



## **Work Health and Safety Policy - June 2022**

### **Principles and Related Thoughtful Foods’ Policies**

Thoughtful Foods takes the health and safety of all volunteers, members, visitors (including contractors) and shoppers seriously. Thoughtful Foods also seeks to be an inclusive and participatory space as outlined by the Safer Spaces Policy.

### **Responsibility of Volunteers, Coordinators, and Directors**

All volunteers, including the Coordinators and Directors, are responsible for maintaining health and safety. Coordinators and Directors set the policy and provide training. All volunteers are responsible for awareness of Work Health and Safety (WH&S) requirements relevant to their role, receiving training, implementation of safe practices, referring any WH&S concerns to the Directors Collective, and participating in ongoing review of these processes.

The WH&S Program is by nature a consultative program which requires regular development and review. WH&S is to be a fixed Agenda item and an update report is to be provided at each Coordinator and Director Collective meeting.

All volunteers, members, visitors and shoppers are expected to comply with Thoughtful Foods’ WH&S policy and procedures. Any breaches should be referred to the Operations Coordinator and the Directors Collective.

### **Relevant procedures**

In order to implement the general provisions of this policy, procedures will be set up, continually updated and effectively carried out.

All policies and processes undergo routine review two years after endorsement

These procedures are currently covered during induction and training. Further information is being developed and updated on Trello.

Endorsed by:

Amy Geddes, Belinda Xie, Laura Brown, Monika Baumann, Zenah Bradford-Hartke

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Signature Directors

Reviewed and adopted: 4 June 2022

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