

## **Project Manager – Affordable Housing**

Type A Projects – New York

Type A Projects is a mission-driven, women-owned real estate development firm guided by the principle that every project is an opportunity to open doors and impact lives in a lasting and transformative way. Alongside over 1,000 units of affordable, supportive and senior housing, Type A's developments prioritize catalytic community facility spaces and a deep commitment to both design excellence and meaningful community engagement. Type A is currently seeking a development project manager to join our growing team.

The project manager will work directly with firm principals to execute multiple, simultaneous projects across the development cycle and contribute in a material way to scaling up a dynamic small business. Responsibilities will include:

- Managing site due diligence for acquisition and financing
- Managing project design and all required agency and lender approvals
- Facilitating community engagement including preparing and delivering effective presentations to various stakeholders
- Preparing and managing project budgets and schedules (ability to build and maintain financial models is a plus)
- Working with firm principals to secure financing including subsidies, debt and equity
- Preparing competitive RFP responses including drafting detailed written narratives and assembling extensive supporting documentation
- Overseeing construction administration, marketing and lease up, compliance and ongoing third-party property management

### **Qualifications:**

Candidates should have at least 5 years of experience independently managing successful real estate projects within the affordable, supportive or market rate residential arena or comparable commercial development experience. Strong organizational, written and verbal communication skills are required. Successful candidates will be entrepreneurial, effective and self-motivated and possess a desire to learn and grow professionally in a fast-paced environment.

This position is full-time with flexible hours and the option to be primarily remote or work in our Lower Manhattan office. Regular in-person meetings and site visits will be required. Salary will be commensurate with experience.

To apply, submit a resume and cover letter indicating salary requirements to [crawford@typeaprojects.com](mailto:crawford@typeaprojects.com). For more information about Type A, visit [www.typeaprojects.com](http://www.typeaprojects.com).