



**SPEAKERS BUREAU OF CANADA | VIRTUAL APPEARANCE CONTRACT**  
**GOVERNMENT OF CANADA | JAYLENE TYME**

**ARTICLES OF CONTRACT**

**TITLE**

Jaylene Tyme for Government of Canada (including WAGE, HICC, CSPS, PSPN and all other departments) - Public Service Pride Week Event

**CONTRACT PERIOD**

Start Date/End Date: Thursday, August 21, 2025 - Thursday, August 21, 2025

**CONTRACT DOCUMENTS AND PRIORITY OF DOCUMENTS**

1. Articles of Contract
2. General Conditions
3. Statement of Work (Annex "A")
4. Engagement Details (Annex "B")

(Collectively referred to herein as the "Contract"). If there is a discrepancy or inconsistency between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

**CONTRACT DOLLAR VALUE**

Subject to the terms and conditions of this Contract and in consideration for the performance of the Work classified as Professional Services in the Labour Category, Canada will pay the Contractor an all-inclusive amount (including GST/HST) not to exceed \$5,000.00 all amounts in Canadian Dollars, as follows:

Speaker fee: \$4,424.78  
GST/HST Applicable: \$575.22

**COST REIMBURSABLE ELEMENTS**

Miscellaneous expenses reimbursed based at actual cost  
Travel and living expenses, reimbursed in accordance with GC16

**LIMITATION OF EXPENDITURE**

N/A  
N/A

**INVOICES**

One (1) copy of each invoice is to be sent to Host Organization, showing the:

- A. Speaker Name & Host Organization issued by the Contractor.
- B. Date & Invoice Due Date
- C. The amount for any tax (including HST).
- D. All invoices are to be sent to: Women and Gender Equality (WAGE) Canada with reference number P2600043  
Host Representative Name:  
Host Representative Email: [FEGC.Finance.WAGE@fegc-wage.gc.ca](mailto:FEGC.Finance.WAGE@fegc-wage.gc.ca)

**GOVERNING LAWS**

This Contract will be governed by and construed in accordance with the laws in force in Alberta, Canada.

**SIGNATURES**

This Contract has been executed on behalf of the Parties by their duly authorized representatives:

Accepted by Speakers Bureau of Canada Inc.:

\_\_\_\_\_ 2025/07/29  
Date  
**Gordon Breault**  
T: CEO & Co-Founder  
P: 780.297.3338  
E: [g.breault@speakerscanada.com](mailto:g.breault@speakerscanada.com)

Accepted by Women and Gender Equality Canada:

**Rodrigues, Kevin** Digitally signed by Rodrigues, Kevin  
Date: 2025.07.30 09:20:59 -04'00'  
\_\_\_\_\_  
**Kevin Rodrigues** Date  
T: Procurement Advisor  
E: [kevin.rodrigues@wage-fegc.gc.ca](mailto:kevin.rodrigues@wage-fegc.gc.ca)



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**GENERAL CONDITIONS**

**INTERPRETATION**

In the Contract, unless the context otherwise requires:

**"Applicable Taxes"**

means the Goods and Services Tax (GST), the Harmonized Sales Tax (HST), and any provincial tax, by law, payable by Canada such as, the Quebec Sales Tax (QST) as of April 1, 2013.

**"Articles of Contract"**

means the clauses and conditions incorporated in full text or incorporated by reference from the *Standard Acquisition Clauses and Conditions Manual* to form the body of the Contract; it does not include these general conditions, any supplemental general conditions, annexes, the Contractor's bid, or any other document.

**"Background Information"**

means all Intellectual Property that is not Foreground Information that is incorporated into the Work or necessary for the performance of the Work and that is proprietary to or the confidential information of the Contractor, its subcontractors or any other third party.

**"Canada", "Crown", "His Majesty" or "the Government"**

means His Majesty the King in right of Canada as represented by the Minister of Public Works and Government Services and any other person duly authorized to act on behalf of that minister or, if applicable, an appropriate minister to whom the Minister of Public Works and Government Services has delegated his or her powers, duties or functions and any other person duly authorized to act on behalf of that minister. For the purposes of this Contract, as the event is open to all Government of Canada public servants, "Canada" shall also be understood to include all federal departments and agencies, including but not limited to WAGE, HICC, the co-sponsors, and the Canada School of Public Service/Public Service Pride Network (CSPS/PSPN).

**"Contract"**

means the Articles of Contract, these general conditions and any other document specified or referred to as forming part of the Contract, all as amended by Contract of the Parties from time to time.

**"Contracting Authority"**

means the person designated by that title in the Contract, or by notice to the Contractor, to act as Canada's representative to manage the Contract.

**"Contractor"**

means the person, entity or entities named in the Contract to supply goods, services, or both to BC;

**"Contract Price"**

means the amount stated in the Contract to be payable to the Contractor for the Work, exclusive of Applicable Taxes.

**"Foreground Information"**

means all Intellectual Property first conceived, developed, produced, or reduced to practice as part of the Work under the Contract.

**"Government Property"**

means anything supplied to the Contractor by or on behalf of Canada for the purposes of performing the Contract and anything acquired by the Contractor in any manner in connection with the Work, the cost of which is paid by Canada under the Contract.

**"Intellectual Property"**

means anything (any information or knowledge of an industrial, scientific, technical, commercial, literary, dramatic, artistic, or otherwise creative nature relating to the Work) supplied by the Contractor or the Speaker to Canada for the purposes of performing the Contract and anything delivered by the Contractor or Speaker in any manner in connection with the Work, the cost of which is paid by Canada under the Contract.



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**"Party"**

means Canada, the Contractor, or any other signatory to the Contract and "Parties" means all of them.

**"Total Estimated Cost", "Revised Estimated Cost", "Increase (Decrease)"**

on page 1 of the Contract or Contract Amendment means an amount used for internal administrative purposes only that comprises the Contract Price, or the revised Contract Price, or the amount that would increase or decrease the Contract Price and the Applicable Taxes as evaluated by the Contracting Authority and does not constitute tax advice on the part of Canada.

**"Work"**

unless otherwise expressed in the contracts, means all the activities, services, goods, equipment, matters and things required to be done, delivered, furnished or performed by the Contractor to perform the Contractor's obligations under the Contract.

**STANDARD CLAUSES AND CONDITIONS**

Pursuant to the *Department of Public Works and Government Services Act*, S.C. 1996, c.16, the clauses and conditions identified by number, date and title in the Contract are incorporated by reference and form part of the Contract as though expressly set out in the Contract.

**STATUS OF THE CONTRACTOR**

The Contractor is an independent Contractor engaged by Canada to perform the Work. Neither the Contractor nor any of its personnel is engaged as an employee, servant, or agent of Canada. The Contractor is responsible for all deductions and remittances required by law in relation to its employees.

**CONDITION OF MATERIAL**

Unless provided otherwise in the Contract, material supplied must be new and conform to the latest issue of the applicable drawing, specification and part number that is in effect on the bid solicitation closing date or, if there was no bid solicitation, the date of the Contract.

**INSPECTION, ACCEPTANCE AND WARRANTY**

1. The Contractor must perform the Work efficiently in accordance with standards of quality acceptable to Canada and in full conformity with all the requirements of the Contract.
2. All the Work is subject to inspection and acceptance by Canada. Despite inspection and acceptance of the Work by or on behalf of Canada and without restricting any provisions of the Contract or any condition, warranty or provision imposed by law, the Contractor, if requested by Canada to do so, must replace, repair or correct, at its own option and expense any work that becomes defective or fails to conform to the requirements of the Contract, where applicable. For goods, the warranty period will be 12 months after delivery and acceptance of the Work or the length of the Contractor's or manufacturer's standard warranty period, whichever is longer.
3. Canada must pay the transportation cost associated with returning the Work or any part of the Work to the Contractor's plant for replacement, repair or making good, and the Contractor must pay the transportation cost associated with forwarding the replacement or returning the Work or part of the Work when rectified to the delivery point specified in the Contract or to another location as directed by Canada. If, in the opinion of Canada, it is not expedient to remove the Work from its location, the Contractor must carry out any necessary repair or making good of the Work at that location and will be reimbursed its reasonable travel and living expenses.
4. The warranty period is automatically extended by the duration of any period or periods where the Work is unavailable for use or cannot be used because of a defect or non-conformance during the original warranty period. The warranty applies to any part of the Work replaced, repaired, or corrected pursuant to subsection 2, for the greater of:
  - a. the warranty period remaining, including the extension, or
  - b. 90 days or such other period as may be specified for that purpose by Contract between the Parties.



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#### **INVOICE SUBMISSION**

1. Invoices must be submitted in the Contractor's name. The Contractor must submit invoices for each delivery or shipment; invoices must only apply to the Contract. Each invoice must indicate whether it covers partial of final delivery.
2. Invoices must show:
  - a. the date, the name and address of the client department, item or reference numbers, deliverable/description of the Work, contract number, Client Reference Number (CRN), Procurement Business Number (PBN), and financial code(s);
  - b. details of expenditures (such as item, quantity, unit of issue, fixed time labour rates and level of effort, subcontracts, as applicable) in accordance with the Basis of Payment, exclusive of Applicable Taxes.
  - c. deduction for holdback, if applicable.
  - d. the extension of the totals, if applicable; and
  - e. if applicable, the method of shipment together with date, case numbers and part or reference numbers, shipment charges and any other additional charges.
3. Applicable Taxes must be specified on all invoices as a separate item along with corresponding registration numbers from the tax authorities. All items that are zero-rated, exempt or to which Applicable Taxes do not apply, must be identified as such on all invoices.
4. By submitting an invoice, the Contractor certifies that the invoice is consistent with the Work delivered and is in accordance with the Contract.

#### **TAXES**

1. Federal government departments and agencies are required to pay Applicable Taxes.
2. Applicable Taxes will be paid by Canada as provided in the Invoice Submission section. It is the sole responsibility of the Contractor to charge Applicable Taxes at the correct rate in accordance with applicable legislation. The Contractor agrees to remit to appropriate tax authorities any amounts of Applicable Taxes paid or due.
3. The Contractor is not entitled to use Canada's exemptions from any tax, such as provincial sales taxes, unless otherwise specified by law. The Contractor must pay applicable provincial sales tax, ancillary taxes, and any commodity tax, on taxable goods or services used or consumed in the performance of the Contract (in accordance with applicable legislation), including for material incorporated into real property.
4. In those cases where Applicable Taxes, customs duties, and excise taxes are included in the Contract Price, the Contract Price will be adjusted to reflect any increase, or decrease, of Applicable Taxes, customs duties, and excise taxes that will have occurred between bid submission and contract award. However, there will be no adjustment for any change to increase the Contract Price if public notice of the change was given before bid submission date in sufficient detail to have permitted the Contractor to calculate the effect of the change.

#### **TAX WITHOLDING**

Pursuant to the *Income Tax Act*, 1985, c. 1 (5th Supp.) and the *Income Tax Regulations*, Canada must withhold 15 percent of the amount to be paid to the Contractor in respect of services provided in Canada if the Contractor is not a resident of Canada, unless the Contractor obtains a valid waiver from the *Canada Revenue Agency*. The amount withheld will be held on account for the Contractor in respect to any tax liability which may be owed to Canada.

#### **TRANSPORTATION COSTS**

If transportation costs are payable by Canada under the Contract and the Contractor makes the transportation arrangements, shipments must be made by the most direct and economical means consistent with normal shipping practice. The costs must be shown as a separate item on the invoice.

#### **TRANSPORTATION CARRIERS' LIABILITY**

The federal government's policy of underwriting its own risks precludes payment of insurance or valuation charges for transportation beyond the point at which ownership of goods passes to the federal government (determined by the FOB point or Incoterms). Where increased carrier liability is available without charge, the Contractor must obtain the increased liability for shipment.

#### **SHIPMENT DOCUMENTATION**

For the shipment of goods, the transportation bill of lading must accompany the original invoice, except for "collect" shipments (if and when stipulated), in which event it must accompany the shipment. In addition, a packing slip must accompany each shipment, showing item, quantity, part or reference numbers, description of the goods and contract number, including the CRN and PBN. If the goods have been inspected at the Contractor's plant, the signed inspection voucher must be attached to the packing slip normally enclosed in the packing note envelope.



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**PAYMENT PERIOD**

1. Canada's standard payment period is 30 days, after services have been rendered. The payment period is measured from the date an invoice in acceptable form and content is received in accordance with the Contract or the date the Work is delivered in acceptable condition as required in the Contract, whichever is later.
2. If the content of the invoice and its substantiating documentation are not in accordance with the Contract or the Work is not in acceptable condition, Canada will notify the Contractor within 15 days of receipt. The 30-day payment period begins upon receipt of the revised invoice or the replacement or corrected Work. Failure by Canada to notify the Contractor within 15 days will only result in the date specified in subsection 1 to apply for the sole purpose of calculating interest on overdue accounts.

**AUDIT**

The amount claimed under the Contract is subject to government audit both before and after payment is made. The Contractor must keep proper accounts and records of the cost of performing the Work and keep all documents relating to such cost for six years after it receives the final payment under the Contract.

**COMPLIANCE WITH APPLICABLE LAWS**

The Contractor must comply with all laws applicable to the performance of the Contract. The Contractor must provide evidence of compliance with such laws to Canada at such times as Canada may reasonably request. The Contractor must obtain and maintain at its own costs all permits, licenses, regulatory approvals and certificates required to perform the Work. If requested by the Contracting Authority, the Contractor must provide a copy of any required permit, license, regulatory approvals, or certificate to Canada.

**TIME OF THE ESSENCE**

It is essential the Work be delivered within or at the time stated in the Contract and Statement of Work.

**GOVERNMENT PROPERTY**

The Contractor must take reasonable and proper care of all Government Property while it is in its possession or subject to its control. The Contractor is responsible for any loss or damage resulting from its failure to do so other than loss or damage caused by ordinary wear and tear.

**HANDOUTS AND TRANSLATION**

Canada is responsible for the printing, transcription, and translation of any and all materials, or to meet the requirements for the Engagement. If Contractor or the Speaker have confirmed the approach for the bilingual requirements with and deliverables to Canada, the Speaker will submit and work with Canada and any event contributors, to meet the bilingual requirements prior and during the presentation described in the Statement of Work.

**AMENDMENT AND ASSIGNMENT**

The Contract must not be amended or assigned, in whole or in part, without the prior written Contract of the Parties.

**DEFAULT BY THE CONTRACTOR**

If the Contractor is in default in carrying out any of its obligations under the Contract, or is bankrupt or insolvent or in receivership, the Contracting Authority may, by giving written notice to the Contractor, terminate for default the Contract or part of the Contract. Upon the giving of such notice, the Contractor will have no claim for further payment and remains liable to Canada for all losses and damages suffered by Canada because of the default, including any increase in the cost incurred by Canada in procuring the Work from another source.

**TERMINATION FOR CONVENIENCE**

At any time before the completion of the Work, the Contracting Authority may, by giving notice to the Contractor, terminate for convenience the Contract or part of the Contract. In such case, the Contractor will be paid for Work that has been performed, accepted and unpaid in accordance with the Contract price. The Contractor will be entitled to be reimbursed the actual costs reasonably and properly incurred as a direct result of the termination, but in no case such reimbursement must exceed the Contract price. The Contractor will have no claim for damages, compensation, loss of profit or otherwise, except as provided in this section.

**RIGHT OF SET-OFF**

Without restricting any right of set-off given by law, Canada may set-off against any amount payable to the Contractor under the Contract, any amount payable to Canada by the Contractor under the Contract or under any other current contract. Canada may, when making a payment pursuant to the Contract, deduct from the amount payable to the Contractor any such amount payable to Canada by the Contractor which, by virtue of the right of set-off, may be retained by Canada.



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**CONFLICT OF INTEREST AND VALUES AND ETHICS CODES FOR THE PUBLIC SERVICE**

The Contractor acknowledges that individuals who are subject to the provisions of the *Conflict of Interest Act*, 2006, c. 9, s. 2, the *Conflict of interest Code for Members of the House of Commons*, the *Values and Ethics Code for the Public Service* or all other codes of values and ethics applicable within specific organizations cannot derive any direct benefit resulting from the Contract.

**CONTINGENCY FEES**

The Contractor certifies that it has not, directly or indirectly, paid or agreed to pay and agrees that it will not, directly or indirectly, pay a contingency fee for the solicitation, negotiation or obtaining of the Contract to any person, other than an employee of the Contractor acting in the normal course of the employee's duties. In this section, "contingency fee" means any payment or other compensation that depends or is calculated based on a degree of success in soliciting, negotiating, or obtaining the Contract and "person" includes any individual who is required to file a return with the registrar pursuant to section 5 of the *Lobbying Act*, 1985, c. 44 (4th Supplement).

**INTERNATIONAL SANCTIONS**

1. Persons in Canada, and Canadians outside of Canada, are bound by economic sanctions imposed by Canada. As a result, the Government of Canada cannot accept delivery of goods or services that originate, either directly or indirectly, from the countries or persons subject to *economic sanctions*.
2. The Contractor must not supply to the Government of Canada any goods or services which are subject to economic sanctions.
3. The Contractor must comply with changes to the regulations imposed during the period of the Contract. The Contractor must immediately advise Canada if it is unable to perform the Work as a result of the imposition of economic sanctions against a country or person or the addition of a good or service to the list of sanctioned goods or services. If the Parties cannot agree on a work around plan, the Contract will be terminated for the convenience of Canada in accordance with section 20.

**INTEGRITY PROVISIONS - CONTRACT**

The *Ineligibility and Suspension Policy* (the "Policy") and all related Directives incorporated by reference into the bid solicitation on its closing date are incorporated into and form a binding part of the Contract. The Contractor must comply with the provisions of the Policy and Directives, which can be found on Public Works and Government Services Canada's website at *Ineligibility and Suspension Policy*.

**INTELLECTUAL PROPERTY**

1. All Intellectual Property Rights in the Foreground Information belong to the Contractor as soon as they come into existence. The Contractor must provide a detailed record in writing of the Foreground and Background Information.
2. Contractor grants to Canada a license to exercise all Intellectual Property rights in the Foreground Information for Canada's activities. The Contractor also grants to Canada a license to use the Background Information to the extent that it is reasonably necessary for Canada to exercise fully all its rights in the deliverables and in the Foreground Information. The licenses are non-exclusive, irrevocable, worldwide, fully paid and royalty-free and include the right to disclose the Foreground Information or Background Information to third parties in a procurement process and to sublicense the use of the information by any contractor engaged by Canada solely for the purpose of carrying out any resulting contracts. The term of the licenses is ninety (90) days following performance of the Work.
3. The Contractor warrants that the Work, to the best of the Contractor's knowledge, will not infringe the intellectual property rights of any third party. However, if such infringement does arise, the Contractor agrees to indemnify Canada and shall hold Canada harmless against and from any and all intellectual property claims of third parties relating to the Foreground Information or Background Information. Further, the Contractor represents and warrants that it has the right to grant to Canada the licenses and any other rights to use the Foreground Information and Background Information as set out in as part of the Work under this Contract.
4. If requested by Canada, the Contractor must provide a written permanent waiver of moral rights, as defined in the *Copyright Act*, R.S., 1985, c. C-42, from every author that contributes to any Foreground Information subject to copyright protection that is a deliverable to Canada under the Contract. If the Contractor is an author of the Foreground Information, the Contractor permanently waives the Contractor's moral rights in that Foreground Information.
5. Any information supplied by Canada to the Contractor for the performance of the Work remains the property of Canada. The Contractor must use Canada's information only to perform the Contract. The Contractor must obtain a license from Canada for any other use.
6. Canada will make reasonable efforts to limit access to any recordings of the Work made by Canada only to recipients within the department.



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**VIDEO RECORDING OF EVENT**

The Host Organization Government of Canada (including WAGE, CSPS, PSPN and all other departments) has permission to record the Engagement with the Speaker. The Speaker retains ownership of all Video Recordings, slides and presentation content which will be deemed as the Intellectual Property and utilized for internal purposes only for the sole purposes of the Engagement. The Host Organization is permitted to share all Intellectual Property with any internal or external individual responsible for the purposes of translation. Video Recordings, slides, handouts, presentation content, and any and all materials utilized within the engagement must adhere to all sections and laws written under the Copyright Act of Canada. All promotional materials provided to the Host Organization are within Copyright Laws of Canada and are approved by SBC and the Speaker solely for the purposes of promoting the Engagement. The Host Organization may not release the promotional materials externally to the public unless; A) there is a fully signed agreement in place; B) the Host Organization has received, the written approval of SBC. The video recording will be available as a non-downloadable version, hosted on a password-protected internal server of the Host Organization. Access to the Video Recording will be restricted to internal members of the Host Organization who were invited to participate or attend the Engagement. The Video Recording will be available for no more than ninety (90) days after the Engagement. No other usage or distribution of the Video Recording of the presentation, including, internal training, replays for a future engagements, written transcripts, or summaries, is permitted without immediate review and written approval by SBC and/or the Speaker.

**SPEAKER IS AN INDEPENDENT PARTY AND WORKS INDEPENDENTLY TO THE CONTRACTOR:**

Canada and the Contractor acknowledge that the Speaker is an independent contractor and is not the employee, member, manager, owner, officer, partner, joint ventures, or agent of either Canada or the Contractor. As an independent contractor, the Speaker shall have exclusive control over the means, method, and details of the speaking services outlined in this Contract. It is understood that the Speaker, as an independent contractor, shall assume responsibility and liability for the payment of their federal income tax, provincial income tax, non-resident tax, GST/HST, and provincial sales tax if applicable, including but not limited to social security, public liability, and worker's compensation insurance.

**RELATIONSHIP OF CONTRACTOR AND SPEAKER:**

Canada and the Contractor agree that the Speaker shall have a committed relationship in trust and the terms of that Contractor obligate the Speaker to perform the obligations specified in the Statement of Work and as described herein.

**ENTIRE CONTRACT**

The Contract constitutes the entire and sole Contract between the Parties.

**ACCESS TO INFORMATION**

Records created by the Contractor, and under the control of Canada, are subject to the Access to Information Act. The Contractor acknowledges the responsibilities of Canada under the Access to Information Act and must, to the extent possible, assist Canada in discharging these responsibilities. Furthermore, the Contractor acknowledges that section 67.1 of the Access to Information Act provides that any person, who destroys, alters, falsifies or conceals a record, or directs anyone to do so, with the intent of obstructing the right of access that is provided by the Access to Information Act is guilty of an offence and is liable to imprisonment or a fine, or both.

**CODE OF CONDUCT FOR PROCUREMENT—CONTRACT**

The Contractor agrees to comply with the Code of Conduct for Procurement and to be bound by its terms for the period of the Contract.

**GENERAL CONDITIONS - HIGHER COMPLEXITY - SERVICES**

The Contractor agrees to comply with the General Conditions set out in the SACC for the period of the Contract.

**SECURITY REQUIREMENT**

The Speaker nor SBC will not require access to protected information or assets. Therefore, there are no security requirements for this project. All work must be completed virtually via Microsoft Teams.





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**ANNEX "B" – ENGAGEMENT DETAILS**

**EVENT INFORMATION**

**EVENT NAME:** Virtual Public Service Pride Week: "Together We Create Change"

**APPEARANCE DATE:** Thursday, August 21, 2025

**TIMETABLE ("Engagement"):**

LOGIN TIME:	Thursday, August 21, 2025 - 1:00PM ET
SESSION FORMAT:	Virtual Session
SESSION START/END TIME:	01:30PM – 02:30PM ET
SESSION DURATION:	45 – 50-Minute + 10 – 15-Minutes Q&A
FREE TO DEPART:	After the session

**NOTE: NO CHANGES ARE PERMITTED TO THE TIMETABLE UNLESS REQUESTED IN WRITING IN ADVANCE OF THE EVENT AND APPROVED BY THE SPEAKER.**

**VIRTUAL PLATFORM:** MS Teams

**SESSION LINK:** The Host Organization is responsible to supply the Speaker with the link to access the Virtual Engagement no later than 7 days before the Engagement. The Host Organization is not responsible for providing IT equipment to the Speaker.

**AUDIENCE PROFILE:**

**AUDIENCE SIZE:** Approximately 1000 attendees.  
**OCCUPATIONAL GROUP:** Federal employees (Government of Canada public servants) across ten Public Service departments, attending virtually Canada-wide, in celebration of Public Service Pride Week (PSPW), with a focus on 2SLGBTQIA+, equity-seeking, and Indigenous communities.

**ABOUT THE EVENT AND SESSION:**

**Event/Topic Themes:** 2SLGBTQIA+ and Indigenous perspectives, intersectionality, visibility, and equity through inclusive storytelling and dialogue.  
**Context:** The 2025 virtual Public Service Pride Week event, themed "Together We Create Change," will feature inclusive storytelling and dialogue on 2SLGBTQIA+ and Indigenous perspectives. Hosted by the Public Service Pride Network with support from ten federal departments, it will spotlight Jaylene Tyme's advocacy and foster collective learning among public servants.

**ABOUT ORGANIZATION:**

Public Service Pride (PSP) is a national not-for-profit organization based in Canada that promotes 2SLGBTQIA+ inclusion and equity within the federal public service and broader public sector. Founded in 2018, PSP operates primarily through volunteer-led initiatives, including its annual flagship PSP Summit, which convenes thousands of public servants nationwide. PSP advocates for inclusive workplace policies, delivers training and resources, and partners with departments and agencies to foster safer, more welcoming environments for 2SLGBTQIA+ employees.

**HOST MAIN CONTACT:**

E: [REDACTED]@fegc-wage.gc.ca

**SPEAKER CONTACT:**

**Jaylene Tyme**  
P: [REDACTED]  
E: [REDACTED]

**CREATIVE DISCOVERY CALL:**

SBC will connect the Host Organization's representative with the Speaker for a discovery call, which is to be scheduled within 30 days of the Engagement. The Host Organization and the Speaker will discuss any details not covered within this Agreement regarding attendees, topic themes, event logistics, AV/technology setup, technology requirements, room setup, language, presentation style, Speaker itinerary, event program, event contributors, session duration, physical materials, event host, Speaker introduction, future meetings, important dates, or any and all logistics, deliverables, or requirements involved for the Engagement.



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**SPEAKERS BUREAU OF CANADA BUSINESS & BANKING INFORMATION**

Directors

CEO: Gordon Breault  
Director: Roger Breault

Payment Communications

SBC Representative: [REDACTED]  
Invoices & Payments Email: [REDACTED]@speakerscanada.com  
Invoices & Payments Phone: 866.420.3338

Business/Cheques Address

Speakers Bureau of Canada Inc.  
200-638 11 Ave SW  
Calgary, Alberta  
T2R 0E2

Business Registration Information

Business Name: Speakers Bureau of Canada Inc.  
Business Number: 880052295  
GST/HST Number: 880052295RT0001  
QST Number: 1229619001TQ0001  
USA Business & Employee Identification Number (EIN): 981748784  
D&B D-U-N-S® Number: 248018223  
Ariba Account ID: AN01693717103

Bank Branch Address

[REDACTED]

Banking Account Information: SCAD

Bank Institution Name: [REDACTED]  
Branch: [REDACTED]  
Account Name/Account Holder: Speakers Bureau of Canada Inc.  
Account Number: [REDACTED]  
Branch Transit Number: [REDACTED]  
Institution Number: [REDACTED]  
Swift Code (International): [REDACTED]

s.19(1)



SPEAKERS BUREAU OF CANADA

# INVOICE

Women and Gender Equality (WAGE) Canada

**Invoice Date**  
21 Aug 2025Speakers Bureau of Canada  
Inc.**Invoice Number**  
INV-3973200-638 11 Ave SW  
Calgary, AB T2R 0E2**Reference**  
Jaylene Tyme - REF#  
P2600043**GST/HST**  
880052295

Description	Quantity	Unit Price	Tax	Amount CAD
Speaker Fee - Virtual Appearance Event on August 21, 2025	1.00	4,424.78	13%	4,424.78
			Subtotal	4,424.78
			TOTAL HST 13%	575.22
			<b>TOTAL CAD</b>	<b>5,000.00</b>

**Due Date: 21 Aug 2025**

Payment Terms: Full payment is required 15 days prior to the event date. This advance payment ensures timely scheduling and preparation for your engagement.

Note: For engagements booked within 15 days of the event, payment is due immediately upon receipt of the invoice.

Security Notice: To protect your financial information, we do not include banking details in the body of emails or invoices. All payment information is provided exclusively in secure attachments. Please verify that any communication regarding payments originates from an official @speakerscanada.com email address. If you receive any suspicious messages or have questions about payment details, contact us immediately:

Email: [REDACTED]@speakerscanada.com

[View and pay online now](#)

F04338

<b>Verified and certified pursuant to FAA Section 34 Vérfifié et certifié en vertu de l'article 34 LGFP</b>	
<b>ALLOT – RC – PAA – LO – Project Code</b>	<b>\$</b>
25-130-13-0441	4,424.78
50-903-95-6300 (GST/HST)	575.22
55-903-95-6305 (QC/PST)	
<b>Millaire, MarcAndre</b> Digitally signed by Millaire, MarcAndre Date: 2025.08.28 15:12:46 -04'00'	
<b>Signature</b>	<b>Date</b>
Commitment #: P2600043	
To be Closed / À fermer <input checked="" type="checkbox"/> Yes / Oui <input type="checkbox"/> No / Non	



## PAYMENT ADVICE

To: Speakers Bureau of Canada Inc.  
 200-638 11 Ave SW  
 Calgary, AB T2R 0E2

<b>Customer</b>	Women and Gender Equality (WAGE) Canada
<b>Invoice Number</b>	INV-3973
<b>Amount Due</b>	<b>5,000.00</b>
<b>Due Date</b>	21 Aug 2025
<b>Amount Enclosed</b>	

Enter the amount you are paying above