

# COMMUTER RAIL COMMUNITIES COALITION

## Charter, Mission, Governance and Structure

Adopted March 11, 2019

### **Mission Statement**

The Coalition's mission is to coordinate advocacy for all communities that are served by commuter rail, and to support planning efforts to transform the rail network to be a critical part of a modernized transit system for Massachusetts.

### **Charter**

*Massachusetts depends on a safe, reliable, robust and affordable transit system to grow our economy and to meet the daily needs of residents and workers. The MBTA commuter rail system is an important piece of this system, and one that residents, commuters, and employers rely on every day.*

*Often, the communities served by the commuter rail system cannot speak "with one voice," because municipalities need to focus on their own individual line or station, all of which are scattered throughout a very large region. Our goal is to assist communities that depend on commuter rail services to develop a unified vision and voice, and to advocate together for more resources and improved operations.*

*The Coalition seeks to identify concerns related to near-term issues around budgets, service, and operations, identify ideas and best practices related to commuter rail issues and opportunities, and consider new approaches to the delivery of intercity rail services that can help the Commonwealth as well as our region to address important long-term planning and investment decisions, which will advance the strength and future of our MBTA rail system.*

### **Guiding Coalition Objectives**

- *Foster cooperative planning efforts among commuter rail municipalities.*
- *Support an agenda for action and advocacy on legislative, regulatory, programmatic, and budgetary issues, transportation visioning, and improvements to our region's rail system to maintain quality of life and economic prosperity.*
- *Advance innovative partnerships among municipalities, MassDOT, the MBTA and Regional Transit Authorities, the Commuter Rail Operator, Regional Planning Agencies, Transportation Management Associations, business, institutions, community-based organizations, and others to advance regional mobility, job access and overall connectivity.*
- *Address issues related to transit-dependent populations, such as youth, seniors, people without cars, and people with disabilities.*

**Governance** (decision-making process)

- The Coalition shall meet quarterly, or more frequently if needed at the call of the co-chairs.
- Voting members must be the municipal manager, administrator or mayor. As needed, municipal staff may participate and vote for a member municipality when specifically directed by the municipal manager, administrator or mayor.
- At least two members will be CoChairs, and will be responsible for facilitating meetings, work with support staff on developing meeting agendas and drafting annual work plan and priorities, as well as sign letters and provide quotes to the media on behalf of the Coalition. Where possible, leadership should include a mayor and a town manager, should be from different commuter rail corridors, and should reflect the geographic and demographic diversity of the Commonwealth. Their selection shall be made by voting members of the Council, and CoChairs shall serve for two year terms with alternating terms of office.

**Structure**

*Members:* Membership is open to all Massachusetts municipal mayors, managers, administrators whose communities are in the MBTA district. As a best practice, meetings should include at least one community representative from each commuter rail corridor.

Each member may bring with them one municipal staff member to Coalition meetings.

The MBTA district currently includes the following municipalities. All Massachusetts communities within the MBTA service area are welcome to participate.

Abington	Boston	Dracut
Acton	Boxborough	Duxbury
Amesbury	Boxford	East Bridgewater
Amesbury	Braintree	East Bridgewater
Andover	Bridgewater	Easton
Arlington	Brockton	Essex
Ashburnham	Brookline	Everett
Ashburnham	Burlington	Fitchburg
Ashby	Cambridge	Foxborough
Ashland	Cambridge	Framingham
Attleboro	Canton	Franklin
Auburn	Carlisle	Freetown
Avon	Carver	Georgetown
Ayer	Chelmsford	Gloucester
Bedford	Chelsea	Grafton
Bellingham	Cohasset	Grafton
Belmont	Concord	Grafton
Berkley	Danvers	Groton
Beverly	Danvers	Groveland
Billerica	Dedham	Halifax

Hamilton	Millis	Shirley
Hanover	Milton	Shrewsbury
Hanson	Nahant	Somerville
Harvard	Natick	Southborough
Haverhill	Needham	Springfield
Hingham	Newbury	Springfield
Holbrook	Newburyport	Sterling
Holden	Newton	Stoneham
Holliston	Newton	Stoughton
Hopkinton	Norfolk	Stow
Hull	North Andover	Sudbury
Ipswich	North Attleborough	Sutton
Kingston	North Reading	Swampscott
Lakeville	Northborough	Taunton
Lancaster	Northbridge	Tewksbury
Lawrence	Norton	Topsfield
Leicester	Norwell	Tyngsborough
Leominster	Norwood	Upton
Lexington	Paxton	Wakefield
Lincoln	Peabody	Walpole
Littleton	Pembroke	Waltham
Lowell	Plymouth	Wareham
Lunenburg	Plympton	Wareham
Lynn	Princeton	Watertown
Lynnfield	Quincy	Wayland
Malden	Randolph	Wellesley
Manchester-by-the-Sea	Raynham	Wenham
Mansfield	Reading	West Boylston
Marblehead	Rehoboth	West Bridgewater
Marlborough	Revere	West Newbury
Marshfield	Rochester	Westborough
Maynard	Rockland	Weston
Medfield	Rockport	Westwood
Medford	Rowley	Weymouth
Medway	Salem	Whitman
Melrose	Salisbury	Wilmington
Merrimac	Saugus	Winchester
Methuen	Scituate	Winthrop
Middleborough	Seekonk	Woburn
Middleton	Sharon	Worcester
Millbury	Sherborn	Wrentham

*Stakeholders:* Supporting stakeholders may be invited to participate in Coalition meetings on occasion, and may include Transportation for Massachusetts or its members, state legislators or legislative staff, Transportation Management Associations, Regional Transit Agencies, Regional Planning Agencies, Chambers of Commerce, businesses, institutions, community-based organizations, municipal staff, Central Transportation Planning Staff,

MassDOT, MBTA, the Commuter Rail Operator, or others as may advance the interests of the Coalition.

*Staff Coordinators:* As of October 2018, the Metropolitan Area Planning Council (MAPC) and the 495/MetroWest Partnership are the Commuter Rail Communities Coalition's coordinators, with participation from TransitMatters and the MBTA Advisory Board, and with assistance and funding from Transportation for Massachusetts. Funding for this work is programmed through 2018, and is anticipated for continuation in 2019. MAPC and 495/MetroWest Partnership staff will draft the annual work program, schedule meetings, prepare agendas, organize forums, hold events, draft policy letters, and provide regular correspondence to the members, in coordination with Coalition leadership, during that period of time.