



## Watford Household Support Grant

### Guidance Notes

- **What is the Household Support Grant?**

The Household Support Grant has been provided to Watford Borough Council by Hertfordshire County Council to support charitable organisations that have been supporting the individuals/families impacted by the Cost of Living crisis in Watford with food, food vouchers or other essential items as required.

- **Who can Apply for Funding?**

Voluntary sector organisations including:

- Charitable Incorporated Organisations (CIOs)
- Registered Charities
- Community Interest Companies (CICs)

- **What can we apply for?**

Costs relating to the provision of food support, whether 'in kind' or through vouchers/cash and the purchase of other essential items

- **Are there any exclusions?**

Funding is only available:

- For organisations providing support to residents in Watford.
- Organisations must have a bank account in their own name (rather than an individual's account)

- **How much can we apply for?**

The maximum amount available for each organisation is **£3,000**

- **Application Process**

1. Applications for funding will open on **1<sup>st</sup> July 2024** at **9am** and will close at **11:59pm** on **14<sup>th</sup> July 2024**.
2. Applications will then be considered by W3RT CVS in the week commencing the **15<sup>th</sup> July 2024** and sent to partners for approval.
3. Once approved, funds will be transferred within three to five working days.

Organisations who have been unsuccessful with applications or whose applications were only partially funded will be offered the opportunity to be supported by W3RT CVS to source additional funding.

- **Reporting/Monitoring**

Organisations will be required to complete a monitoring form provided by W3RT CVS as well as a short summary of the support provided by their organisation and the impact that it has had on their community within one month of receipt of the funds.