion.
- Debate is closed when no members seek further discussion.
- Chair puts motion to vote.
- Chair announces results of vote.

Source: https://www.kidlink.org/docs/RobertRules/chap5.html
Chair, Vice Chair, Secretary; Robert Rules of Order – Voting

• **Chair (elected by commission)** – lead the commission, will set agendas for and run quarterly meetings, communicate with members and understand points of view

• **Vice Chair (appointed by Chair)** – second leader for the work of the commission, stand in for Chair at meetings, requests items for agenda

• **Secretary (appointed by Chair)** – will take roll call, record minutes during meeting, share minutes afterwards – note: minutes become legal document for the commission’s work

**PROCEDURE FOR TAKING A VOTE** – Voice and raise hand to vote

• Confirm quorum (8 members) present

• “All those in favor, please raise your hand and say ‘aye’.”

• “All those opposed, please raise your hand and say ‘nay’.”

• The chair does not ask for abstentions.

• Chair announces result of the vote. “XX in favor, XX opposed --- the motion passes / fails.”

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City of Cleveland
Urban Forestry

2023-2027 GOALS
Urban Forestry Mission

• Promote trees as critical green infrastructure essential for the wellbeing of our citizens and planet.
• Reduce risk in the urban forest through pruning and removal operations.
• Establish young trees and protect existing trees to ensure their future contribution to positive health outcomes in our city.
Goals 2023-2027

• CLE see trees as critical green infrastructure; assets that appreciate over time
• Conduct a comprehensive street tree inventory & develop management plan
• Perform systematic street tree maintenance on a nine year cycle
• All departments adopt tree protection specifications in contracts, hire project arborist to enforce
• Add UF in Accela workflow for plan review and tree permitting
• Give Foresters authority to ticket for tree damage – pay into Tree Fund
Trees are Infrastructure

Trees help build community & attract new residents

One mature tree can intercept 500+ gallons of rainwater/year

Trees reduce energy costs, heat stress, air pollution and noise pollution
Preserve and Protect

Anchor Roots

Transport Roots
What’s Out There?

Invasive species

Ash Trees

Tree Stumps
Increase Maintenance Visits
Enforcement: Let’s Walk the Walk
Summary

- Trees are critical green infrastructure
- Urban forestry management plan
- Add tree protection specifications to contracts
- Add UF to existing workflow
- Inventory all assets & plan work
- Reduce pruning cycle
- Issue fines for tree damage
Collaboration

- MOCAP
  - Sidewalk modifications for tree retention
  - Dominion Energy projects for tree retention
- WPC
  - Script for customer service team – roots in sewers
  - Tree replacement – Chester Pkwy
- Water
  - First in DPU to include tree protection specs
  - Project Arborist under contract
- Sustainability
  - Cleveland Climate Action Plan and Cleveland Tree Plan
Let’s Do This!

Lutheran Cemetery Cleveland
(Quercus alba 006)

https://holdentq.org/resources/have-you-heard-of-the-moses-cleaveland-trees/
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Adjourn

Thank you

Urban Forestry website page:

https://www.sustainablecleveland.org/urban_forestry_commission