

[Date]

[Landlord Name]

[Landlord Address Line 1]

[Landlord Address Line 2]

[Landlord Address Line 3]

Dear [Landlord Name],

I am writing in response to the 5-day notice I received on __[date]__. I do acknowledge that I breached the lease by _____ [whatever the notice says that you also agree with]_____.

As you state in your notice, I have 5 days in order to take reasonable steps to resolve the problem or move out, before you start eviction proceedings in court. Under Wis. Stat. 801.15(1)b and Wis. Stat. 990.001(4), the last day that I can make these reasonable steps will be _____.

The steps that I'm taking to resolve the breach are:

1.

2.

These will be completed by __[date]_____.

Moreover, I would like to let you know that I have been in contact with different agencies that will hopefully be able to assist me in resolving these problems. In particular, I am in contact with:

1.

2.

Please be aware that those agencies may contact you in the next few days in order to verify the information that I have given them about my unpaid rent. I hope you have the time to take their calls, and you have my permission to answer their questions.

Thank you for your time and consideration in this matter.

Sincerely,

[Tenant Name(s)]

[Tenant Address Line 1]

[Tenant Address Line 2]

[Tenant Address Line 3]