



## **Field Nurse, Licensed Home Care Agency**

Salary Range: \$83,000 to \$87,000 (Classification: Exempt)

Reports to: Clinical Manager

### **About Us:**

Sunnyside Home Care is a Licensed Home Care Service Agency (LHCSA) that provides dedicated, compassionate care to over 1,500 home-bound individuals throughout New York. We offer tailored services to private pay and contract clients, focusing on helping individuals remain safe and comfortable in their homes. Our team of home health aides plays a crucial role in supporting our clients, and our nurses ensure the highest standards of care and supervision.

### **Position Summary:**

We are seeking a full-time, experienced registered nurse to join our team. This role requires conducting home visits, assessing and managing the care of clients, providing clinical supervision for home health aides (HHAs), and collaborating with healthcare professionals to ensure the best possible outcomes for our clients. The ideal candidate must be organized, able to prioritize caseloads, schedule visits for timely completion, and ensure proper documentation.

### **Responsibilities:**

#### **Client Assessment & Care Planning**

- Conduct initial in-home assessments of clients to determine their care needs, ensuring that care can be safely provided at home.
- Obtain initial physician orders and review/revise orders as needed, in accordance with Department of Health regulations and agency protocols.
- Develop, implement, and regularly evaluate personalized Plans of Care for each client.

#### **Client Care Management**

- Coordinate care from admission through discharge, including discharge planning.
- Conduct ongoing client reassessments every six months or as clinical judgment dictates, addressing any emerging health or safety concerns.
- Educate clients and families on health management, the Plan of Care, and available community resources.

#### **Home Health Aide Supervision**

- Supervise and conduct orientation visits for HHAs, ensuring their performance aligns with the client's Plan of Care and agency policies.
- Conduct supervisory visits to monitor HHA performance and compliance with care standards.
- Participate in the training and evaluation of HHAs as needed.

#### **Regulatory & Documentation Compliance**



- Ensure accurate and timely documentation of all client visits and care provided, maintaining compliance with Department of Health regulations.
- Participate in the agency's Quality Improvement initiatives, including client chart reviews.
- Collaborate with the Clinical Manager and other healthcare professionals to address and resolve clinical, social, and service issues as they arise.

### **Collaboration & Communication**

- Act as a liaison between clients, their families, physicians, and other healthcare providers.
- Maintain open and ongoing communication with the Clinical Manager, reporting any client or operational concerns promptly.
- Participate in interagency clinical consultations and network with community organizations to promote positive relationships and foster referrals.

### **Incident Management & Quality Assurance**

- Investigate and participate in the resolution of client incidents, complaints, or concerns.
- Ensure that all client records maintain confidentiality and are updated according to agency standards.

### **On-Call Responsibilities**

- Participate in the agency's on-call rotation, providing guidance and support during off-hours as needed.
- Respond to urgent client needs and manage situations that may arise during on-call periods.

### **Staff Development & In-Service Training**

- Provide training and on-the-job supervision for HHAs to ensure care is delivered according to professional standards.
- Contribute feedback to improve HHA training and in-service programs based on in-home experiences.

### **Other Duties**

- Attend agency and department meetings, participate in professional development activities, and perform other duties as assigned.

### **Qualifications:**

#### **Licensing & Experience**

- Current NY State Registered Nurse (RN) license required.
- Bachelor of Science in Nursing (BSN) preferred, with a minimum of 1 year of community home care experience.
- Bilingual Spanish is preferred.
- Must have a valid driver's license and regular access to a vehicle.



## **Skills & Competencies**

- Strong organizational skills with the ability to prioritize caseloads and schedule visits to ensure timely completion and accurate documentation.
- Proven clinical skills and knowledge of home care regulations.
- Excellent verbal and written communication skills.
- Ability to work independently and as part of a supportive team, while maintaining professionalism.

## **SCS offers an Excellent Benefits Package**

Comprehensive medical, dental and vision insurance  
403B pension plan with employer contribution  
Flexible spending account and transit checks  
Employee Assistance Program  
20 days of paid vacation and 12 paid sick days per year  
12 paid Holidays  
Five personal/floating days  
Life Insurance  
Long-term disability

*Sunnyside Community Services' strength lies in its ability to work with people at every stage in their lives and in their own communities. We pride ourselves in an approach that is comprehensive, caring and community-based.*

## **Application Method:**

If you would like to join our team, please forward a cover letter and resume with subject line: "Field Nurse" to [smckenzie@scsny.org](mailto:smckenzie@scsny.org)

All positions at **Sunnyside Community Services** are filled without regard to race, color, religion, sex, national origin, age, sexual orientation, gender identity or expression, disability, HIV/AIDS status, veteran status or any other characteristic protected by law. All are encouraged to apply.

Sunnyside Community Services strives to address, explore, and educate all our stakeholders about the diversity of human experience and to advance and integrate racial equity and social justice into all organizational policies and programs. We believe that everyone, regardless of who they are or what they do for the organization, should feel equally involved and supported. Sunnyside Community Services represents a commitment to considering the whole person and how systemic barriers and access to opportunities can affect well-being.

SCS offers a full range of benefits. Location is convenient to public transportation (a 10-minute subway ride from Grand Central.)

For more information about **Sunnyside Community Services**, please visit their website at [www.scsny.org](http://www.scsny.org)

***Equal Opportunity/Affirmative Action Employer***