

February 25, 2022

Jason Plotz
44 Clarey Avenue, Apt. 2
OTTAWA ON K1S 2R7

jplotz1@hotmail.com

Dear Jason Plotz:

Access to Information Request Number SBP04/21G

Thank you for your access to information request received in this office on February 2, 2022, requesting access to: "Provide copies of all documents regarding the proposal, development and issuing of the 'Request for Proposal – Individual Digital ID' relating to the Saskatchewan Individual Digital Identity Roadmap." The time frame of your request is January 1, 2020 to present.

This is to advise that you have requested access to records which require search, retrieval, and preparation. Therefore, in order to process your access request, the following fees will be necessary:

	Type of Fee	Calculation of Fees	Total Amount of Fees
1	Time required to search for records	78 hours x \$15.00/half hour	\$2,340.00
2	Time required to prepare records for disclosure	20 hours x \$15.00/half hour	\$600.00
2	Photocopies of Records	49,750 pages x \$0.25/page	\$12,437.50
3	LESS:	2 hours free x \$15.00/half hour	(\$60.00)
Total amount of fees required to process access request			\$15,317.50

The above fees have been calculated pursuant to section 6 of The Freedom of Information and Protection of Privacy Regulations, a copy of which has been enclosed for your information.

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February 25, 2022

If you wish to proceed with your access request, our office will require a deposit of **\$7,688.75**. To proceed, please sign the attached estimate of costs form and return along with your deposit cheque, made payable to the Minister of Finance, and forward to Dana Kachur, 2nd floor, 1920 Rose Street, Regina, Sk., S4P 0A9. We will continue to process your access request once your deposit is received.

Please note that providing the deposit may not necessarily result in all of the records being released. Certain information within the records may be withheld pursuant to applicant exemptions.

Alternatively, we would be happy to work with you to modify the request to help reduce or eliminate the fees. If you do not respond within 30 days after receiving this notice, your application will be deemed to be abandoned pursuant to Section 7.1 of *The Freedom of Information and Protection of Privacy Act*.

If you would like to exercise your right to request a review of this decision, you may do so by completing a "Request for Review" form and forwarding it to the Saskatchewan Information and Privacy Commissioner within one year of this notice. Your completed form can be sent to #503 – 1801 Hamilton Street, Regina, Saskatchewan, S4P 4B4. This form is available at the same location which you applied for access or by contacting the Office of the Information and Privacy Commissioner at 306-787-8350.

If you have any questions, please contact me at 306-787-9164.

Sincerely,



Dana Kachur
Access and Privacy Officer

Enclosure

ACCESS TO INFORMATION REQUEST – ESTIMATE OF COSTS FORM

I wish to proceed with my access request under *The Freedom of Information and Protection of Privacy Act* and have enclosed a cheque in the amount of \$7,688.75 made payable to the Minister of Finance. I understand that this covers 50% of the fee estimate and is required before my access request is processed, and a payment for the final amount will be due when the records are ready for release. I will not be required to pay an amount greater than the estimated amount.

I also understand that *The Freedom of Information and Protection of Privacy Act* contains exemptions that may apply to the records I have requested, that information may be severed from the records I receive, and that some records may be withheld in their entirety. Payment of the fees does not guarantee full access to the records requested. I understand I will be charged for any records released to me, whether or not information has been severed from them, but I will not be charged for records withheld in their entirety.

Signature_____ Date_____

Print Name:

Address:

Telephone:

Please note that should the Ministry of SaskBuilds and Procurement not hear from you before March 28, 2022, we will assume that you no longer wish to further pursue this request and your file SBP04/21G will be closed.

Please send this signed form and enclosed cheque made payable to the Minister of Finance to:

Dana Kachur, Access and Privacy Officer
Ministry of SaskBuilds and Procurement
2nd Floor, 1920 Rose Street
Regina, SK. S4P 0A9