## INFORMATION ABOUT APPLYING TO VOLUNTEER WITH THE BABES PROJECT

The Babes Project is excited to expand its team with volunteers - because passionate people truly can make the biggest difference! Before applying, please take time to understand as much as possible about The Babes Project - Our instagram and website are always a good place to start! If you have any questions, please contact us via email volunteer@thebabesproject.com

## The application process

WE LOVE OUR VOLUNTEERS. Just because the role is voluntary, it doesn't mean we're not super careful about who we recruit - because the women we work with are worth the very best, most amazing care possible. So we do screen carefully to make sure you're the right fit for babes and that we're the right fit for you!

**TIP** When you submit your application you will be required to provide your CV and the details of two referees. Please ensure applications are complete, as The Babes Project will not consider incomplete applications.

**SHORTLISTING.** At the close of the intake period, the volunteer coordinator will call those applicants being considered for an interview. **Please note:** If your application is <u>not</u> successful at this point, you will receive an email but individual feedback cannot be provided - but we thank you for your application and encourage you to re-apply in the future.

**INTERVIEW + SELECTION.** Individuals whose application is considered a strong possible fit for the role and the organisation are offered interviews. A successful interview, followed by confirmation from referees will result in the offer of a volunteer role. As necessary, The Babes Project may request a second interview. Applications that are not successful after the interview/s will be notified by email. Individuals successfully completing the interview process will be notified verbally and offered a volunteer position. The offer of this position remains dependant on the successful confirmation of additional requirements (crime checks etc).

**INDUCTION & TRAINING.** Each volunteer is required to participate in mandatory induction and training with The Babes Project. Induction dates and training dates will be given to you months in advance. Please ensure you can be available for these dates, as they form part of the role.

**VOLUNTEER FEES.** Volunteers are asked to contribute an initial, one off, a volunteer administration fee of \$140 inc GST. This assists in covering expenses incurred by The Babes Project such as volunteer insurance, training (including an online child safety course) and resources. Please email us at volunteer@thebabesproject.com if this fee is a challenge for you.

**PROBATION + REVIEW.** All volunteers commence with an initial six month probation period, during which time they will be regularly supervised by a Hub Manager. A review will be completed after the first six months to discuss the applicant's suitability for the role. Individuals offered a permanent volunteer position at this time, will have the opportunity to discuss further training and your ongoing involvement at The Babes Project. In some circumstances, the Probation period may be extended.

