



Digital and Campus Organizing Intern Job Description

Overview

Voter Choice Arizona, a statewide non-profit organization that advocates for Ranked Choice Voting (RCV), is looking for a Digital and Campus Organizing Intern to work on the front lines of a transformative campaign to improve Arizona's elections.

Working hand-in-hand with our volunteer leaders and Organizing staff, the Digital and Campus Organizing Intern will drive volunteer engagement to achieve goals for growing the supporter list, activating and mobilizing volunteers and publishing quality, on-brand content for digital communication channels. This is a part-time, non-exempt, hourly position for up to 10 hours per week.

Responsibilities

- Outreach- Educating and organizing the campus community, to support and volunteer to advance Ranked Choice Voting. Special attention will be paid to compliance with ASU/ NAU/ UA's University regulations governing student organizations and activities.
- Creating and publishing on-brand, on-message, quality content for Voter Choice Arizona digital communications channels including TikTok, Twitter, Instagram, and periodically on other platforms, like our blog, LinkedIn, etc.
- Forming an effective and appropriate volunteer organizational structure for Ranked Choice Voting educational activities; launching this organization with support from VCAZ and recruiting volunteer support.
- Working with Voter Choice AZ and the volunteer team on campus where needed to establish and operate volunteer training and management in areas such as live outreach, volunteer onboarding, volunteer mobilization, speaker training and speaking engagements.
- Expect to work some evenings and during weekends, as necessary to execute the duties of this role.

- Estimated breakdown of work: 40% Outreach, 20% Volunteer Onboarding & Volunteer Management, 20% Phonebanking, 20% Digital Communications

Qualifications

- Passionate about promoting Ranked Choice Voting and experience with digital content creation, social media management and event organizing.
- Excellent written and oral communication skills.
- Strong organizational and project management skills.
- Ability to work independently and as part of a team.
- Familiarity with ASU/ UA/ NAU and related campus organizations a plus

Characteristics: Understanding of Arizona political landscape, a passion for election reform, and a commitment to continued learning. Drive, vision, obsessive attention to detail, proven leadership, an eagerness to receive feedback and course-correction, and adherence to an ethos of non-partisan public relations and messaging. Able to engage with individuals from a broad spectrum of political views, and the ability to show restraint on expressing personal partisan opinions. Exceptional people skills and emotional intelligence.

Compensation: This position will receive a \$600 stipend for the term of the internship.

Depending upon the success of the role, promotion to a part-time campus organizing position or grassroots organizing position are available after the semester. Training, materials and support will be provided.

How to Apply

Send your resume and cover letter to: hiring@voterchoicearizona.org

To learn more about our organization, visit voterchoicearizona.org

Voter Choice Arizona provides equal employment opportunities (EEO) to all employees and applicants without regard to race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, disability, genetic information, marital status, or military or veteran status in accordance with all applicable laws. We don't tolerate discrimination or harassment based on any of the above. We're committed to building a diverse leadership team. Women, people of color, and members of other historically underrepresented groups are strongly encouraged to apply.