



Case Manager - Bilingual Spanish/Greek/English

Salary: \$55,000 to \$60,000

When applicable for the job, "SCS currently has a hybrid work model with three days in office and two days remote."

Job Summary:

Helps impaired older adults to maintain independent life safely in the community by linking them to the community resources/home services and assisting/advocating to obtain benefits and entitlements. Works with clients and their families to formulate appropriate care plans maintaining contact by phone and conducting home visits.

Essential Duties and Responsibilities:

The Case Manager may also perform other duties as assigned

1. Screens all requests for services, determining clients' eligibility, and, providing information and referral.
2. Conducts home assessments to determine living conditions; functional limitations; need for home care, medical care, socialization, counseling; financial status as relates to eligibility for entitlements/benefits; plan of care/agreement for home services.
3. Maintains contact with clients, caregivers, and families, staying abreast of any changes in clients' status or need for further immediate intervention.
4. Advocates for clients regarding benefits/entitlements/medical care.
5. Refers clients to emergency community services such as mental health (Mobile Crisis) and/or Adult Protective Services when necessary.
6. Develops and maintains contact with community/government agencies.
7. Maintains statistics, including written records of contacts with clients.
8. Participates in educational trainings and conferences.
9. Conducts intakes by phone or in person on a weekly basis.
10. Maintains client and agency confidentiality.

PHYSICAL REQUIREMENTS:

Bending, sitting, stooping and standing, walking up and down stairs.

WORKING CONDITIONS:

Office setting. Field visits with potential exposure to client illnesses.

Requirements:

1-MSW/BSW and two years supervised experience in Human Services Field or case management experience at a community-based agency

- 2- Bilingual Spanish/Greek
- 3- Driver preferred

SCS offers an Excellent Benefits Package:

Comprehensive medical, dental, and vision insurance
403B pension plan with employer contribution
Flexible spending account and transit checks
Employee Assistance Program
20 days of paid vacation and 12 paid sick days per year
12 paid holidays
Five personal/floating days
Life insurance
Long-term disability

How to apply: Send cover letter and resume to nsingh@scsny.org. Indicate "Bilingual Case Manager"- Your Name" in the subject line.

All positions at **Sunnyside Community Services** are filled without regard to race/color, religion/creed, national origin, age, sex/gender, sexual orientation, gender identity or expression, disability, pregnancy-related condition or lactation, military/veteran status, marital status, familial status, caregiver status, sexual or reproductive health decisions, height, weight, status as a victim of domestic violence/stalking/ sex offenses, predisposing genetic characteristic, immigration or citizenship status, prior arrest or conviction record, credit history, salary history, unemployment status, pre-employment marijuana testing, union affiliation/activity, or for reporting or opposing discrimination on these bases or for reporting or opposing violations of workplace health and safety, pay equity or practices, or for participating in any internal or any legally protected status listed in the New York City Human Rights Law (NYCHRL). All are encouraged to apply.

Sunnyside Community Services strives to address, explore, and educate all our stakeholders about the diversity of human experience and to advance and integrate racial equity and social justice into all organizational policies and programs. We believe that everyone, regardless of who they are or what they do for the organization, should feel equally involved and supported.

Sunnyside Community Services represents a commitment to considering the whole person and how systemic barriers and access to opportunities can affect their well-being.

For more information about **Sunnyside Community Services**, please visit the website at www.scsny.org

Equal Opportunity/Affirmative Action Employer