# Te Reo Māori for the office



#### Nau mai! Welcome

Whakataka te hau ki te uru
Whakataka te hau ki te tonga
Kia mākinakina ki uta
Kia mātaratara ki tai
E hī ake ana te atakura
He tio, he huka, he hau hū
Tīhei mauri ora!

Cease the winds from the west
Cease the winds from the south
Let the breeze blow over the land
Let the breeze blow over the ocean
Let the red-tipped dawn come with
a sharpened air.

A touch of frost, a promise of a glorious day.

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Te Reo mō te Tari is a simple and fun resource to help learners with every day te reo Māori around the office.

Our aim is to help normalise the use of te reo Māori every day, every way, everywhere for everyone.

Find a group or another person who you are comfortable to practice with and start speaking and writing the words or phrases as part of your daily work interactions. This may encourage others to give it a go.

Everyone can be a champion for the revitalisation of te reo Māori.

For more resources go to:

**ReoMāori**:



#### Tā tātou kaupapa

#### Our purpose

#### Kia mauri ora te reo

Te reo Māori is vital and vibrant

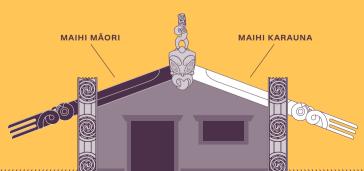
#### Kia ūkaipō anō te reo

Te reo Māori is the nurturing language of the home

#### Kia māhorahora te reo

Te reo Māori is seen, heard and used, every day, every way, everywhere by everyone

#### TE WHARE O TE REO MAURI ORA



#### **Te horopaki**Context

In Te Ture mō te Reo Māori 2016 the Crown expressed its "commitment to work in partnership with iwi and Māori to continue actively to protect and promote this taonga, the Māori language, for future generations."

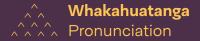
Te Whare o te Reo Mauri Ora is the conceptual framework that reflects the partnership approach essential for revitalising the Māori language.

The Maihi Karauna is the government's Māori language strategy. The Maihi Māori is the strategy developed by and for iwi, hapū and whānau.

#### **Te mahere reo**Language planning

Language planning is a proven tool to help revitalise languages. Language plans create focused action for a future where it's normal to hear, read, and speak te reo Māori across Aotearoa. A plan can be small and simple, or big and bold, or somewhere in between.

Email us at MahereReo@tetaurawhiri.govt.nz to find out more.



#### Oropuare | Vowels

There are five vowel sounds in Māori. They can be pronounced 'short' or 'long'. The long vowel is marked with a macron.



When the vowel is long, with a macron above it, say the vowel for twice as long.

#### Ororua | Two Vowels and Diphthongs

When two different vowels are together they either retain their basic sounds and are pronounced one after the other or they 'glide' from one vowel to the other vowel to make a different sound we call a diphthong.

Examples of common diphthongs are ai, ae, au, ou, oe, ao.



#### Orokati | Consonants

There are 10 consonants, they are:

hkmnng prtwwh

ng as in singer

The r sound is created when the tip of the tongue briefly touches the top of the mouth behind the teeth.

wh as in film



...koe"

...to one person

(singular)

...kōrua"

...to two people

(not including you 'the speaker')

...koutou"

...tātou"

...to more than two

(not including you 'the speaker')

...to more than two

(including the speaker)

"Ata mārie"

Good morning

"Ngā mihi o te ahiahi"

Good afternoon





Kei te pai

How are you?



Kei te ngenge

## "Kei te pēhea



Kei te põuri



Kei te ora



**Kei te māuiui** Unwell



**Kei te hōhā** Fed up



Ko taua āhua anō hoki (same, same)

#### "Kei te aha koe?"

What's up?

!

Kei te mahi Working

**Kei te whakatā** On a break

Kei te pukumahi Busy

> Kāre kau Nothing

#### "I pēhea tō wā whakatā?"

How was your break?

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I poto rawa Too short

> I **pai** Good

I ora nei au Revitalising

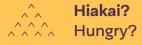
I roa rawa Too long

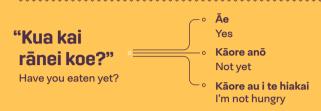


#### "Taiea ana!"

Looking good/fine/flash!

8





#### "Kei te pēhea te kai?"

How's the food?



...ākau

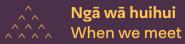
beach

## "Ki hea koe kai ai?"









#### Me tae wawe mai

Arrive early









When is Wow! That's early! the meeting?

# 'Ahea te hui?"

Ināianei Now Ākuanei Soon **Āpōpō** Tomorrow

Ā te ata
In the morning

**Ā te ahiahi** This afternoon **Ā te rima karaka** At 5 O'Clock **Ā te pō nei** Tonight **Ā tērā wiki** Next week

"Mō taku tōmuri" Sorry I'm late

∘ **Kaua e pēnā anō** Don't do it again

Kei te pai noa iho

All good

"Kei hea te hui?"

Where is the hui? At/In...

Te Puni Kōkiri

...Te Puni Kōkiri"

Meeting room

...te rūma hui"

Cafeteria

...te wāhi kai"

Zoom

...Huitopa"

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Mā te Huitopa, te Huitīma rānei? By Zoom or Teams?

Me mau tarau! Put [a] pants on!

Kei a koe te kupu tomo? Do you have the passcode?



Whakaaturia tō mata Share your screen



"Kia hopu tātou i ngā kōrero o tēnei hui"

Let's record this hui

# Tukuna mal te tuhono

Send me the link



Kei te tatari tētahi ki te taiwhanga?

Is someone waiting in the waiting room?

Kua ngū tō reo You're on Mute



Whakaarahia tō reo Unmute yourself

Kua raru taku hononga My connection is bad/poor



Whakakāngia/ whakawetongia tō ataata Turn on/off your video



"Kua raru tō hononga"

You're cutting out



#### Patua te huaketo Stop the virus



Kia mahara ki tō maruhā Remember your mask



Kia mahara ki te karapa i te tohu QR Remember to scan in on the OR code

Horoia ō ringaringa Wash your hands

#### Kia Atawhai

Be Kind

Tērā pea me whai whakamātautau koe Maybe you need a test



KOWHEORI-19



Āhea koe pūwerohia ai ki te kano āraimate? When are you getting vaccinated?

Kāore he rerenga ā-hapori
There's no community
transmission



**Huarere**Weather



#### "Kei te pēhea te huarere?"

What's the weather like?





Kei te pupuhi te hau It's windy (the wind is blowing) ıt's... — "Kei te...

hot ...wera"

cold —...makariri"

cloudy — ... kāpuapua"

raining —...ua"

stormy ... tūpuhi"

wet ...mākū"

<sup>foggy</sup>─…tau te kohu"

...paki"

<u>bad</u> ─...kino"



#### Ngā kupu whakamiha Congratulations



o Kia ora rā Cheers!

> o Ka pai, kia piki taku utu? Great enough for a rise?

#### "Kei te hia āwhina koe?"

Do you need a hand?

**Tēnā koa** Yes, please!

- o **Kei te pai au** I'm good thanks

# "Koia

# Kel You got this! Kel You got this!



"Kātahi te tino kapa, ko tōku!"

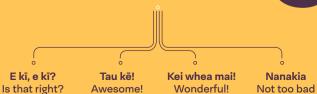
My team is fantastic!

"Ka mutu pea ō whakaaro!"

Love your input!

° Nē?! Rawe! Really?! Chur!

Tenā rawa atu koe!
 Thanks so much!





**He waiata nā Te Paea Ihaka** A song written by Te Paea Ihaka

Māku rāpea\*

Māku rāpea

Māku koe e awhi e

I te ara

Ara tupu

Māku koe e awhi e

I will
I will help you
On the path
of progress

I will help you

\*A Te Aupōuri term meaning *indeed* 





#### Ngā kupu wehenga Farewells

Ka kite anō i a koe See you again



**Hei āpōpō**Until tomorrow

### Ā tōna wā

Until next time

Haere rā Goodbye (to someone leaving)



**E noho rā** Goodbye

(to someone staying)

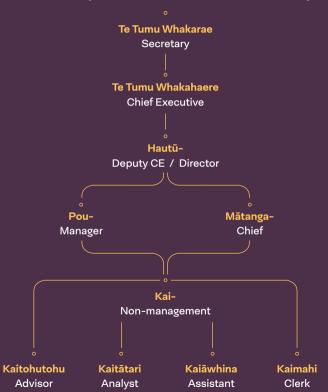
Pō mārie

Good night



#### **Te Ratonga Tūmatanui**The Public Service

Below are some te reo Māori Public service job titles, take a look at this list and see if you can find or create one that's suitable for you.





#### Mātāmua Principal

e.g. Kaitātari Mātāmua – Kaupapa Here Principal Policy Analyst

,

#### Ārahi Lead

e.g. Kaitātari Ārahi – Pakihi Lead Business Analyst

0

#### Matua

#### Senior

e.g. Kaitātari Matua – Kaupapa Here Senior Policy Analyst

0

#### Hoa

#### Associate

e.g. Hoa Hautū – Kaupapa Here Associate Dep Sec Policy

0

#### Paetahi Graduate

e.g. Kaitātari Paetahi – Kaupapa Here Graduate Policy Analyst



Cancer Control Agency Te Aho o te Kahu

Crown Law Te Tari Ture o te Karauna

Department of Conservation Te Papa Atawhai

Department of Corrections Ara Poutama Aotearoa

Department of Internal Affairs Te Tari Taiwhenua

Department of the Prime Minister and Cabinet Te Tari o te Pirimia me Te Rūnanga

Education Review Office Te Tari Arotake Mātauranga

Government Communications Security Bureau Te Tira Tiaki

Inland Revenue Department Te Tari Taake

Land Information New Zealand Toitū te Whenua

Ministry of Business, Innovation and Employment Hikina Whakatutuki

Ministry for Children Oranga Tamariki

Ministry for Culture and Heritage Manatū Taonga

Ministry of Defence Manatū Kaupapa Waonga

Ministry of Education Tāhuhu o te Mātauranga

Ministry for the Environment Manatū mō Te Taiao

Ministry of Foreign Affairs and Trade Manatū Aorere

Ministry of Health Manatū Hauora

Ministry of Housing and Urban Development Käinga Ora

Ministry of Justice Tahu o te Ture

Ministry of Māori Development Te Puni Kökiri

Ministry for Pacific People Te Manatū mō ngā lwi o te Moana-nui-ā-Kiwa

Ministry for Primary Industries Manatū Ahu Matua

Ministry of Social Development Te Manatū Whakahiato Ora

Ministry of Transport Te Manatū Waka

Ministry for Women Manatū Wāhine

National Emergency Management Agency Te Rākau Whakamarumaru

New Zealand Customs Service Te Mana Ārai o Aotearoa

New Zealand Security Intelligence Service Te Pā Whakamarumaru

Office for Māori Crown Relations Te Arawhiti

Pike River Recovery Agency Te Kāhui Whakamana Rua Tekau mā Iwa

Serious Fraud Office Te Tari Hara Täware

Social Investment Wellbeing Agency Toi Hau Tangata

State Services Commission Te Kawa Mataaho

Statistics New Zealand Tatauranga Aotearoa

The Treasury Te Tai Ohanga

#### "He Pou Kaupapa Here ahau ki Hīkina Whakatutuki"

I am a Policy Manager at MBIE



Prime Minister Pirimia

Deputy Prime Minister
Pirimia Tuarua

Leader of the House Te Kaiārahi o te Whare

Deputy Leader of the House Te Kaiārahi Tuarua o te Whare

Attorney-General
Te Toihau Ture

Minister for ACC Minita Kaporeihana Āwhina Hunga Whara

Minister of Agriculture
Minita Take Ahuwhenua

Minister for Biosecurity
Minita mō te Whakahaumaru Koiora

Minister for Broadcasting and Media Minita Pāpāho

Minister for Building and Construction Minita mõ te Hanganga

Minister for Child Poverty Reduction
Minita Whakaiti Põharatanga Tamariki

Minister for Children Minita mö ngā Tamariki

Minister of Climate Change Minita Huringa Āhuarangi Minister of Commerce and Consumer Affairs Minita Tauhokohoko me ngā Take Kaihokohoko

Minister for the Community and Voluntary Sector Minita mo te Hapori me te Rangai Tuao

Minister of Conservation

Minita mo Te Papa Atawhai

Minister of Corrections
Minita mo Ara Poutama Aotearoa

Minister for Courts Minita mõ ngã Kōti

Minister for COVID-19 Response Minita Urupare KOWHEORI-19

Minister of Customs Minita mō Te Mana Ārai

Minister of Defence Minita Kaupapa Waonga

Minister for the Digital Economy and Communication Minita mō te Whakawhitiwhiti Kōrero me te Ōhanga ā-Rorohiko

Minister for Disability Issues Minita Take Hauātanga

Minister for Disarmament and Arms Control Minita Whakahaere Pū me te Tupenga Minister for Diversity, Inclusion and Ethnic Communities Minita mō te Matahuhua, te Whai Wāhitanga me ngā Hapori Mātāwaka

Minister for Economic and Regional Development Minita Whanaketanga Ōhanga me ngā Rohe

Minister of Education Minita Mātauranga

Minister for Emergency Management Minita mõ Te Rākau Whakamarumaru

Minister for the Environment (Biodiversity)

Minita mo te Tajao (Kojora)

Minister for the Environment
Minita Taiao

Minister for Finance Minita Pūtea

Minister for Food Safety Minita Haumarutanga Kai

Minister of Forestry
Minita Take Ngahere

Minister of Foreign Affairs
Minita Take Aorere

Minister Responsible for the Government Communications Security Bureau Minita o Te Tira Tiaki Lead Coordination Minister for the Government's Response to the Royal Commission's Report into the Terrorist Attack on the Christchurch Mosques Minita Ārahi i te Urupare a te Kāwanatanga ki te Pūrongo a te Kōmihana Roera e pā ana ki ngā mahi whakatuma i ngā Whare Karakia Ibirama ki Ōtautahi

Minister of Health
Minita mō Ngā Take Hauora

Minister of Immigration

Minita mō te Manenetanga

Minister for Infrastructure Minita mō Te Waihanga

Minister of Internal Affairs
Minita Taiwhenua

Minister of Justice
Minita mo Te Tāhū o te Ture

Minister for Land Information

Minita mō te Manatū Toitū te Whenua

Minister of Local Government Minita Kaunihera ā-Rohe

Minister for Māori Crown Relations: Te Arawhiti Minita mō Te Arawhiti

Minister for Māori Development Minita Whanaketanga Māori

#### Ō Tātou Minita **Our Ministers**

Minister Responsible for Ministerial Services Minita Haepapa mõ ngā Ratonga Minita

Minister Responsible for the New Zealand Security Intelligence Service Minita o Te Pā Whakamarumaru

Minister for Oceans and Fisheries Minita mõ ngã Moana me ngã Tauranga Ika

Minister for Pacific Peoples Minita mõ ngā lwi o Te Moananui-ā-Kiwa

Minister Responsible for Pike River Re-entry

Minita mõ te Whakauru Anõ ki te Maina o Pike River

Minister of Police Minita Pirihimana

Minister for Racing Minita Rēhi

Minister of Revenue Minita Whiwhinga Pūtea

Minister for Rural Communities Minita mõ ngā Hapori Taiwhenua

Minister for Seniors Minita mõ ngā Kaumātua

Minister for Small Business Minita Pakihi Iti

Minister for Social Development and Employment Minita mō te Mahi me te Whakahiato Ora

Minister for Sport and Recreation Minita Hākinakina, Tākaro Pūangi

Minister for State Owned Enterprises Minita Hinonga Kāwanatanga

Minister of Statistics Minita Tatauranga

Minister for the Public Service Minita mõ te Ratonga Tümatanui

Minister for Trade and Export Growth Minita mō te Whakatipu Hokohoko, Hokohoko ki Tāwāhi

Minister of State - Trade and **Export Growth** Minita Whanaketanga Tauhokohoko Tāwāhi

Minister for Treaty of Waitangi Negotiations Minita Take Whiriwhiri mō te Tiriti o Waitangi

Minister of Tourism Minita Tāpoi

Minister of Transport Minita o ngā Waka

Minister for Veterans Minita mõ ngā Ika ā-Whiro

Minister for Whānau Ora Minita Whānau Ora

Minister for Women Minita Wāhine

Minister for Youth Minita mō ngā Taiohi



#### He mihi wāhi mahi A workplace mihi

Replace the names and titles where appropriate

#### Ko Grant Robertson te Minita Pütea

Grant Robertson is the Minister of Finance

#### Ko Dr Caralee McLiesh te Tumu Whakarae

Doctor Caralee McLiesh is the Secretary

#### Kei Te Tai Ōhanga ahau e mahi ana

I work at Treasury

#### He Kaitātari Kaupapa Here Mātāmua ahau

I'm a Principal Policy Analyst

#### Ko Rīwai Mātenga ahau

I'm Potato Head

# Tāmaki-Makaurau Tūranganui-a-Kiwa Taupō-nui-a-Tia Heretaunga Te Whanganui-a-Tara



#### **Hei mahi**An activity

Match the correct te reo Māori word with the English word. Check your answers at the bottom of this page. Huhī

Hui

Karakia

Muh Hidha Houre Ho

Café Wharekai

Papa rēhia Park Kaimanga Beach Auckland Kia ora **Tāhuna** Meeting Kowheori Queenstown Tau kē Thank you Tāmaki Makaurau Awesome Huitopa Zoom Minita Covid Waiata Minister Wharekai Prayer Ākau Song

Café

Sushi

Vegetarian

#### **He wāhi** Places



How well do you know Aotearoa? Match the correct te reo Māori word with the English word. Remember, macrons (tohu tō) are important and can change the entire sound and meaning of a word. Check your answers on pages 30–31.

Whakatū	Queenstown
Ōtautahi	Oamaru
Te Tihi-o-Maru	Palmerston North
Te Oha-a-Maru	Dunedin
Tāhuna	Nelson
Ōtepoti	Milford Sound
Piopiotahi	Invercargill
Waihōpai	New Plymouth
Kirikiriroa	Taupō
Tūranganui-a-Kiwa	Napier
Taupō-nui-a-Tia	Wellington
Ngāmotu	Christchurch
Ahuriri	Timaru
Heretaunga	Hamilton
Te Papaioea	Gisborne

Hastings

Te Whanganui-a-Tara











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