

Job description

Job title	Young People's Education Officer
Contract	Permanent
Hours	30 – 37.5 hours per week
Salary	££24,000 - £28,000 pro rata depending on experience
Service setting	A blended approach will be required to include face to face work in schools and youth movements and meetings online and at Jami services

Organisation

Jami is a mental health charity that enriches and saves lives impacted by mental illness and distress in the Jewish community.

Since the start of the pandemic, demand for our services has grown exponentially. In 2021 we undertook a thorough review of the needs of the community, to develop a new strategy that will secure the Jewish community's mental health provision. The new strategy sets out a huge agenda for change in scale and provision, which will be developed over the next five years while we continue to run our diverse set of highly professional mental health services:

Advice and advocacy

Treatment and support

Education and campaigning

Jami currently supports over 1,400 individuals, delivering almost 50,000 separate service interactions each year, and reaches thousands more people through education, seminars, work in schools and other organisations. Through our social enterprise community café, Head Room, we raise mental health awareness while delivering mental health support on the high street.

Job purpose

As part of our five year strategy we are aiming to increase our education provision across the Jewish community through the work of our Education Team. We are looking for a dynamic and organized individual to help deliver our Children and Young People's Education Strategy. This includes project coordination and delivery

of mental health programmes to young people in schools and youth groups. there may be opportunities to develop work with other stakeholder groups for appropriately experienced and qualified individuals.

The individual will work with our Education Team to facilitate sessions to enhance mental health literacy and support young people to be part of the current conversation on mental health and wellbeing in the Jewish community and wider society.

This is an exciting opportunity for a highly motivated and creative individual with a passion for working with young people. The individual will need excellent co-ordination and administrative skills alongside facilitation and group work skills.

The individual will have an enthusiasm for learning and education for both yourself and others. The desire to help others learn in innovative, interactive and creative ways. You will also be a team player willing contribute to team learning by undertaking research and resources relevant to young people's mental health.

As a member of the Education Team you will also benefit from supervision and development opportunities.

Responsibilities

- Facilitate/cofacilitate mental health awareness sessions in schools, national youth movements and communal youth groups both in-person and online.
- Co-creation of new and innovative materials, sessions and activities that reflect new developments in research and resources for children and young people.
- Support the implementation of our Children's and Young People's Education strategy through project coordination and facilitation of sessions
- Administrative duties to support the Education Service agreed with your manager
- Willingness to gather data as appropriate for evaluation and monitoring purposes
- Ensure ongoing contact with Jami's Children and Young People's service and network effectively with the wider Jewish youth sector
- Ensuring appropriate facilitation and group work practices and participate in debriefing processes.
- Attend regular supervision with their manager and incorporate feedback from supervision into practice.
- Engage in continued professional development and undertake new areas of learning as required by the role.
- Work flexibly, outside of regular hours including weekends and evenings, to meet the demands of the desired outputs of the service and travel across London and the UK when required.

- “To update knowledge and understanding of all relevant legislative and organisational policies, procedures, compliance safeguarding, risk management, incident reporting etc”
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Training and Qualifications

Essential	Desirable
<ul style="list-style-type: none"> • Degree level qualification or further educational or vocational learning • Commitment to obtain underpinning knowledge through work based learning and mandatory training • Evidence of Continuous Professional Development (CPD) and commitment to self-reflect and evaluate one's performance 	<ul style="list-style-type: none"> • Professional/post graduate qualification relevant to the role • Safeguarding qualification • Youth Mental Health First Aid

Knowledge and Experience

Essential	Desirable
<ul style="list-style-type: none"> • Work with young people in a youth, social care or educational environment for approximately 2 years • Creating and delivering innovative educational sessions using interactive learning platforms and non-technological learning techniques • Empathy and non-judgemental listening skills • Team work and knowledge of group dynamics with the ability to work with people internally and externally 	<ul style="list-style-type: none"> • Experience or knowledge of mental health services. • Knowledge of the Jewish community and its organisations and movements in the UK • Knowledge of the Jewish community's youth movements on national and local level • Knowledge of different learning styles and confidence to apply these • Awareness of key stakeholder mental health organisations, both statutory and voluntary, in the UK

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| <ul style="list-style-type: none"> • Robust project management skills e.g. organisation and time management • Understanding of the needs and difficulties of young people experiencing mental health problems • Awareness of both professional and personal boundaries and a willingness to apply them in your role • Awareness of safeguarding procedures and pathways • Commitment to the ethos of recovery values and principles in mental health • Ability to treat people with respect and dignity, adopting a culturally sensitive and holistic approach • | |
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Flexibility

To deliver services effectively, a degree of flexibility is needed, and all post-holders may be required to perform work not specifically referred to above. Such duties will fall within the general scope of the job description. The job description will therefore be subject to periodic review with the post holder to ensure it accurately reflects the duties of the job.

Disclosure of criminal background

All employees are checked with the Disclosure Barring Service

If it is a requirement of the post that an enhanced check is undertaken, successful applicants will be asked to complete and sign a Disclosure Form giving permission for the screening to take place.

Having a criminal record will not necessarily bar you from working with Jami. This will depend on the nature of the position and the circumstances and background of offences.

Please note applicants refusing to sign the form will not be progressed further.

Equality and diversity

Jami are proud to be an equal opportunity workplace. We recognise and promote, the positive value of diversity, equality and challenge discrimination. We welcome and encourage job applications from people of all backgrounds.

Confidentiality

All information relating to service users, volunteers and staff gained through your employment with Jami is confidential. Any disclosure to any unauthorized person is a serious disciplinary offence.

For further details please contact **Emma Dorman** on 020 8458 2223 or email **emma.dorman@jamiuk.org**.

To apply for the role, please send your CV and covering letter to **recruitment@jamiuk.org**.