Title: **Director of Housing Development**

HANAC has a portfolio of rental properties and will continue to preserve these existing assets while developing new residential and community facility opportunities that align with the agency's missions and strategic long-term goals. This may include housing for seniors, low and moderate-income families, single adults, and special needs populations. The position of **Director of Housing Development** will be involved in the planning, design, and construction of new buildings and program spaces for the agency; will act as owner representative for projects under renovation or in construction, and will assist in identifying new opportunities for resource planning and investment. Where applicable, new developments shall incorporate sustainable design elements to improve building performances and limit environmental impact.

Essential Functions and Responsibilities include but are not limited to:

- Lead all aspects of development – from strategic planning and design to finance, construction, and new field research.
- Implement sustainable and energy-efficient design components to both new construction and rehabilitation projects through programs such as NYSERDA Multifamily Performance, Enterprise Green Communities, and Weatherization Assistance Program.
- Carry out the completion and submission of funding applications and grant proposals to various government agencies, lending institutions, and foundations to support new developments and their respective operations.
- Represent the agency in meetings and forums in which HANAC's role as sponsor or developer is involved; this includes attendance at meetings of the community board, conferences, or other organizations whose interests involve HANAC.
- Act as agency's representative in meetings for projects under renovation or in construction to mediate disputes among team members, monitor construction supervision, and offer quality assurance consultation.
- In conjunction with Asset Management, Property Management, and Program staff, coordinate the startup phase of new projects, including occupancy/rent up and satisfaction of lender and/or government financing requirements.
- In carrying out above activities, the Director will coordinate and collaborate with internal Fiscal and Board staff as needed to effectuate fiscal support for planning and development activities, and advise regarding revenues generated.
- Attend all job-related meetings and seminars as required.
- Other tasks may be required.

Qualifications:

- Graduate degree in urban planning, architecture, real estate, or business.
- Five years experience in real estate or related fields.
- Knowledge of financing and subsidy sources used in affordable housing.
- Ability to work with budgets for development projects.
- Must be fully vaccinated against COVID-19 at the commencement of employment or adhere to enhanced protocols if Company determines your job position requires accessing a HANAC worksite.

Benefits Offered: Excellent benefits, including health insurance plan, dental, vision, and life insurance plan, flexible spending account, 403b, vacation, sick, holiday pay, and TransitChek.

Salary Range :$80,000 - $103,000

To apply, please send resumes to sbliagos@hanac.org

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Auxiliary aids and services are available upon request to individuals with disabilities
TTY/TDD: 1-800-662-1220
Voice Relay: 1-800-421-1220