



## **Streetwise Community Project Coordinator**

**22K – 24K (depending on experience)**

### **Job Description**

Streetwise is a partnership between Maccabi GB and CST; the project engages over 28,000 young Jewish people nationally each year.

#### **Purpose of Position:**

We are currently recruiting a Community Project Coordinator, who is passionate and enthusiastic and has a keen interest in the personal and social issues young people face in today's society. Our broad provision of Personal Development, Personal Safety and Relationships & Sex Education programmes covers topics such as anti-bullying, online safety, relationships and sex education, as well as street awareness, Krav Maga and mental health.

You will receive in-depth training on our core topics and be able to facilitate sessions as well as develop programmes for the Streetwise project.

Your main responsibilities will be to deliver Personal, Social and Health Education (PSHE), Relationships and Sexual Health Education (RSHE) and Personal Safety programmes to young people within the Jewish community. You will also have the responsibility of overseeing the day to day running of Streetwise sessions in our community settings, as well as our Krav Maga provision. You will be expected to help run events within the Maccabi GB and CST calendar of events.

Additionally, you will be managing the Leadership by Streetwise programme. The project has been running for over 40 years and has been developing young people into Jewish leaders for the future. You will plan, lead and deliver sessions to our Leadership participants, alongside a team of Tzevet (staff) members focusing on core leadership skills and Jewish identity.

The successful applicant will join a strong and dynamic Education Department and will be directly supervised by the Streetwise Manager. They will work closely with Schools and Community partners, to provide informal education sessions to members of the Jewish community.

## Key Direct Responsibilities:

### Facilitation

- To develop knowledge, understanding and have the ability to communicate effectively on a broad range of Personal Development topics for all school ages.
- To deliver PSHE and RSHE programmes to Primary and Secondary Schools.
- To deliver informal education in community settings, youth movements, summer camps, synagogues, at times during evenings and weekends, and across Great Britain.
- The successful candidate will not need a teaching qualification as in-house training is provided.

### Administration

- The successful candidate will support the wider team with booking sessions in Primary Schools, Secondary Schools, a variety of community settings, as well as overseeing the Krav Maga bookings via email, phone calls or meetings.
- Working with Excel spreadsheet to organise our work and track our progress.

### Community engagement

- Administering a busy calendar of sessions in youth movement, summer camps, synagogues, or other community hubs.
- Maintaining & developing community partnerships with other organisations.
- Adapting programmes to the desired requirements of the target group.

### Leadership by Streetwise

- To develop young Jewish leaders for the future through a range of activities, sessions and trips over the course of the year.
- Plan and run Leadership weekend trips away, as well as administering the Leadership calendar of Leadership trips, Hands-on-Events and Maccabi volunteering events.

### Social Media

- Creating posts to highlight the work we have done.
- Engage with our partners and work towards increasing our followers.
- Preparing posts for national campaigns.
- Using creativity to make eye catching and engaging content.

Knowledge/Skills/Experience Criteria	Desirable / Essential
Experience in working in a classroom environment	D
Experience working with young people in informal settings	E
Passion for enhancing the wellbeing of young people through informal education	E
Experience working in the Jewish Community	D
Willingness to learn	E
Punctual, Committed and Enthusiastic	E
Ability to work on own initiative	E
Excellent Team Working skills	E
Flexible, with a “can-do” attitude of trying to find way of doing things, rather than taking the easy avenue	E
Efficient administrative and organisation skills	E
IT literacy (Microsoft Word, Excel, email)	E
Owns a car and possesses a full, clean driving license	D

Applicants are invited to submit their CV with a cover letter to; closing date for applications is 6<sup>th</sup> October 2023.

For more information contact Yvie on 020 8457 2331 or email [yvie@streetwisegb.org](mailto:yvie@streetwisegb.org)