Privacy policy - Green Party of Vancouver

We respect your privacy and do not sell or lend our email list to anyone. We use security measures to protect against the loss, misuse and alteration of data used by our system.

How we use your Personal Information

Personal information that you give us is used to communicate with you, or to facilitate your participation as a member or volunteer. We take great care with the way we store and use your personal information. As a civic elector organization, the Green Party of Vancouver is subject to regulation under the <u>Local Elections Campaign Financing Act</u>, including public disclosure requirements for aggregate contributions during an election year or period of \$100 or more.

Identification and unsubscribe information:

To update your mailing address, email office@vangreens.ca. To unsubscribe immediately and automatically, click on the unsubscribe link at the bottom of the last email you received. If you received a mailing from us, you are (a) a member of the Green Party of Vancouver (b) a recent donor or volunteer (c) have recently taken action with one of our online tools or (d) otherwise have an existing relationship with us. We respect your time and attention by controlling the frequency of our mailings.

Privacy statement:

We are committed to your privacy. We use security measures to protect against the loss, misuse and alteration of data used by our system, with access privileges restricted to only those officers, staff members and key volunteers who require database access to carry out their responsibilities. All individuals with database access are subject to a Confidentiality agreement.

Sharing and Usage

We do not share, sell, or rent individual personal information with anyone outside of the party, without your express advance permission or unless so ordered by a court of law. Information submitted is only available to Green Party of Vancouver personnel who manage this information for purposes of communicating with you on matters pertaining to Green Party business, or for determining how best to provide that information according to your wishes. If you have received unwanted, unsolicited email sent via this system or purporting to be sent via this system, please forward a copy of that email with your comments to office@vangreens.ca for review.

2. Web site privacy policy:

The Green Party of Vancouver's Website Privacy Policy

The Green Party of Vancouver respects your personal privacy and is committed to maintaining your trust and confidence. We believe in ensuring the security of your personal information. Please take the time to read this policy, and contact us if you have any questions or concerns. We strive to protect any personal information you may provide us. If we ask you to provide us with any personal information, we will tell you the purposes for which we intend to use that information. Your personal information is not sold to anyone for any purpose. This statement discloses the privacy practices and policies for the Green Party of Vancouver's web site, the information contained therein and the information collected therein. If you have any questions about these practices and policies, please email us at office@vangreens.ca.

Information Collection, Use and Disclosure

The purpose of this web site is to educate and inform the public about the Green Party of Vancouver, its goals, key values, policies and platform, and its mission. When you visit this site and access information, you are anonymous. We do not require you to provide personal information to view it. Information gathered on our websites falls under the following categories:

- Aggregate site use information
- Online donation information
- Green Party Membership Information
- Volunteer forms, petitions, event rsvp pages, and general mailing list sign-up forms

Aggregate Site Use Information

We record information about the pages viewed by all of our website visitors. This data includes internet protocol (IP) addresses, browser type, internet service provider (ISP), referring/exit pages, platform type, date/time stamp, connection speed, read time, display time and number of clicks. We use this data, in aggregate form only, to compile statistics and reports for the Green Party of Vancouver's use, and improve the online experience for all visitors. We reserve the right to provide general descriptions or portions of this aggregate information to vendors, consultants, partner Non-Government Organizations or news services. Such uses of the data in this fashion would typically be to plan site architecture improvements or to measure public interest in our site.

Cookie Use

A cookie is a small text file stored on the users hard drive that may help you access pages faster and allows our server to recognize you as you navigate within the site. We use cookies to assist with anonymous site traffic analysis, which includes tracking the time/date of visits, pages viewed and referring URLs. Cookies are generally not required to use our site. You may configure your Web browser to either refuse all cookies, accept them each

time they are offered, or accept them at all times. Consult your browser's help files for assistance on changing cookie settings or removing cookie files.

Online Donation Information

When you donate money online, we only request the information needed to complete the processing of that transaction and provide receipt. Donations are not eligible for income tax credits. We also share our users' personal information with Elections BC as required by law. We do not provide any more information than necessary for these purposes. We may also use the information to contact you regarding your donation. We do not store credit card information in our database; all credit card information is collected and processed securely by our third party credit card processing partners.

Our Site Security

We take appropriate security measures to protect your personal information against loss, theft, and unauthorized access and use Secure Sockets Layer (SSL) protocol, to encrypt, or encode, information sent to us. Any personal information you provide to us is exchanged via a secure server. Encryption protects your information, such as your credit card number, name and address information by scrambling it before it is sent from your computer. Only once we receive your information is it decoded. We make all reasonable efforts to ensure its security on our own systems. Warning: e-mail is not encrypted, nor is it a secure means to send personal information. We urge you to use our secure website to process online donations, or ask us to call you in order to process your donation over the phone.

Green Party of Vancouver Membership Information

As a registered civic elector organization, the Green Party of Vancouver requires your assistance in providing us with your personal information to fulfill certain legal obligations. If you become a member, you must provide certain information, which is added to our internal membership database that by law must be maintained. The information maintained in the database includes:

- Member name, address and telephone number;
- Amount of member donation(s);
- Date on which the member signed up as a member of the Green Party of Vancouver, and/or made (a) donation(s);
- Date on which any person ceased to be a member.

The information contained in the database can only be used for official Green Party business such as informational mailings, internal election materials, and other correspondence. The Green Party of Vancouver does not sell, rent, or lend our membership lists to anyone.

Updating Membership Data

Membership information previously provided to the Green Party of Vancouver can be updated by emailing us at office@vangreens.ca.

Opting Out

If you wish to have any of your personal information removed from our databases, or if you no longer want us to send any further communications to you, please send an e-mail to office@vangreens.ca with your request. Please note, however, that as a civic elector organization we are required by law to maintain certain information about our members, as noted above. We may be required by law to maintain this information for a period of time after a member has terminated his or her membership.

Fraud and Crime Prevention

The Green Party of Vancouver reserves the right to co-operate with local, national, or international law enforcement or other authorities in the investigation of improper or unlawful activities, and this may require the disclosure of personal information. If such an investigation requires disclosure of personal information on file in our records, we may be required by law to cooperate. We also reserve the right to report improper or unlawful user activities on our site, which may require the disclosure of personal information relating to those individuals conducting such improper or unlawful activities.

Links

This web site contains links to other sites or e-mail addresses. This privacy statement only applies to information collected by our web site. We are not responsible for the privacy practices and/or policies of these or any third parties, nor do we necessarily agree with or endorse the opinions or positions expressed. Links are provided for information only.

The Green Party of Vancouver makes use of several third party service providers. Our relationship with these providers governs our privacy policy based on the kind of interaction individuals are undertaking with the Green Party of Vancouver. The privacy policies of our third party providers can be found here:

- Social Media: Facebook, Twitter
- Membership, Volunteer and Donors: Nationbuilder
- Records Management: Google

Accuracy of, and access to, personal information

We strive to ensure that any personal information we retain and use is as accurate, complete and up-to-date as necessary for the purposes for which we will use it. We do not routinely update personal information except where and as necessary for these purposes. If however our records regarding your personal information are inaccurate or incomplete, we will amend that information at your request. At your request we will provide to you a statement explaining the extent to which we hold personal information about you, and we will explain how that information has been used by us.

Policy changes and updates

This page will be updated if and when information about the collection and use of your personal data changes, and/or policies regarding the use of the site are changed. Your comments and questions are welcome; please contact us at office@vangreens.ca.