

We are excited you are joining us for our DOC Lobby Day in Olympia on February 7-8! **You will be lodging at the TownePlace Suites in Olympia.** Your point person for the event is **Joe Valadez**. Joe will provide you with your per diem. If you have a question, Joe can be reached at 206-794-2476. Please review all of the logistical information carefully so you know what to expect. More details below:

### **Transportation**

- Your bus will depart **MCC-TRU on Wednesday, February 7 at 2:30 P.M** and travel to TownePlace Suites (900 Capitol Way S, Olympia).
- If you are driving yourself, please arrive at the hotel by 7:00 P.M. on February 7 to check in.

### **Hotel**

- Your hotel is TownePlace Suites (900 Capitol Way S, Olympia). Check in any time after 3:00 P.M.
- The next morning, we will board buses at 7:15 A.M. and travel to the Olympia Ballroom (116 Legion Way SE, Olympia) where we will have a hot breakfast and training beginning at 8:00 A.M.
- Be sure to **check out of your hotel and board the bus by 7:15 A.M. with your luggage** as we will not be returning to the hotel.
- If you are driving, please **check out of the hotel** and plan to arrive at the Olympia Ballroom by 7:30 A.M. to register for the event.

### **Registration and Training**

- Please arrive at the Olympia Ballroom at 7:30 A.M. on Thursday, Feb. 8 to register. We will have hot breakfast and training beginning at 8:00 A.M.
- The training will include information about how to lobby legislators and an overview of the day. Please see the legislative agenda to view our priorities in conversations with legislators.
- At 9:00 A.M., we will board buses to the Capitol Campus from the Olympia Ballroom. Buses will return to the Olympia Ballroom at 2:30 P.M.
- If you drove, we recommend you leave your car near the Olympia Ballroom because parking on Capitol Campus is limited.

### **Attire**

- Please dress in business casual – a polo shirt and khakis or slacks is appropriate. Please refrain from wearing jeans and a t-shirt as we want to look professional for this event.
- Wear comfortable shoes as many of the buildings are marble and there is a lot of walking.
- Please check the weather. If there is rain in the forecast, bring a jacket or an umbrella.

### **Food**

- Members will receive a per diem for dinner (\$65 per individual and \$130 for members with guests) on February 7, which can be received from your point of contact. Members can have dinner at the location of their choice.
- Breakfast will be part of the training the following morning beginning promptly at 8:00 A.M.
- During Lobby Day, boxed lunches will be available in the Pritchard building on the Capitol Campus from 11:30 A.M.-1:00 P.M. set up at tables near the coffee stand.

### **Appointments with Legislators**

- We've set up appointments between 10:00 A.M.- 2:00 P.M. with legislators in their offices.
- If we were not able to schedule an appointment, we will pull legislators from the floor / caucus.
- You can look up your legislators [here](#).

We are excited to see you in Olympia, and the legislators are as well! Your presence will make an enormous difference in our ability to enact our legislative priorities. If you have questions or need to cancel, please contact Guillermo Mogollan at 206-518-2114 or [guillermo@teamsters117.org](mailto:guillermo@teamsters117.org).

We look forward to seeing you in Olympia!

In Solidarity,

Sarena Davis  
Director, Corrections & Law Enforcement